

RICHMOND CITY COUNCIL

MARCH 20, 2025

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Thursday, March 20, 2025. The meeting began at 6:30 P.M.; Mayor Paul Erickson was in the chair. The opening remarks were made by Lyle Bair.

The following Council Members were in attendance: Lyle Bair, Amber Ervin, Joel Draxler, Bryce Wood and Daryl Black.

City Administrator HollyJo Karren, City Engineer Weston Bellon, Kassy Greer, and City Recorder Justin Lewis were also in attendance.

VISITORS: Bryan Low, Jeff Simmons, Kristi Walker, Jay Bair, Don Sheffer, Cindy Smith, Brock Meacham, Lyndsey Bair, Dave Cavanaugh, Jack Patton, Jenny Bair, Colby Bair, Paul Hammond, Rebecca Hammond

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM FEBRUARY 20, 2025.

A motion to approve the February 20, 2025 city council meeting minutes was made by Bryce, seconded by Amber and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black

No Vote: None

RECOGNITION OF JAY BAIR FOR YEARS OF DEDICATED SERVICE ON THE PLANNING COMMISSION.

JOEL: I am pleased to recognize a good friend this evening. I admire his willingness to serve for two terms, which is eight years. Our code only allows a commissioner to serve two terms. Jay has given a lot to that group. He is very knowledgeable. He is an architectural drafter by trade and that is a good skill set to have on the planning commission. He understands homes, buildings and development as well as how to make the units nice and appealing. The biggest part of this is his willingness to serve the community. It is admirable he has given eight years of sacrificing his time away from doing other things he likes to do. We appreciate his willingness to serve.

Joel presented Jay with a gift of appreciation for his years of dedicated service on the planning commission.

RECOGNITION OF DON SHEFFER FOR YEARS OF DEDICATED SERVICE ON THE CACHE MOSQUITO ABATEMENT BOARD OF TRUSTEES.

MAYOR: Don, we want to thank you for your service. If you don't mind, we would like you to take a couple of minutes and give an overview of what the district does.

DON SHEFFER: The Cache Mosquito Abatement District (CMAD) is responsible for reducing mosquitoes in Cache Valley. When I first started there would be over 5,000 mosquitoes in one trap in a night and now, they have got it down to a couple of hundred. The work is progressing. The best thing to do is to eliminate standing water. The fogging normally happens at night. Standing water is treated during the day. Killing the larvae in the water is the most effective option. Weather and wind are big factors when it comes to fogging. The district is going to ask for a small property tax increase this year for the first time since the district was created. The impact, on average, will be around \$1.00 per home in the valley. They are using cutting edge technology. They have a drone and can access areas they could never access before. They can target specific areas and drop the exact amount of spray required. The drone also helps us locate stagnant water locations. The district is a benefit to the cities and entire valley. The mosquito population has been greatly reduced over time. The mission of the district is to remove mosquitoes. It has been a great honor to work with them.

MAYOR: Thank you for taking the responsibility to represent us on the board. How long have you lived in the city?

DON: Thirty-one years.

MAYOR: I want to thank both Jay and Don for their years of dedicated service to the community.

Mayor Erickson presented Don with a gift of appreciation for his years of dedicated service on the Cache Mosquito Abatement District Board of Trustees.

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 2025-03, A RESOLUTION AMENDING THE DISPATCH SERVICES FEE.

KRISTI WALKER: I am here this evening with Logan City Police Chief Jeff Simmons and 911 System Administrator Bryan Low. The dispatch center was started in 2002 and the fee was \$2.00 per month per account. In 2013, the fee was increased to \$3.00 per month to fund the required radio system. There have not been any changes/increase since then. I would like to invite all of you to tour our facility.

MAYOR: Tell everyone exactly what you do at the center.

KRISTI: We offer dispatch services for fire, police, animal control and all emergency services. I would compare us to being the hub of a wagon wheel. We are the agency that connects all of these services together. We do the behind-the-scenes stuff. I have been at the center for 20 years.

MAYOR: So, it appears you average around 161 calls per day?

KRISTI: Yes. We have funding for 20 full-time positions. Right now, we have 14 full-time employees and one in the training program. There are five open positions. Five is a lot of employees to be down for a small department like ours. The reason we are not staffed is because of the wage we offer. We are not able to offer a competitive wage right now. Box Elder's starting wage is \$27.50 per hour, Rich Counties is \$26.00 per hour and Franklin County is \$25.00 per hour. Our starting wage is \$22.85 per hour. It used to be \$2.00 less per hour. We went from 21 full-time positions down to 20 and took those funds and gave a raise to all of the other dispatchers. We want to be competitive. We want to attract long-term candidates who want to make this a career. We need to be competitive. We are going through the hiring process right now. We can only train up to three new employees at a time. We work 12-hour shifts. The dispatchers work three 12-hour shifts and one 6-hour shift per week. The call volume is growing. In 2011, we took over 39,000 calls. In 2024, we took over 58,000 calls. During that period of time, we still have the same amount of staff members. We need to increase our staffing level. We operate as an Enterprise Fund so we must be self-sustaining. Our revenue comes from the \$3.00 per month fee as well as cell phone fees and what other agencies such as the Utah Highway Patrol and Utah State University Police Department pay to us. We are always looking for grant funding. We cannot use the grant funding for wages as it is not a guaranteed source of revenue. The proposal before you tonight is to increase the \$3.00 per month fee to \$3.30 per month in July 2025 and over the next five years to \$3.71 per month. The intent of this increase is for us to increase wages.

MAYOR: Every entity in the valley must pass this Resolution?

KRISTI: Yes, we are going before all of the cities.

MAYOR: How many have you been to so far?

KRISTI: Tonight is our thirteenth meeting. We are going back to revisit three cities. All of the others we have visited have approved the Resolution. We have received positive support from almost all of the entities. We have not requested an increase for over a decade.

AMBER: I don't think this request is unreasonable. My son volunteered at the sheriff's office in the past. He has been on those types of calls. You need the right employees to be successful.

KRISTI: We are glad to be there and help when and if needed.

JOEL: What are the base education requirements for the position?

KRISTI: The person must be at least 18 years of age and have a high school diploma. They are required to do some testing before the interviews. There are certain characteristics we look for. Memory retention and multi-tasking are big. It is a several step process. We do all of our training in-house. Handling calls over the phone is much different than in person. On average it takes 16 weeks to train an employee.

JOEL: Other than CPR certifications what else is needed?

KRISTI: They need to obtain a dispatcher certificate. We usually figure out about halfway through the training program if they can do the job. Multi-tasking is hard. People can either do it or they cannot. They have to be aware of many things going on at the same time.

AMBER: I don't have an issue with the proposal. I look at the wages and these jobs are very important. They are much more important than some other jobs. It is an important job and role. I have had to call dispatch in the past. I don't think this is a big ask overall.

LYLE: What are your biggest priorities outside of wages?

KRISTI: Wages are the top priority and then filling the 21st position we lost. I would like to see the minimum staffing level raised as well long term. We are growing throughout the valley as is the call volume.

LYLE: How is the Spillman charge split?

BRYAN LOW: There are four centers who utilize our server. Utah State University, Franklin County, Rich County and us. There are also other groups like the Division of Wildlife Resources and Adult Probation and Parole. They all pay us based on the number of users they have on the system. For example, the Smithfield City Police Department pays us based on the number of users they have on the system. Rich County has around 10-12 users is all.

BRYCE: Looking at the hourly rate I think this is a huge value to the valley. I think it is a no brainer to work with you.

A motion to approve Resolution 2025-03, a Resolution amending the Dispatch Services Fee was made by Lyle, seconded by Bryce and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black

No Vote: None

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 2025-02, A RESOLUTION TO INFORM THE STATE OF UTAH WATER QUALITY BOARD OF ACTIONS TAKEN CONCERNING THE MUNICIPAL WASTEWATER PLANNING PROGRAM REPORT FOR 2025.

HOLLY: The Municipal Wastewater Planning Program Report is something we have to submit yearly. Bryan has completed the report. We are ready to submit it to the state. The last step in the process is bringing it before the council for review. The Resolution shows you have seen and reviewed the report.

WESTON: This is a routine report and the state requires it go before the council.

MAYOR: Has the council done what they need to do as stated in the report?

WESTON: Yes.

HOLLY: This is the last step in the process before submittal.

A motion to approve Resolution 2025-02, a Resolution to inform the State of Utah Water Quality Board of actions taken concerning the Municipal Wastewater Planning Program Report for 2025 was made by Bryce, seconded by Lyle and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black

No Vote: None

DISCUSSION ON ORDINANCE 2024-12, AN ORDINANCE AMENDING THE RICHMOND CITY MUNICIPAL CODE, TITLE 12-000 "LAND USE, DEVELOPMENT AND MANAGEMENT (LUDMO)", CHAPTER 12-900 "ZONES" ADDING IN ITS ENTIRETY PART 12-911 "RESIDENTIAL MULTIPLE-FAMILY ZONE "RMF"", SECTIONS 12-911-1 "PURPOSE", 12-911-2 "WIDTH, DENSITY AND YARD REGULATIONS", 12-911-3 "HEIGHT REGULATIONS", 12-911-4 "MODIFYING REGULATIONS", 12-911-5 "GROUP DWELLING STANDARDS", 12-911-6 "PARKING, LOADING AND ACCESS", 12-911-7 "LANDSCAPING", 12-911-8 "TRASH/GARBAGE", 12-911-9 "DEVELOPMENT IN PHASES", 12-911-10 "ALLOWED USES" AND 12-911-11 "DENSITY BONUS AND INCENTIVES".

MAYOR: Tonight is a discussion only on the newly proposed Residential Multi-Family Zone. Justin will give us an overview before we discuss.

JUSTIN: The purpose of the Residential Multiple-Family Zone (RMF) is to provide areas throughout the community which shall be characterized by low rise multiple-family and apartment development. This zone is intended to provide an attractive setting for multiple-family apartments, townhomes, and dwelling units which will be harmoniously blended together. As written, there would need to be 1,500 feet between projects. The current number in the code is 2,000 feet. Parcels abutting Highway Commercial (HC), Manufacturing/Light Industrial (MLI), Planned Industrial Commercial (PIC) and a public school would not need to be 1,500 apart but would need to abut those types of parcels. Section 12-911-2 discusses setbacks. Section 12-911-3 discusses the allowable height. This is most likely the most controversial item in the Ordinance as it is proposed at 45 feet where the current maximum height in the city is 35 feet. The planning commission discussed this at length but left it at 45 feet and sent to the council for review. Section 12-911-4 discusses front, side and rear yard setbacks. Section 12-911-5 includes an open space requirement of 40%. No building can be larger than a six plex and the maximum number of units per acre is ten. Section 12-911-6 is about parking and mandates at least three parking spaces per unit. Section 12-911-7

discusses landscaping and as part of this at least 25% must be water-wise landscaped or xeriscaped. Section 12-911-8 discusses garbage container areas. Section 12-911-9 talks about phasing and that at least 65% of the current phase must be complete before the next phase will be approved. Section 12-911-10 talks about allowed uses. We already know this section will need to be amended quite soon after adoption because right now the planning commission is working on a use matrix table that will change/update this section. Section 12-911-11 discusses density bonus allowances. The density bonus maximum is 20%, meaning that the maximum number of units per acre would be 12. There are four items which can be used at 5% each to obtain the 20%.

MAYOR: We have three planning commission members here this evening to offer their insight and answer questions. I appreciate Brock Meacham, Cindy Smith and Jay Bair attending this evening. In Section 12-911-1, I think public schools should be allowed within 500 feet; they don't need to abut one of the types of parcels listed.

LYLE: I have a concern that there is no limit how far back or deep the request could be. If it is a huge parcel they could develop the entire parcel. I think we should consider adding a limit that the units need to be within "X" amount of feet of the those specifically mentioned zoned parcels.

MAYOR: What is the intent of this?

JAY BAIR: There would be a master plan and it would be phased.

MAYOR: Would this be allowed on more than one parcel?

JAY: Yes.

LYLE: Could you be more than 1,500 feet away from the edge of the parcel and still build the multi-family units?

JAY: Yes, if it was part of a continuous parcel when it was rezoned.

LYLE: This would allow for a development to extend as much as two blocks in length off of the highway. Would we allow this to happen to go that far off of the road?

JUSTIN: The thought of the planning commission was this is a rezone request. The planning commission and city council have the right to approve or deny the rezone request. If you don't like the request you can vote to deny.

BROCK MEACHAM: Are you wanting to add a distance limitation?

LYLE: Councils and mayors and thought processes change.

JAY: Remember there is a 1,500-foot limitation between developments.

MAYOR: A public school is exempt from the 1,500-foot limitation. The council does have the ability to review and approve or deny any rezone request.

JAY: The planning commission intends to add a mixed-use zone long term as well. This zone could be next to a mixed-use area.

MAYOR: We have two public schools in the city; White Pine and North Cache.

LYLE: Both are on the highway in highway commercial zone areas. I am more concerned about how far off the highway these projects can be. There is no limitation.

MAYOR: I don't want to add a limitation without knowing the impact it may cause.

AMBER: You don't want to allow this zone within 500 feet of a school?

MAYOR: No, I want these developments within 500 feet of a school even if the parcel doesn't abut the school boundary line.

JOEL: Do we need the 1,500-foot rule? I have a concern a developer will see the 1,500-foot rule and be beyond it so he/she will say we have met your limitation there is no reason to deny the rezone request. I also don't want multi-family projects on dead end roads.

JAY: The General Plan said the residents don't want these units in the current developed areas of the city. They want them in new areas on the outskirts of the city.

JOEL: I think we can remove the 1,500-foot limitation and state this zone will only be allowed by parcels that were zoned a specific way that way we can keep these projects out of current residential areas.

BRYCE: I think that is a good idea.

AMBER: I agree. I don't object to removing the 1,500-foot limitation.

LYLE: I don't mind a 4-plex here and there but I don't want another 100 units in a residential area.

DARYL: Could someone build one of these types of projects along 300 East?

JOEL: If it is more than 1,500 feet away from a current unit they can apply. They will argue we cannot say no because they have exceeded the distance requirement.

BROCK: Remember they could only build a maximum of ten units per acre.

MAYOR: How is the Planned Unit Development (PUD) Overlay affected by this?

JUSTIN: It is still in place and can be applied for. In order to accomplish what Joel is mentioning the meeting you adopt this Ordinance would be the same night you remove the PUD Overlay from the code or amend it.

DARYL: We want these projects in certain areas of developable property. I think we remove the 1,500-foot limitation and state it must abut an existing parcel of a certain zone as Joel stated.

LYLE: Or we could put it needs to be within “X” amount of feet of certain zoned parcels.

MAYOR: I agree, I think the 1,500-foot limitation can be removed.

JAY: How close do you want these types of units to residential areas?

JUSTIN: Right now, they can touch the boundary line of residentially zoned parcels.

JOEL: A buffer zone had been discussed but is hard to enforce.

MAYOR: Density is hard to envision as well. Most people cannot tell the difference when visually looking at a 10,000 square foot parcel versus a 12,000 square foot parcel.

AMBER: In 12-911-2 is a 20-foot rear setback to close?

JAY: Don’t compare to the Richmond Village as it is a PUD Overlay and they are closer than proposed in this Ordinance.

MAYOR: Is the PUD setback ten feet?

JAY: Yes. Some cities have a buffer of up to 100 feet from residential areas.

JUSTIN: Every zone has its own setbacks.

WESTON: The front setback in the Highway Commercial (HC) zone is 20 feet. The front setback in residential zones is 30 feet.

JAY: You could require sound deadening materials between units.

MAYOR: What types of subdivisions are approved by the Administrative Land-Use Authority?

JUSTIN: Single-family residential.

MAYOR: What are the thoughts on height? The planning commission recommended 45 feet.

AMBER: I have angst with that height allowance.

JOEL: I have driven around and looked at three story units. I am not sure Richmond is ready for them. It would be new to the city. Look at the Richmond Village. They are nice units and have a 35-foot restriction.

MAYOR: The current allowance is 35 feet?

HOLLY: Yes, a building cannot exceed 35 feet from finish grade to the highest peak.

LYLE: The back of the units have more than 35 feet exposed in some cases.

AMBER: I don’t see allowing 45 feet by a residential area. Possibly along the highway but not in residential areas.

BROCK: Our vision was along the west side of the highway.

AMBER: As written, it doesn’t dictate along the highway it could be anywhere.

JOEL: Forty-five feet is better for mixed-use areas. I don’t think we are ready for 45 feet yet.

AMBER: Whatever our maximum allowance is will be what developers go for.

JAY: The 45-foot amount was to help with affordability The taller the cheaper. It would help with affordability. It would allow to go in and up rather than out and flat.

MAYOR: Basements are not applicable because they are in the ground.

LYLE: How is the number of units determined?

JAY: Based on the number of main entrance doors. Each door is a unit.

LYLE: There would be more open space if we went higher because there is a limitation on the number of units allowed per acre.

MAYOR: You cannot stack units in 35 feet.

JAY: I think mixed-use and Highway Commercial (HC) are good areas for 45 feet.

JOEL: This is not a mixed-use zone.

MAYOR: Is the consensus 35 feet?

DARYL: I am okay with 45 feet.

LYLE: I am okay with 45 feet.

DARYL: I am okay with it if we narrow down the location.

MAYOR: Based on the input from the council we will reduce to 35 feet. The maximum number of units is ten per acre and maximum building size is six units per building.

DARYL: I like the requirement of a minimum of three parking spaces per unit.

AMBER: I read where one city requires the number of parking stalls to be based on the number of bedrooms in the unit. I don’t see visitor parking is required in this Ordinance.

HOLLY: There will be a problem with people parking along the roadway like in the Richmond Village.

AMBER: Do we need to add a percentage for visitor parking?

DARYL: We are requiring a minimum of three parking spaces per unit.

JAY: The winter parking ordinance will keep vehicles off the roadway in the winter months.

LYLE: We could add a minimum number of units of visitor parking.

MAYOR: Parking stalls are not included in the open space calculation.

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JUSTIN: The biggest issue with parking stalls is they are expensive and there is no return on investment for a developer so they won't do them unless it is a mandate. Also, homeowners will park in the visit parking stalls as well.

JAY: Some cities require for example, 0.25 visitor parking spaces per unit.

MAYOR: Were any parking citations issued in the Richmond Village?

HOLLY: I don't have that answer but there are parking issues up there.

MAYOR: Weston, what are your thoughts?

WESTON: You can add what you are comfortable with. I think it is reasonable to expect there should be visitor parking stalls. From an engineering standpoint I think it would be better to widen the road.

HOLLY: That is my preference as well.

MAYOR: That would require a change to the construction standards?

WESTON: Yes.

HOLLY: The Richmond Village roads are too narrow.

JAY: Developers will want the maximum number of units per acre and with the bonus density that will would allow up to 12.

AMBER: I am okay leaving the parking requirements alone but changing the road width requirement.

JOEL: What is our current road width?

WESTON: We require a 66-foot right-of-way.

JOEL: I believe a new Utah law states you cannot require more than 32 feet of asphalt.

WESTON: The Richmond Village has less than 32 feet of asphalt.

JOEL: Thirty-two feet is wide until there are vehicles parked on both sides of the road.

WESTON: We would allow down to a 51-foot right-of-way if curb and gutter is included and that would be 28 feet of asphalt.

MAYOR: I am happy to see fencing is required. It is good to see the minimum of 25% xeriscaping requirement. Explain the 65% phase completion requirement.

JOEL: This was created to avoid all of the amenities not being installed until the very end of the project or never if the project isn't completed.

MAYOR: I like this requires the amenities to go in sooner.

AMBER: When done in phases, how does this affect road construction?

JUSTIN: The infrastructure can be installed in phases but they would have to install temporary turnarounds, etc. if that is what they choose to do.

MAYOR: What is the requirement for more than one access point?

WESTON: I think fire code is around 30 units but our code requires more than one access point when there are 11 units or more.

MAYOR: We know the allowed uses section will change. I think we are going to need to address condominium use in the future.

LYLE: In the density bonus section, it talks about bike paths. Can they be part of the road?

WESTON: We could allow for a bike lane but a developer cannot state part of a regular roadway is a bike path and qualifies for the density bonus.

AMBER: Is there a change to the open space in this Ordinance?

MAYOR: No. The open space percentage is 40% and that doesn't change with the density bonus option.

JAY: The clubhouse and amenities are included in the open space calculation.

MAYOR: Justin, please sum up the proposed changes.

JUSTIN: In Section 12-911-1, the 1,500-foot requirement will be removed and state this zone must abut certain zones. There will be a paragraph adding that if within 500 feet of a public school but not abutting the school property this zone can still be applied for. In Section 12-911-3, the maximum height allowance will change from 45 feet to 35 feet. In 12-911-10 (F) the date will be changed to the day the ordinance is adopted.

MAYOR: This item will come back before the council for a possible vote at a future council meeting with the proposed changes.

STAFF REPORTS AND MONTHLY FINANCIAL REVIEW.

WESTON: The water master plan is currently being worked on and some information on it will be presented at the April council meeting. The sewer collection master plan is also being worked on. I am also in the process of reviewing a couple of proposed subdivisions.

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HOLLY: No new subdivisions have been submitted in the last month. There are seven zoning clearances that have been submitted. Two in The Knolls, one in Elk Meadows and two in Johnson View. The other two are still in the review process. The Black & White Days building remodel is complete. We are not yet renting it out. We are going to let people know about it in the April newsletter. The first bathroom remodel at the library is complete. The second bathroom is being worked on. Improvements are being made to the Hamburger Stand by the staff. Dave Cavanaugh has been working to install the emergency radios in the front office. The flooring in the crow's nest at the Cub River Sports Complex has been repaired. There were some holes in the floor. I have met with all of the Black & White Days committees at least once. The royalty application period closes tonight. The royalty will be selected next Monday night. So far, we have 18 food trucks signed up for Black & White Days and 32 non-food vendors. This already exceeds the number of vendors from last year.

AMBER: Are any of the vendors wanting to attend on Friday night?

HOLLY: Yes. We have some hats this year we are going to sell for Black & White Days. There is a new logo on the hats for the 110th celebration. We have a dairy food show t-shirt. We have a classic logo t-shirt. The billboards are already hung which is earlier than expected. We held our first construction meeting on the 500 North road project. Paul Willardson from J-U-B Engineers will oversee the project. Jesse Mott from the county was in attendance as well as representatives from Staker Parson and Facer Excavation. The intent is to start the project on April 7th and have it completed by October 1st. There will be weekly or bi-weekly reports sent to the council with updates.

MAYOR: When are we going to inform the public?

HOLLY: As soon as the contractor tells us they are ready to proceed. We have an employee, John, who is going to finish painting the remaining streetlight poles on the highway. We won't be using a private contractor to finish this project.

MAYOR: They are cast aluminum so the right paint must be applied.

LYLE: Are they sand blasted before they are painted?

HOLLY: No, that has not been done in the past. John will do a great job overseeing this project.

MAYOR: I want this project completed before Black & White Days.

HOLLY: We had a streetlight by Maverik damaged in a recent auto accident. It will not be an easy repair. The wiring was damaged. Sam Sadler is back working for the city on a part-time basis. Brylee Gibbons will be working for us for the summer as well. She also worked for us last summer. The next round of cassettes for the MBR Plant should arrive between March 31st and April 15th. Once they arrive, we will schedule draining the second basin. The MBR Plant job posting has closed. There were six applicants. They have now been narrowed down to two. We need to review the rental fee structure for the Black & White Days building if that is something you want to change.

MAYOR: I don't want it rented until after Black & White Days.

HOLLY: The last movie at the theatre hosted by the youth council was a success. It was our highest attended with over 50 people attending. The next movie, in April, will be hosted by the Richmond Lions Club and will be Where the Red Fern Grows. Brady Christensen and his family are helping out as well.

WESTON: I have talked with the new homeowner who recently purchased a home on 500 North and made the family aware of the 500 North road project.

MAYOR: Council, if you get any questions on the project please refer them to Weston.

JUSTIN: The initial budget discussion on the Fiscal Year 2026 budget will be at the April council meeting and then we will talk about it again in May and adopt the new budget in June. Weston and I are working with Zions Public Finance on a sewer impact fee study. It must be completed and implemented by the end of the year. We had a very good sales tax month and collected \$74,750. A children's book grant was received in the amount of \$3,000. Total donations to the DUP roof project are \$12,000. I have been asked a couple of times how much the Richmond Cemetery Maintenance District pays the city for upkeep and overseeing the cemetery. For the period of July 1, 2024 through June 30, 2025 the district paid the city \$74,095 for labor and benefits. Costs like sod, hoses, maintenance materials, etc. are paid for by the district separately. The district also pays the city separately for burials. They pay for each individual burial. For the period of July through December 2024 the district paid the city \$10,710 for burials. Now the Black & White Days building renovation project is complete I have submitted the RAPZ Tax reimbursement request in the amount of \$105,500. We paid \$208,476 on the 400 West road project. This was for the change orders to the project. Once the project is completed, we will submit one final reimbursement request. The Smithfield fire contract for the period of July 1, 2024 through June 30, 2025 has been paid in full in the amount of \$101,888. The Smithfield City council and mayor announced today that Interim Fire Chief Jeremy Hunt will have the interim title removed at the April 9th city council meeting and he will be the permanent fire chief moving forward. Jeremy has over two decades of experience in the fire department. He is a great asset to that department and is really good for us to work with. Water impact fees collected in this fiscal year total \$336,718. Sewer impact

fees collected so far in this fiscal year total \$191,041. There have been significant recent online comments regarding the city not installing stop signs to regulate speeding vehicles in the city. In the Manual for Uniform Traffic Control, it states the following: “YIELD or STOP signs shall not be used for speed control”. This can be found about 2/3 of the way down the page on Page 75. We have installed a lot of stop signs recently along 300 East going east/west. Traffic still flows without being stopped on 300 East, State Street and Main Street.

COUNCIL MEMBER AND MAYOR REPORTS

DARYL: The irrigation company is working to resolve the issue with the broken irrigation waterline by Big J’s. They don’t own the broken lateral but they are taxed with fixing it. I have talked with Weston, Holly and Justin about this issue. We will pay our portion. The project will be done correctly and the pipe put in a new correct location.

BRYCE: It was an epic youth council movie night at the theatre. There were 75 in attendance. Brock and Lynzi Meacham helped with the cleanup. The youth council helped stuff Easter eggs for the Easter egg hunt hosted by the Richmond Lions Club. Lyndsey Bair is our newest adult youth council advisor. We have two advisors: Lyndsey and Kassy Greer. Jack Patton is the youth council mayor.

JOEL: The planning commission worked on the new multi-family ordinance and the council reviewed it tonight. They are now working on a new use matrix table that will come before the city council in a few months. For Black & White Days, I am in charge of the two races. People can sign up for them now online on the website. Things are moving forward with both races.

AMBER: The Park Bench served 146 lunches last month. There were over 1,200 food pantry items distributed. We had 163 visitors. A lot of time and funds are donated to The Park Bench each month. Next week is a stakeholder’s meeting where we look for suggestions about The Park Bench. I want to thank Cache Valley Bank, Brent Wallis and the rest of their team for their presentation on scams today. We have some vulnerable residents in the community. Three of them were scammed this winter. Be aware of those living around you who might need assistance. I have reviewed the schedule of events for Black & White Days with Holly. We will have a QR code this year with information on it. The Park Bench will have an art exhibit for all ages. The DUP (Daughters of Utah Pioneers) will have a quilt show and offer tours of the Relic Hall. The Relic Hall is currently being put back together. The dairy food show has been changed up this year. It has an online signup as do all of the other activities. All of this information can be found on the website. We don’t have to supply a vehicle this year for the grand marshal. They are going to drive their own vehicle. I want to thank Wendy Christensen for all of her help year after year with graphics. Josie DeMann is great with graphics as well. Things are going smoothly overall. I appreciate the updates from everyone. I spent many nights last year working on Black & White Days and have not had to do it this year. Bryce and Kassy are working on the Hamburger Stand and how it will function. Lee’s Marketplace will help where needed and are planning for 400-500 to attend the breakfast. Thanks to the staff for their continued help with Black & White Days. It is good to work with them. There is good energy about the event this year.

LYLE: How do we determine where stop signs are installed?

JUSTIN: We have been developing a plan throughout the city and slowly installing new signs. The goal is to allow vehicles to travel two blocks without having to stop unless they come to the highway, Main Street, State Street or 300 East. Each intersection is evaluated on its own merit for safety, number of accidents, traffic flow, etc. Right now, we have been focusing on a couple of problem areas such as 300 North 100 East, 200 South 400 West and along 300 East. There is an area on 400 South that gets constant complaints about not being a four-way stop. Right now, there are signs on the north and south but not east and west. Residents have wanted stop signs for speed issues going east and west. We cannot do that. We have evaluated this intersection and there have not been any accidents. There is also a significant slope going east of 100 East and during the winter months it could cause vehicles to slide through the intersection if they are trying to stop at the bottom of a hill. It is also hard to get momentum going up the hill when slick. At this time, additional stop signs will not be installed on that intersection.

MAYOR: The date for the April council meeting?

JUSTIN: April 24th. It was rescheduled from the 17th due to the league meetings.

HOLLY: Right now, the only person registered to attend is the mayor. We can get you registered if you want to attend.

Richmond City Council Meeting Minutes, March 20, 2025

MAYOR: I was recently at Portal Point, Antarctica where I took a picture with Leslie holding a Black & White Days tshirt. We were about 80,000 miles from home. During my trip I read a book about stopping the flow of input. About stopping the flow of ideas and what that leads too. We need to choose to not get angry because others have different opinions. I hope to listen better than ever before. People need to be heard. People have concerns about things such as stop signs, school crossings and more. There were around 130 people on the ship and none of us locked our doors on our cabins, which I thought was very interesting and bizarre. You see every single person on that ship up to three times per day. I actually felt good about it being safe. For three weeks we were a community of people on a boat. We need to learn to never take offense for people sharing their ideas.

The council took a short recess at 8:57 P.M.

The council meeting was reconvened at 9:03 P.M.

CLOSED MEETINGS TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. UTAH CODE ANNOTATED 52-4-205 (1) (A).

A motion to close the regular council meeting and open the closed meeting was made by Bryce, seconded by Joel and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black

No Vote: None

The closed meeting opened at 9:03 P.M.

Those in attendance: Mayor Erickson, Lyle Bair, Amber Ervin, Joel Draxler, Bryce Wood, Daryl Black, Weston Bellon, HollyJo Karren and Justin Lewis.

A motion to close the closed meeting and reopen the regular council meeting was made by Bryce, seconded by Amber and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black

No Vote: None

The closed meeting closed at 10:12 P.M.

A motion to adjourn was made by Lyle, seconded by Bryce, and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black

No Vote: None

Adjournment at 10:12 P.M.

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder