



**RICHMOND CITY CORPORATION
90 SOUTH 100 WEST
RICHMOND, UTAH 84333**

AGENDA

Public Notice is given that the Richmond City Council will meet in a regularly scheduled meeting at 90 South 100 West, Richmond, Utah, on **Thursday, August 15, 2024**. The meeting will begin at 6:30 PM.

Welcome/pledge of allegiance and thought/prayer by Amber Ervin.

1. Approval of the city council meeting minutes from July 18, 2024.
2. Public Hearing to discuss the proposed increase in property tax revenue for the city. The Richmond City tax on a \$448,000 residence would increase from \$264.88 to \$273.50, which is \$8.62 per year. The Richmond City tax on a \$448,000 business would increase from \$481.60 to \$497.28, which is \$15.68 per year. If approved the city would increase its property tax revenue by 3.35% above last year's property tax budgeted revenue excluding eligible new growth.
3. Discussion and possible vote on Resolution 2024-07, a Resolution setting the Real and Personal Property Tax Rate.
4. Staff Reports and monthly financial review.
5. Council Member and Mayor Reports
6. Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Office at (435) 258-2092, at least 3 days before the date of the meeting.

RICHMOND CITY COUNCIL

JULY 18, 2024

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Thursday, July 18, 2024. The meeting began at 6:30 P.M.; Mayor Paul Erickson was in the chair. The opening remarks were made by Lyle Bair.

The following Council Members were in attendance: Lyle Bair, Bryce Wood, Joel Draxler and Daryl Black.

Council Member Amber Ervin was excused.

City Administrator HollyJo Karren, Kassy Greer and City Recorder Justin Lewis were also in attendance.

VISITORS: Cindy Allen, Todd Smith, Jeff Hall, Alia Mecham

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JUNE 20, 2024.

A motion to approve the June 20, 2024 city council meeting minutes was made by Bryce, seconded by Lyle and the vote was unanimous.

Yes Vote: Bair, Draxler, Wood, Black

No Vote: None

Absent: Ervin

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 2024-06, A RESOLUTION TO INFORM THE STATE OF UTAH WATER QUALITY BOARD OF ACTIONS TAKEN CONCERNING THE MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT FOR 2024.

JUSTIN: This is an annual Resolution which is presented to the city council. Each year a wastewater planning program report is required to be submitted to the water quality board. One requirement is it comes before the city council for review and consideration. Madelyn from J-U-B Engineers helped Bryan and Shane create the report. There is some financial information I had to provide as well.

MAYOR: We are about halfway through getting our sewer treatment study completed. I have also asked Weston to look at some other items as part of the study.

A motion to adopt Resolution 2024-06, a Resolution to inform the State of Utah Water Quality Board of actions taken concerning the Municipal Wastewater Planning Program Report for 2024 was made by Lyle, seconded by Bryce and the vote was unanimous.

Yes Vote: Bair, Draxler, Wood, Black

No Vote: None

Absent: Ervin

STAFF REPORTS AND MONTHLY FINANCIAL REVIEW.

HOLLY: Right now, we have eight sidewalk areas which are being replaced. We added two areas around the Park Community Center building entrances as well. There is one remaining section at the Wayne Henderson home in Hill Haven we still have on the list to do now. A tree has caused a major issue in front of this home and ruined the sidewalk. Zoning clearance requests for two more buildings or twelve units in the Richmond Village have been submitted. The builder stated he intends to submit twelve more units this year. We issued three pre-occupancy orders this week. The park bathroom will be delivered at the end of this month. The youth council is going to do a service project by painting the steps at the entrance to the Relic Hall. The generator pad at the Cherry Creek well has been poured. It needs to cure for three weeks then the generator will be moved up there and TEC Electric will get it hooked up. The goal is to have the project completed by September 1st.

MAYOR: I would like the city council to take a tour of this when the project is completed.

Richmond City Council Meeting Minutes, July 18, 2024

HOLLY: A local company is going to do our crosswalk striping for the upcoming school year in the next couple of weeks. The same company is going to fog seal the parking lot at the Park Community Center as well.

MAYOR: Is the county fog sealing the streets this year?

HOLLY: Yes, they are doing all of the roads which were chip sealed this year. The weeds are starting to diminish at the Cub River Sports Complex. John and Randal are doing a great job out there. The baseball season has been completed out there. On the Black & White Days building remodel project; the new wall and beam will be done next week. The windows have been ordered. The sliding door will be removed and the area framed in during the next couple of weeks. The project will take about three to four months to complete. Troy Hooley is also helping at the MBR Plant as needed.

MAYOR: How is the search for a new office employee coming along?

HOLLY: A candidate has been selected and the job will be offered soon. I think she will be a great addition to the city if she accepts the job.

JUSTIN: As Holly mentioned the bathroom will be delivered soon. It will arrive and be set by a crane on Tuesday, July 30th. Once that happens, the plumbing and electrical will be completed and then the cement work done and the job will be complete. We will start advertising for the city party, which is going to be held on Friday, September 6th. In August, because of how it is advertised, the property tax rate hearing will be held at the start of the council meeting and then the rest of the council meeting will be held after the public hearing. This is on Thursday, August 15th. The fiscal year has come to an end but the financials will continue to be worked on through the audit period. As I looked back on the last fiscal year it is amazing how many grants the library received. They received a Wi-Fi access grant, ILL grant, CLEF grant, technology grant, hotspot grant and a KUED grant. We also received some RAPZ tax funding and will receive significantly more this fiscal year as the two outstanding projects are finished. Between sponsorships and activities Black & White days revenue totaled approximately \$37,000. Expenses were approximately \$51,000. The Forsgren land purchase was completed at the end of June. The total paid was \$18,495. The Hill and Buttars land purchase transactions were completed today. I don't recall ever receiving this amount of impact fees in one fiscal year. Water impact fee revenue totaled \$738,619 and sewer impact fee revenue totaled \$518,188 for the last fiscal year.

MAYOR: I need to see if it is possible to reschedule the September 19th council meeting to the 26th.

The consensus of the city council was to reschedule the Thursday, September 19th city council meeting to Thursday, September 26th.

MAYOR: What is the remaining loan balance on the MBR Plant bonds?

JUSTIN: The remaining amount owed is \$961,000. The outstanding amount on the water tank bonds is \$2,243,179. The sewer bonds are at zero percent interest and the water bonds are at 3.75%.

COUNCIL MEMBER AND MAYOR REPORTS

DARYL: The irrigation company met last week. There are not any major issues going on there.

BRYCE: I have asked the youth council mayor to present a signage video they created.

ALIA MECHAM: We have created a video about temporary signs. We were asked to create a video that was entertaining and informative and I think we did that.

A video created by the youth council was shown discussing temporary signs and what is allowed and not allowed in this regard in the city.

ALIA: We had a good time while creating this video.

BRYCE: Kassy Greer has joined on as an adult leader. We are still in need of one more adult advisor.

JOEL: I am excited to see the land purchases on 500 North completed as well as the construction easement. I travel 500 North in a vehicle and on a bicycle frequently and it is in need of repair. I am excited to see it get redone next year. The planning commission has not met recently. They will be meeting in August. Each commissioner has an assignment. They will be discussing multi-family housing zones and high-density housing. Amber asked me to share some information where she is not in attendance this evening. There were 146 people served at The Park Bench last month. There were 1,161 food pantry items distributed which I think is an astonishing number.

Richmond City Council Meeting Minutes, July 18, 2024

KASSY GREER: We also prepare around 10 to 15 to go meals each week.

JOEL: There will be upcoming activities on July 19th, August 15th, August 23rd, September 6th in conjunction with the city party, October 5th for Halloween and on November 1st. They are also considering a festival of trees event for Christmas. There are lots of activities and things to be involved with. A lot of community members have commented on how surprised and impressed they are with the number of people at The Park Bench all the time.

LYLE: I am happy to see the sidewalk improvements taking place. The sidewalk on 100 North 100 East has been in disrepair for decades.

MAYOR: Justin, please explain the property tax hearing and why the increase is being considered.

JUSTIN: The property tax rate of the city had not been raised from 1978 until approximately 2018. A large increase was implemented at that time. The intent since that time has been to make small increases so a large increase is not required. We have accomplished this by holding the same property tax rate year after year. The proposal this year is a 3.35% increase which equates to an average increase per home of \$8.62. The total amount received by the city would be an increase of approximately \$11,000. Inflation from July 2023 through January 2024 was around 4.1% so the proposed increase does not even keep up with inflation.

CLOSED MEETING TO HOLD A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY AND THE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY. UTAH CODE ANNOTATED 52-4-205 (1) (D) & (E).

A motion to close the regular council meeting and open the closed meeting to hold a strategy session to discuss the sale of real property and the purchase, exchange or lease of real property was made by Bryce, seconded by Lyle and the vote was unanimous.

Yes Vote: Bair, Draxler, Wood, Black

No Vote: None

Absent: Ervin

The closed meeting opened at 6:58 P.M.

Those in attendance: Mayor Erickson, Lyle Bair, Joel Draxler, Bryce Wood, Daryl Black, HollyJo Karren and Justin Lewis.

Lewiston City Mayor Jeff Hall attended a portion of the meeting.

A motion to close the closed meeting and reopen the regular council meeting was made by Lyle, seconded by Bryce and the vote was unanimous.

Yes Vote: Bair, Draxler, Wood, Black

No Vote: None

Absent: Ervin

The closed meeting ended at 8:22 P.M.

A motion to adjourn was made by Joel, seconded by Bryce, and the vote was unanimous.

Yes Vote: Bair, Draxler, Wood, Black

No Vote: None

Absent: Ervin

Adjournment at 8:22 P.M.

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

NOTICE OF PROPOSED TAX INCREASE RICHMOND CITY

The RICHMOND CITY is proposing to increase its property tax revenue.

- The RICHMOND CITY tax on a \$448,000 residence would increase from \$264.88 to \$273.50, which is \$8.62 per year.
- The RICHMOND CITY tax on a \$448,000 business would increase from \$481.60 to \$497.28, which is \$15.68 per year.
- If the proposed budget is approved, RICHMOND CITY would increase its property tax budgeted revenue by 3.35% above last year's property tax budgeted revenue excluding eligible new growth.

All concerned citizens are invited to a public hearing on the tax increase.

PUBLIC HEARING

Date/Time: 8/15/2024 6:30 PM

Location: Park Community Center
90 South 100 West
Richmond

To obtain more information regarding the tax increase, citizens may contact RICHMOND CITY at 435-258-2092.

2024 CACHE COUNTY NOTICE OF PROPOSED TAX INCREASES

The following taxing entities are proposing to increase their property tax revenue

CONCERNED CITIZENS ARE INVITED TO ATTEND THE PUBLIC HEARINGS LISTED
Per Utah Code 59-2-919(6)(e)(ii)(B) the purpose of a truth in taxation hearing is: to hear comments regarding any proposed increase and to explain the reasons for the proposed increase

Entities Proposing Tax Increases	Parcel Avg Value	If adopted the proposed budget is sustained in all future years (unless the tax rate is reduced)			Parcel Avg Dollar Increase	Entity Proposed Tax Revenue	Entity Certified Tax Revenue	Entity Revenue \$ Increase	Entity Revenue % Increase	Public Hearing Information Opportunity to address tax increase		
		Avg Parcel	From:	To:						Date/Time	Location	Phone
CLARKSTON TOWN	\$ 429,000	Residential:	\$191.83	\$313.81	\$121.98	\$92,585	\$56,585	\$36,000	63.90%	August 6, 2024 7:00 p.m.	50 S Main Clarkston	435-563-9090
		Commercial:	\$348.78	\$570.57	\$221.79							
HYDE PARK CITY	\$ 603,000	Residential:	\$330.99	\$365.15	\$34.16	\$900,000	\$815,706	\$84,294	10.39%	August 14, 2024 7:00 p.m.	113 E Center Hyde Park	435-563-6507
		Commercial:	\$601.79	\$663.90	\$62.11							
HYRUM CITY	\$ 434,000	Residential:	\$159.45	\$202.18	\$42.73	\$1,000,000	\$789,061	\$210,939	27.01%	August 5, 2024 6:30 p.m.	60 W Main Hyrum	435-245-6033
		Commercial:	\$289.91	\$367.60	\$77.69							
LOGAN CITY	\$ 505,000	Residential:	\$257.47	\$268.03	\$10.56	\$5,536,936	\$5,321,092	\$215,844	4.21%	August 1, 2024 6:00 p.m.	290 N 100 W Logan	435-716-9180
		Commercial:	\$468.14	\$487.33	\$19.19							
MENDON CITY	\$ 614,000	Residential:	\$443.06	\$490.68	\$47.62	\$210,750	\$190,241	\$20,509	10.91%	August 29, 2024 7:00 p.m.	15 N Main Mendon	801-927-7718
		Commercial:	\$805.57	\$892.14	\$86.57							
NORTH LOGAN CITY	\$ 648,000	Residential:	\$362.46	\$379.92	\$17.46	\$1,652,310	\$1,575,621	\$76,689	4.98%	August 21, 2024 6:35 p.m.	2525 N 600 E North Logan	435-752-1310
		Commercial:	\$659.02	\$690.77	\$31.75							
RICHMOND CITY	\$ 448,000	Residential:	\$264.88	\$273.50	\$8.62	\$349,256	\$338,243	\$11,013	3.35%	August 15, 2024 6:30 p.m.	90 S 100 W Richmond	435-258-2092
		Commercial:	\$481.60	\$497.28	\$15.68							
SMITHFIELD CITY	\$ 501,000	Residential:	\$346.64	\$372.54	\$25.90	\$1,857,425	\$1,728,284	\$129,141	7.55%	August 28, 2024 6:30 p.m.	96 S Main Smithfield	435-563-6226
		Commercial:	\$630.26	\$677.35	\$47.09							
WELLSVILLE CITY	\$ 583,000	Residential:	\$243.05	\$259.73	\$16.68	\$357,147	\$334,244	\$22,903	7.03%	August 7, 2024 6:10 p.m.	75 E Main Wellsville	435-245-3686
		Commercial:	\$441.91	\$472.23	\$30.32							

Data is based on the taxing entity's average parcel value shown above. The same value is used for both residential and commercial property.

FOR FURTHER INFORMATION CONTACT THE INDIVIDUAL ENTITIES AT THE PHONE NUMBERS SHOWN ABOVE

This list is for informational purposes only and should not be relied on to determine a taxpayer's property tax liability.

For specific property tax liability information the taxpayer should review their "Notice of Valuation and Tax Change" that mails by July 22nd.

RESOLUTION 2024-07

A RESOLUTION SETTING THE REAL AND PERSONAL PROPERTY TAX RATE

Be it resolved by the City of Richmond, Utah.

There is hereby levied a tax rate on all real property within the municipality not otherwise exempted by law as follows:

General Operations	0.001110
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Total Certified Tax Rate	0.001110
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Approved and signed this 15th day of August, 2024.

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

Richmond City Corporation
Income Statement
For the One Month Ending July 31, 2024

		Current Month Actual	Year to Date Actual	Year to Date Budget	
Revenues					
3109	USE OF FUND BALANCE	\$ 0.00	\$ 0.00	\$ 9,852.00	0.00
3110	INCOME - PROPERTY TAXES	0.00	0.00	349,256.00	0.00
3111	INCOME - FEE IN LIEU	0.00	0.00	23,000.00	0.00
3130	INCOME - LOCAL SALES TAX	0.00	0.00	576,000.00	0.00
3140	INCOME - FRANCHISE TAXES	2,678.88	2,678.88	230,000.00	1.16
3150	INCOME - MASS TRANSIT TAX	0.00	0.00	100,000.00	0.00
3210	INCOME - BUSINESS LICENSES	75.00	75.00	2,000.00	3.75
3225	INCOME - DOG LICENSES	60.00	60.00	2,600.00	2.31
3353	INCOME - COG GRANT	0.00	0.00	896,498.00	0.00
3355	INCOME - LOCAL ROAD TAX	5,605.81	5,605.81	60,000.00	9.34
3356	INCOME - CLASS C ROAD FUNDS	0.00	0.00	150,000.00	0.00
3510	INCOME - FINES, JUSTICE COURT	0.00	0.00	5,000.00	0.00
3610	INCOME - INTEREST EARNED	4,508.86	4,508.86	50,000.00	9.02
3611	INCOME - PENALTY/LATE FEES	556.26	556.26	4,500.00	12.36
3614	RENT - AT&T TOWER SPACE	1,361.95	1,361.95	16,344.00	8.33
3620	RENT - POST OFFICE	1,083.33	1,083.33	12,996.00	8.34
3621	RENT - PARK	240.00	240.00	500.00	48.00
3628	INCOME - EQUIP RENT	0.00	0.00	8,566.00	0.00
3656	INCOME - CEMETERY CONTRACT	0.00	0.00	73,000.00	0.00
3663	INCOME - LIBRARY MISC	0.00	0.00	100.00	0.00
3666	INCOME - GRAVE DIGGING	0.00	0.00	6,000.00	0.00
3677	INCOME - B&W ACTIVITIES	48.00	48.00	6,000.00	0.80
3684	INCOME - YOUTH BASEBALL	0.00	0.00	3,000.00	0.00
3692	INCOME - PLANNING FEES	50.00	50.00	7,000.00	0.71
3693	RENT - CITY BUILDINGS	4,625.00	4,625.00	104,667.00	4.42
3694	INCOME - SUNDRY REVENUE	0.00	0.00	250.00	0.00
3695	INCOME - RAPZ TAX COLLECTED	0.00	0.00	172,702.00	0.00
3697	COLLECTION FEE - DISPATCH	2,949.93	2,949.93	34,000.00	8.68
3823	DONATION - STREETS	10,000.00	10,000.00	0.00	0.00
3829	DONATION - MISC.	200.00	200.00	0.00	0.00
3841	DONATION - SENIOR PROGRAM	803.00	803.00	17,500.00	4.59
Total General Fund Revenue		34,846.02	34,846.02	2,921,331.00	1.19
TOTAL REVENUES		34,846.02	34,846.02	2,921,331.00	1.19

Richmond City Corporation
Income Statement
For the One Month Ending July 31, 2024

		Current Month Actual	Year to Date Actual	Year to Date Budget	
Expenses					
4111	ADM - SALARIES	1,487.38	1,487.38	19,519.00	7.62
4113	ADM - BENEFITS	95.08	95.08	3,605.00	2.64
4120	ADM - MILEAGE & CONVENTION	0.00	0.00	6,000.00	0.00
4122	ADM - ADVERTISING	0.00	0.00	200.00	0.00
4123	ADM - SUBSCRIPTIONS & MEMBER	0.00	0.00	1,600.00	0.00
4124	ADM - OFFICE EXPENSE	40.66	40.66	8,000.00	0.51
4126	ADM - UTILITIES	104.58	104.58	2,000.00	5.23
4129	ADM - CREDIT/DEBIT CARD FEES	0.00	0.00	6,000.00	0.00
4131	ADM - AUDITOR	0.00	0.00	6,500.00	0.00
4132	ADM - ATTORNEY FEES	0.00	0.00	4,000.00	0.00
4149	ADM - PROP TAX CELL PHONE TO	0.00	0.00	934.00	0.00
4151	ADM - BONDS & INSURANCE	1.54	1.54	6,600.00	0.02
4156	ADM - YOUTH COUNCIL	0.00	0.00	4,500.00	0.00
4159	ADM - CITY PARTY	0.00	0.00	6,000.00	0.00
4160	ADM - BAD DEBT / NSF CHECKS	47.13	47.13	1,000.00	4.71
4163	ADM - SUNDRY	0.00	0.00	2,500.00	0.00
4188	ADM - IT EQUIP & SERVICE	8,429.31	8,429.31	34,284.00	24.59
4194	ADM - SALES TAX REBATE	0.00	0.00	80,000.00	0.00
4195	ADM - EMERGENCY PREPAREDNES	0.00	0.00	1,000.00	0.00
4198	ADM - AMERICAN LEGION	0.00	0.00	1,250.00	0.00
	Total Administrative Expenses	10,205.68	10,205.68	195,492.00	5.22
4211	BLDG - SALARIES	2,805.05	2,805.05	35,923.00	7.81
4213	BLDG - BENEFITS	249.26	249.26	3,187.00	7.82
4225	BLDG - MAINTENANCE & REPAIRS	1,086.37	1,086.37	31,500.00	3.45
4226	BLDG - UTILITIES	0.00	0.00	52,000.00	0.00
4251	BLDG - BONDS & INSURANCE	35.32	35.32	6,700.00	0.53
4282	BLDG - SENIOR PROGRAM	4.93	4.93	16,300.00	0.03
4289	BLDG - PARK SCHOOL RENOVATIO	1,576.24	1,576.24	82,000.00	1.92
4292	BLDG - B&W UPGRADE - RAPZ	0.00	0.00	105,000.00	0.00
	Total Building Expense	5,757.17	5,757.17	332,610.00	1.73

Richmond City Corporation
Income Statement
For the One Month Ending July 31, 2024

		Current Month Actual	Year to Date Actual	Year to Date Budget	
4311	PUBLIC SAFETY - SALARIES	322.24	322.24	16,305.00	1.98
4313	PUBLIC SAFETY - BENEFITS	0.00	0.00	1,446.00	0.00
4332	PUBLIC SAFETY - ATTORNEY FEE	1,204.00	1,204.00	35,000.00	3.44
4366	PUBLIC SAFETY - DOG POUND FEE	0.00	0.00	300.00	0.00
4367	PUBLIC SAFETY - DOG CATCHER	5,212.50	5,212.50	10,425.00	50.00
4371	PUBLIC SAFETY - COMMUNICATIO	0.00	0.00	35,000.00	0.00
4380	PUBLIC SAFETY - POLICE PROTECT	31,462.00	31,462.00	62,924.00	50.00
	Total Public Safety Expense	38,200.74	38,200.74	161,400.00	23.67
4411	STREETS - SALARIES	7,158.25	7,158.25	90,310.00	7.93
4413	STREETS - BENEFITS	2,584.34	2,584.34	35,653.00	7.25
4425	STREETS - MAINTENANCE & REPAI	363.56	363.56	40,000.00	0.91
4426	STREETS - UTILITIES	191.27	191.27	26,000.00	0.74
4427	STREETS - GAS & DIESEL	0.00	0.00	10,750.00	0.00
4432	STREETS - ATTORNEY FEE	0.00	0.00	1,500.00	0.00
4433	STREETS - ENGINEERING FEE	0.00	0.00	48,000.00	0.00
4434	STREETS - MISC. SERVICES	0.00	0.00	500.00	0.00
4435	STREETS - SIDEWALKS	24,626.01	24,626.01	30,000.00	82.09
4448	STREETS - EXPENDABLE SUPPLIES	1,661.04	1,661.04	40,000.00	4.15
4451	STREETS - BONDS & INSURANCE	138.68	138.68	7,200.00	1.93
4460	STREETS - MAJOR EQUIPMENT	12,850.00	12,850.00	12,850.00	100.00
4463	STREETS - SUNDRY	0.00	0.00	500.00	0.00
4468	STREETS - CLASS C LAND	18,782.17	18,782.17	0.00	0.00
4471	STREETS - CLASS "C" ROAD FUNDS	0.00	0.00	150,000.00	0.00
4473	STREETS - COG ROAD GRANT	0.00	0.00	896,498.00	0.00
4474	STREETS - LOCAL ROAD TAX	1,707.65	1,707.65	60,000.00	2.85
4482	STREETS - MASS TRANSIT TAX	0.00	0.00	100,000.00	0.00
	Total Street Expense	70,062.97	70,062.97	1,549,761.00	4.52

Richmond City Corporation
Income Statement
For the One Month Ending July 31, 2024

		Current Month Actual	Year to Date Actual	Year to Date Budget	
4511	PARKS - SALARIES	9,167.54	9,167.54	98,653.00	9.29
4513	PARKS - BENEFITS	5,253.71	5,253.71	46,321.00	11.34
4525	PARKS - MAINTENANCE & REPAIR	3,829.98	3,829.98	25,000.00	15.32
4527	PARKS - GAS & DIESEL	0.00	0.00	2,000.00	0.00
4528	PARKS - UTILITIES	0.00	0.00	7,000.00	0.00
4551	PARKS - BONDS & INSURANCE	146.09	146.09	7,400.00	1.97
4559	PARKS - TREE PRUNING	0.00	0.00	6,000.00	0.00
4562	PARKS - B&W ACTIVITIES	98.99	98.99	24,250.00	0.41
4564	PARKS - YOUTH BASEBALL	0.00	0.00	3,000.00	0.00
4567	PARKS - SHRUBS/TREES	0.00	0.00	500.00	0.00
4589	PARKS - NATURE PARK	0.00	0.00	1,000.00	0.00
4597	PARKS - RAPZ PROJECTS	90,418.00	90,418.00	100,000.00	90.42
	Total Parks Expense	108,914.31	108,914.31	321,124.00	33.92
4626	FIRE DEPT - UTILITIES	0.00	0.00	7,600.00	0.00
4627	FIRE DEPT - GAS & DIESEL	0.00	0.00	500.00	0.00
4651	FIRE DEPT - BONDS & INSURANCE	0.00	0.00	6,600.00	0.00
4690	FIRE DEPT - SMITHFIELD CONTRA	0.00	0.00	104,945.00	0.00
	Total Fire Department Expense	0.00	0.00	119,645.00	0.00

Richmond City Corporation
Income Statement
For the One Month Ending July 31, 2024

		Current Month Actual	Year to Date Actual	Year to Date Budget	
4811	LIBRARY - SALARIES	4,842.10	4,842.10	68,224.00	7.10
4813	LIBRARY - BENEFITS	371.27	371.27	10,744.00	3.46
4820	LIBRARY - MILEAGE & CONVENTI	0.00	0.00	1,200.00	0.00
4823	LIBRARY - SUBSCRIPTIONS & MEM	0.00	0.00	350.00	0.00
4824	LIBRARY - OFFICE EXPENSE	0.00	0.00	900.00	0.00
4825	LIBRARY - MAINTENANCE & REPA	0.00	0.00	7,400.00	0.00
4826	LIBRARY - UTILITIES	218.88	218.88	6,000.00	3.65
4827	LIBRARY - PROCESSING SUPPLIES	0.00	0.00	700.00	0.00
4835	LIBRARY - AUTOMATION	0.00	0.00	1,800.00	0.00
4837	LIBRARY - COMPUTER UPGRADE	0.00	0.00	2,000.00	0.00
4839	LIBRARY - TECHNOLOGY MAINT	0.00	0.00	3,200.00	0.00
4851	LIBRARY - BONDS & INSURANCE	4.75	4.75	6,700.00	0.07
4855	LIBRARY - PROGRAMS	86.49	86.49	3,000.00	2.88
4863	LIBRARY - SUNDRY	0.00	0.00	900.00	0.00
4864	LIBRARY - ELECTRONIC MEDIA	0.00	0.00	2,800.00	0.00
4865	LIBRARY - PRINT MATERIALS	0.00	0.00	5,500.00	0.00
4866	LIBRARY - OTHER MATERIALS	0.00	0.00	800.00	0.00
	Total Library Expense	5,523.49	5,523.49	122,218.00	4.52
4911	PLANNING - WAGES	3,030.25	3,030.25	42,567.00	7.12
4913	PLANNING - BENEFITS	1,522.65	1,522.65	15,382.00	9.90
4920	PLANNING - TRAINING	0.00	0.00	2,500.00	0.00
4924	PLANNING - OFFICE SUPPLIES	0.00	0.00	500.00	0.00
4931	PLANNING - COUNTYWIDE PLANNI	0.00	0.00	2,186.00	0.00
4932	PLANNING - LEGAL & PROFESSION	0.00	0.00	4,000.00	0.00
4933	PLANNING - ENGINEERING	0.00	0.00	24,000.00	0.00
4951	PLANNING - INSURANCE	3.11	3.11	100.00	3.11
4981	PLANNING - TRAILS COORDINATO	0.00	0.00	1,046.00	0.00
4996	PLANNING - PC STIPEND	0.00	0.00	1,800.00	0.00
	Total Planning Expense	4,556.01	4,556.01	94,081.00	4.84
50001	TRANSFER FROM GF TO CUB RIVE	0.00	0.00	25,000.00	0.00
	Total Transfer to Special Funds	\$ 0.00	\$ 0.00	\$ 25,000.00	0.00
	Total General Fund Expenses	243,220.37	243,220.37	2,921,331.00	8.33
	Total Income (Loss)	\$ (208,374.35)	\$ (208,374.35)	\$ 0.00	0.00

Richmond City Corporation
Income Statement
For the One Month Ending July 31, 2024

		Current Month Actual		Year to Date Actual		Year to Date Budget	
3550	CUB RIVER - RICHMOND CITY	\$ 0.00	\$	0.00	\$	25,000.00	0.00
3153	CUB RIVER - LEWISTON CITY	0.00		0.00		25,000.00	0.00
3760	CUB RIVER - INTEREST EARNED	115.25		115.25		0.00	0.00
	Cub River Sports Complex Total	115.25		115.25		50,000.00	0.23
5311	CUB RIVER - SALARIES	2,850.80		2,850.80		0.00	0.00
5313	CUB RIVER - BENEFITS	967.20		967.20		0.00	0.00
5325	CUB RIVER - MAINTENANCE	875.50		875.50		50,000.00	1.75
5351	CUB RIVER - BONDS & INSURANCE	40.66		40.66		0.00	0.00
	Total Cub River Expense	4,734.16		4,734.16		50,000.00	9.47
	Total Cub River Sports Income (Loss)	\$ (4,618.91)	\$	(4,618.91)	\$	0.00	0.00
3687	CAPITAL PRJCT FUND - INTEREST	\$ 9,676.87	\$	9,676.87	\$	60,000.00	16.13
	Total CPF Revenue	9,676.87		9,676.87		60,000.00	16.13
	Total CPF Expense	0.00		0.00		0.00	0.00
	Total Transfer from Fund Bal to Capi	\$ 9,676.87	\$	9,676.87	\$	60,000.00	16.13

Richmond City Corporation
Income Statement
For the One Month Ending July 31, 2024

		Current Month Actual		Year to Date Actual		Year to Date Budget	
3711	WATER - MONTHLY CHARGE	\$ 73,947.07	\$	73,947.07	\$	762,352.00	9.70
3716	WATER - METER CONNECTIONS	6,045.00		6,045.00		0.00	0.00
3717	WATER - IMPACT FEES	139,464.00		139,464.00		0.00	0.00
3720	WATER - INTEREST	15,043.36		15,043.36		110,000.00	13.68
	Total Water Enterprise Revenue	234,499.43		234,499.43		872,352.00	26.88
5111	WATER - SALARIES	12,148.45		12,148.45		151,531.00	8.02
5113	WATER - BENEFITS	6,684.52		6,684.52		63,896.00	10.46
5114	WATER - PENSION EXPENSE	0.00		0.00		10,000.00	0.00
5120	WATER - MILEAGE & CONVENTI	0.00		0.00		5,000.00	0.00
5121	WATER - BAD DEBT EXPENSE	0.00		0.00		1,000.00	0.00
5122	WATER - ADVERTISING	0.00		0.00		100.00	0.00
5123	WATER - SUBSCRIPTIONS & MEMB	0.00		0.00		2,300.00	0.00
5124	WATER - OFFICE EXPENSE	59.00		59.00		8,800.00	0.67
5125	WATER - MAINTENANCE & REPAIR	1,753.86		1,753.86		73,160.00	2.40
5126	WATER - UTILITIES	885.84		885.84		36,000.00	2.46
5127	WATER - GAS & DIESEL	0.00		0.00		11,000.00	0.00
5129	WATER - CREDIT/DEBIT CARD FEE	741.29		741.29		6,000.00	12.35
5131	WATER - AUDITOR	0.00		0.00		6,500.00	0.00
5132	WATER - ATTORNEY FEE	0.00		0.00		2,000.00	0.00
5133	WATER - ENGINEERING FEE	0.00		0.00		40,000.00	0.00
5145	WATER - DEPRECIATION EXPENSE	0.00		0.00		280,000.00	0.00
5148	WATER - SUPPLIES	5,915.25		5,915.25		40,000.00	14.79
5151	WATER - BONDS & INSURANCE	144.55		144.55		8,000.00	1.81
5160	WATER - EQUIP RENTAL	0.00		0.00		4,283.00	0.00
5163	WATER - SUNDRY	0.00		0.00		2,000.00	0.00
5164	WATER - SAMPLES	624.00		624.00		12,000.00	5.20
5175	WATER - IRRIGATION SHARE FEES	0.00		0.00		3,600.00	0.00
5178	WATER - INTEREST EXPENSE	0.00		0.00		84,119.00	0.00
5188	WATER - IT SERVICE & EQUIPMEN	8,762.64		8,762.64		34,284.00	25.56
5189	WATER - BLDG RENT	0.00		0.00		27,334.00	0.00
5196	WATER - METERS	2,203.22		2,203.22		57,000.00	3.87
	Total Water Expense	39,922.62		39,922.62		969,907.00	4.12
	Total Water Income (Loss)	\$ 194,576.81	\$	194,576.81	\$	(97,555.00)	(199.45)

Richmond City Corporation
Income Statement
For the One Month Ending July 31, 2024

		Current Month Actual		Year to Date Actual		Year to Date Budget	
3731	SEWER - MONTHLY CHARGE	\$ 75,490.03	\$	75,490.03	\$	890,232.00	8.48
3734	SEWER - IMPACT FEES	103,376.00		103,376.00		0.00	0.00
3746	SEWER - INTEREST	7,692.63		7,692.63		50,000.00	15.39
	Total Sewer Enterprise Revenue	186,558.66		186,558.66		940,232.00	19.84
5211	SEWER - SALARIES	14,997.52		14,997.52		222,008.00	6.76
5213	SEWER - BENEFITS	6,576.94		6,576.94		78,153.00	8.42
5214	SEWER - PENSION EXPENSE	0.00		0.00		10,000.00	0.00
5220	SEWER - MILEAGE & CONVENTION	1,035.00		1,035.00		7,500.00	13.80
5221	SEWER - BAD DEBT EXPENSE	0.00		0.00		1,000.00	0.00
5222	SEWER - ADVERTISING	0.00		0.00		100.00	0.00
5223	SEWER - SUBSCRIPTION & MEMBE	0.00		0.00		2,000.00	0.00
5224	SEWER - OFFICE EXPENSE	59.01		59.01		7,600.00	0.78
5225	SEWER - MAINTENANCE & REPAIR	2,389.50		2,389.50		46,920.00	5.09
5226	SEWER - UTILITIES	645.95		645.95		100,000.00	0.65
5227	SEWER - GAS/DIESEL/PROPANE	0.00		0.00		24,000.00	0.00
5229	SEWER - CREDIT/DEBIT CARD FEES	741.29		741.29		6,000.00	12.35
5231	SEWER - AUDITOR	0.00		0.00		6,500.00	0.00
5232	SEWER - ATTORNEY FEE	0.00		0.00		3,000.00	0.00
5233	SEWER - ENGINEERING FEE	0.00		0.00		40,000.00	0.00
5245	SEWER - DEPRECIATION EXPENSE	0.00		0.00		382,000.00	0.00
5248	SEWER - EXPENDABLE SUPPLIES	4,154.04		4,154.04		60,000.00	6.92
5251	SEWER - BONDS & INSURANCE	163.04		163.04		8,500.00	1.92
5260	SEWER - EQUIP RENTAL	0.00		0.00		4,283.00	0.00
5263	SEWER - SUNDRY	0.00		0.00		1,500.00	0.00
5264	SEWER - SAMPLES	436.00		436.00		8,000.00	5.45
5288	SEWER - IT SERVICE & EQUIPMENT	8,762.63		8,762.63		34,284.00	25.56
5289	SEWER - BLDG RENT	0.00		0.00		27,334.00	0.00
5295	SEWER - LINE CLEANING	0.00		0.00		20,000.00	0.00
	Total Sewer Expense	39,960.92		39,960.92		1,100,682.00	3.63
	Total Sewer Income (Loss)	\$ 146,597.74	\$	146,597.74	\$	(160,450.00)	(91.37)

Richmond City Corporation
Income Statement
For the One Month Ending July 31, 2024

		Current Month Actual		Year to Date Actual		Year to Date Budget	
3696	COLLECTION FEE - GARBAGE	\$ 22,697.23	\$	22,697.23	\$	267,600.00	8.48
3699	SOLID WASTE - INTEREST	197.99		197.99		1,000.00	19.80
	Total Solid Waste Enterprise Revenue	22,895.22		22,895.22		268,600.00	8.52
5611	SOLID WASTE - WAGES	0.00		0.00		26,229.00	0.00
5613	SOLID WASTE - BENEFITS	0.00		0.00		2,028.00	0.00
5624	SOLID WASTE - OFFICE SUPPLIES	18.33		18.33		4,063.00	0.45
5626	SOLID WASTE - UTILITIES	104.58		104.58		0.00	0.00
5629	SOLID WASTE - CREDIT/DEBIT CAR	741.28		741.28		0.00	0.00
5630	SOLID WASTE - CARRIER EXPENSE	0.00		0.00		160,680.00	0.00
5632	SOLID WASTE - LEGAL & PROFESSI	0.00		0.00		5,000.00	0.00
5651	SOLID WASTE - BONDS & INSURAN	0.00		0.00		6,600.00	0.00
5670	SOLID WASTE - LOGAN SERVICE A	3,375.13		3,375.13		48,000.00	7.03
5688	SOLID WASTE - IT EQUIP	8,524.97		8,524.97		0.00	0.00
5699	SOLID WASTE - CAN PURCHASE	9,946.00		9,946.00		16,000.00	62.16
	Total Solid Waste Expense	22,710.29		22,710.29		268,600.00	8.46
	Total Solid Waste Income (Loss)	\$ 184.93	\$	184.93	\$	0.00	0.00
	Net Income	\$ 138,043.09	\$	138,043.09	\$	(198,005.00)	(69.72)

Smithfield Fire Department Activity Report for July 2024



EMERGENCY MANAGEMENT/CERT – In cooperation with Cache County Emergency Management we are in the initial stages of planning a series of drills and exercises based around a mass casualty incident (MCI) in Smithfield. This will culminate in a full-scale multi-agency exercise in 2025. This series of exercises will be an initial shakedown for the Smithfield Emergency Operations Center (EOC).

Working with the Smithfield City Police Department we are ready to start a series of “Active Shooter” drills in which EMS personnel are able to enter portions of a structure with Law Enforcement as a “Rescue Task Force” (RTF). The goal of the RTF is to rapidly provide first-aid, extricate any wounded, and transport them to a medical facility.

CRITICAL CARE PARAMEDICS – Five (5) of our current paramedics are in the process of completing the “Critical Care” Paramedic class to enhance their training and abilities. They are currently going through the 100 hours class. It is a self-paced course, and they are all at different points in the course. I would expect that the students will be finishing soon, and testing will begin.

NOTABLE CALLS – One grass fire above Facer gravel pit up Birch Canyon. Smithfield FD was able to get on it quickly and catch it with two brush trucks. The second fire was in the Greystone area of Hyde Park and threatened to extend to the foothills as well as threatened a number of houses. With the assistance of every fire department on the north end of Cache County, and one engine from Logan City crews were able to protect the structures and keep the fire from spreading up the hill. It got a little “sporty” to say the least.

Every month I wish I could find a way to articulate the life-saving work being done by our Paramedics and EMTs. Most details about the work they do must remain private. Let me just say this with utmost assuredness: **There are people that wouldn't be alive today were it not for our medical personal.**

Occasionally people inquire about the number of vehicles that respond to fire and medical calls. Stay tuned! I will include that in next month's report.

WILDLAND DEPLOYMENTS – We completed the first deployment to the Santa Barbara California area.

We currently have one engine attached to a Utah Task Force that is pre-positioned in the Cedar City Area. Resources are currently being held in Utah due to extreme fire weather.

FIRE MARSHAL – The fire marshal has completed:

26 Plan Reviews

2 Daycare Inspections

43 Business inspections

TRAINING FOR THE MONTH OF JULY

68.5 Hours of training in the following areas

Medical

Oxygen Administration

Smoke inhalation

Wildland Response access

Paramedic class

All five students have completed all the requirements and are working as Paramedics.

Critical Care Paramedic

5 Students are currently going through the 100 hours class. It is a self-paced course, and they are all at different points in the course. I would expect that the students will be finishing soon, and testing will begin.

PUB ED

1- fire safety presentation

1- Deacon Group Tour

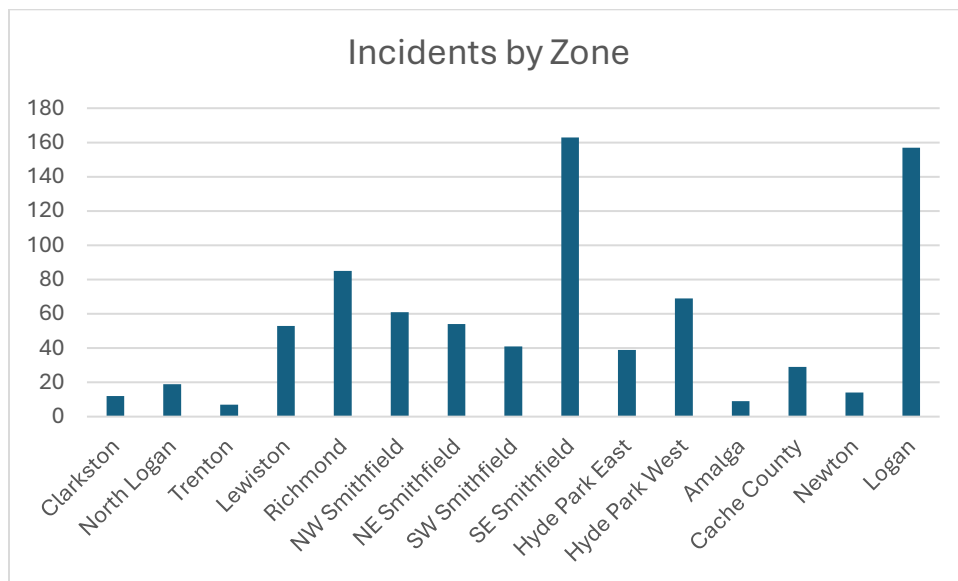
JULY CALL DATA – YEAR-TO-DATE

Incidents by Zone

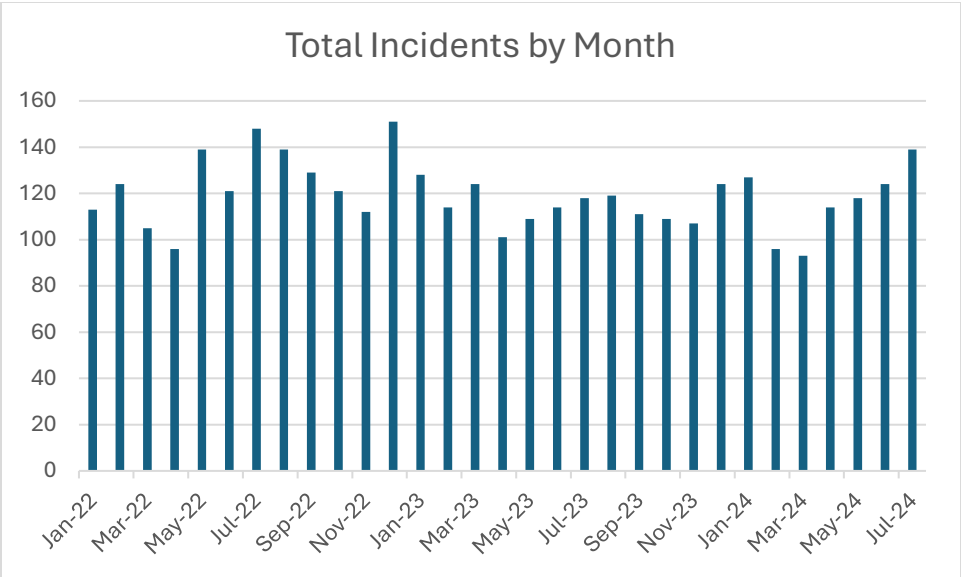
Total YTD 669

Note: 1- Calls in Logan are mostly Interfacility Transfers

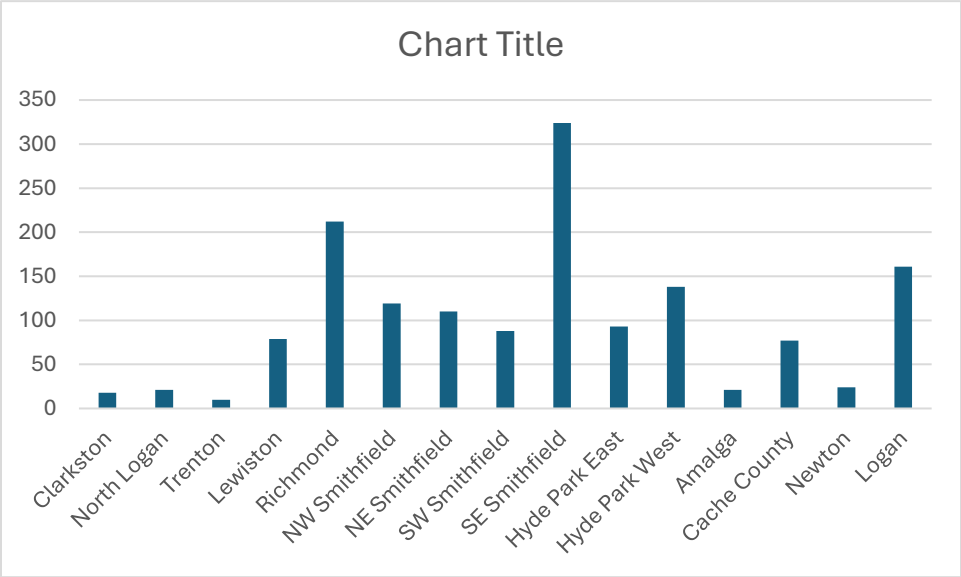
2- One incident may require multiple responses (i.e. multiple ambulances and fire trucks)



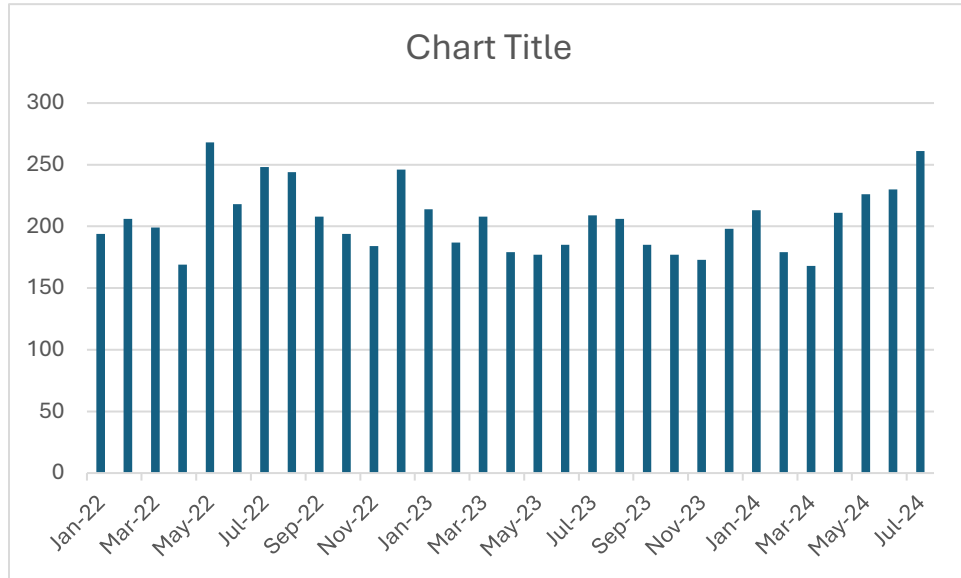
Total Incidents by Month



Responses by Zone **Total YTD 1516**



Total Responses by Month



90% Fractile Response Times by Zone July 1, 2023, to July 31, 2024

