



**RICHMOND CITY CORPORATION
90 SOUTH 100 WEST
RICHMOND, UTAH 84333**

AGENDA

Public Notice is given that the Richmond City Council will meet in a regularly scheduled meeting at 90 South 100 West, Richmond, Utah, on **Tuesday, June 17, 2025**. The meeting will begin at 6:30 PM.

Welcome and Opening Ceremonies by Bryce Wood.

1. Approval of the city council meeting minutes from May 15, 2025.
2. Discussion and possible approval of Camille Gilbert, Shari Bair and David Stull as members of the Richmond City Library Board.
3. Discussion and possible vote on Ordinance 2024-12, an Ordinance amending the Richmond City Municipal Code, Title 12-000 "Land Use, Development and Management (LUDMO)", Chapter 12-900 "Zones" adding in its entirety Part 12-911 "Residential Multiple-Family Zone "RMF"", Sections 12-911-1 "Purpose", 12-911-2 "Width, Density and Yard Regulations", 12-911-3 "Height Regulations", 12-911-4 "Modifying Regulations", 12-911-5 "Group Dwelling Standards", 12-911-6 "Parking, Loading and Access", 12-911-7 "Landscaping", 12-911-8 "Trash/Garbage", 12-911-9 "Development in Phases", 12-911-10 "Allowed Uses" and 12-911-11 "Density Bonus and Incentives".
4. Discussion and possible vote on Ordinance 2025-06, an Ordinance amending Richmond City Municipal Code, Title 10-000 "Fire, Health, Safety and Welfare", Chapter 10-700 "Telecommunications Tower Facilities", Part 10-701 "Purpose of Chapter", Title 12-000 "Land Use, Development And Management (LUDMO)", Chapter 12-200 "Summary of Contents", Chapter 12-300 "Definitions", Chapter 12-400 "Establishment and Procedural Matters", Part 12-404 "Duties and Powers", Chapter 12-800 "Zoning Establishment", Part 12-805-20 "Accessory Dwelling Unit", Chapter 12-900 "Zones", Part 12-903-3 "Conditional Uses", Part 12-904-3 "Conditional Uses", Part 12-905-3 "Conditional Uses", Part 12-901 "Establishment of Zones", Chapter 12-1000 "Overlays", Parts 12-1010 "Planned Unit Development Overlay Zone "PUD", 12-1010-1 "Purpose", 12-1010-2 "Conditional Uses", 12-1010-3 "Height, Area, Width and Yard Regulations", 12-1010-4 "General Requirements", 12-1010-5 "Administration", 12-1010-6 "Site Plan", 12-1010-7 "Open Space, 12-1010-8 "Development in Phases and Time of Approval", 12-1010-9 "Lost Development Alterations", 12-1010-10 Fees and Part 12-1030 "Multiple-Family Dwelling Unit Overlay "MF"", 12-1030-1 "Purpose", 12-1030-2 "Permitted Uses", 12-1030-3 "Conditional Uses", 12-1030-4 "Regulations", 12-1030-5 "Height Regulations", 12-1030-6 "Area, Width, and Yard Regulations" and 12-1030-7 "Accessory Dwelling Unit".

5. Discussion and possible vote on Resolution 2025-04, a Resolution amending the Prevailing Fee Schedule of the City.
 6. Public Hearing for the purpose of discussing Ordinance 2025-05, an Ordinance establishing compensation increases for city council members, mayor and appointed officials.
 7. Discussion and possible vote on Ordinance 2025-05.
 8. Public Hearing for the purpose of discussing amendments to the Fiscal Year 2025 Budget which is the period of July 1, 2024 through June 30, 2025 and the Fiscal Year 2026 Budget which is the period of July 1, 2025 through June 30, 2026.
 9. Discussion and possible vote on amendments to the Fiscal Year 2025 Budget.
 10. Discussion and possible approval of the Fiscal Year 2026 Budget.
 11. Staff reports and monthly financial review
 - a. Relief Society Exterior Improvement Bids
 - b. Municipal Election Update
 12. Council Member and Mayor Reports
- Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Office at (435) 258-2092, at least 3 days before the date of the meeting.

RICHMOND CITY COUNCIL

MAY 15, 2025

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Thursday, May 15, 2025. The meeting began at 6:30 P.M.; Mayor Paul Erickson was in the chair. The opening remarks were made by Daryl Black.

The following Council Members were in attendance: Lyle Bair, Amber Ervin, Joel Draxler, Bryce Wood and Daryl Black.

City Administrator HollyJo Karren, City Engineer Weston Bellon, Melissa Titensor, Kassy Greer and City Recorder Justin Lewis were also in attendance.

VISITORS: Roger Priest, Chase Westwood, Jack Patton, Jennifer Erickson, Cindy Smith, Terrie Wierenga

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM APRIL 24, 2025.

A motion to approve the April 24, 2025 city council meeting minutes was made by Bryce, seconded by Amber and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black

No Vote: None

RECOGNITION OF SPARTAN COMPANIES AS THE 2025 BLACK & WHITE DAYS GRAND MARSHAL.

AMBER: I would like to read the following:

“One of the greatest opportunities I have had as a council member is being able to meet and associate with those I would not have otherwise. The friendships and relationships that have formed in my time serving is irreplaceable. One of those relationships is with Spartan, its owners and employees. I would like to share a brief history of their company and reflect on their time here. Spartan Companies is a best-in-class provider of construction, maintenance, and labor support services in the energy industry. Spartan was founded in 2015 on the idea that a lean-minded, well-trained and high-performing group of people can beat the bloated, inefficient bureaucracies that confuse being a "big" company with being a "great" company. At Spartan, we believe greatness and excellence are a direct result of our daily, individual actions. Better said by the great philosopher Aristotle, "We are what we repeatedly do. Excellence, then, is not an act but a habit". In Spartan's first decade in business, they have grown from a small, relatively unknown company into being one of the premiere providers of construction, operations and maintenance in the Oil & Gas Industry. Household names like ExxonMobil, Honeywell, and BP sit at the top of Spartan's prestigious customer list. Chances are if you stop at a gas station anywhere in the US, the name on the sign can also be found on Spartan's customer list. When asked about having such a prestigious customer base, Spartan's COO, Josh Thornock said, "with gratitude being one of Spartan's core values, it is never lost on the ownership group on how fortunate we are to have such amazing employees and customers." Spartan's primary focus during the past 10 years has been in the Oil & Gas Industry, but in recent years they have refocused their efforts to include renewable energy projects. Spartan has built solar farms, jet fuel facilities powered by household garbage, and landfill/dairy methane processing facilities. They are currently constructing a landfill methane recovery plant near Tooele, Utah for a renewable energy subsidiary of BP (British Petroleum). When asked about continuing to expand into other industries, Spartan's CEO, Boman Lapp says, "we will expand with our core customers. If our core customers see new opportunities, we will be there to support them with our services". Spartan was founded in Colorado by Brandon Stephens and Stuart Goble. But the Cache Valley, Utah natives always had a dream to move the company headquarters back home. In 2019, with the startup phase of the company over, Spartan Companies relocated their corporate headquarters to Richmond, Utah. When asked why the selected Richmond, Utah as the new location for headquarters, CFO Stuart Goble said, "we immediately fell in love with the community in Richmond, Utah. It's a perfect fit for our culture and our employees love it here." Founder Brandon Stephens says, "there is no better place for our corporate employees to live and raise their families than right here in Cache Valley. My Oil & Gas career has taken me to amazing places, and no matter the hype, nothing ever comes close to being as special as Cache Valley.

But please be quiet about that, we don't want the secret to get out". Spartan currently has nearly 1,000 employees and exceeds \$200 million in annual revenue. As you can see they have made a name for themselves. Within our amazing community we cannot look far and not see the generosity that Spartan has given. I can say their impact here is a positive one and one I hope continues. They have been more than generous and we truly appreciate all they offer and appreciate their presence here. I personally would like to thank Spartan. Our senior community has been blessed by their generosity. Gary's daily jokes, Brandon and the other employees simply saying hello and sharing of their time does not go unnoticed. We recognize and celebrate with them for being in business for 10 years and look forward to witnessing their successes. We recognize you as Richmond's Black & White days grand Marshall for 2025."

Amber and Holly presented Brandon Stephens from Spartan Companies a small gift of appreciation for their contribution to the city and Black & White Days.

DISCUSSION AND POSSIBLE VOTE ON THE SPECIAL EVENT APPLICATION REQUEST BY JENNIFER ERICKSON TO HOST A "KIDS BAZZAAR" AT THE CITY PARK ON SATURDAY, JUNE 21ST AND FRIDAY, JULY 18TH.

JENNIFER ERICKSON: We held our first event last summer. It was a bigger success than expected. We want to hold two events this year. Both would be from 9:00 A.M. to noon. We have a lot of booth requests right now for June 21st. I want to start advertising for July 18th. I am also requesting a waiver of the special event permit fee where this is for kids. Myself and others are helping put together the event for the kids.

MAYOR: Are you using the north and south pavilions?

JENNIFER: Just the far north one. It is more convenient for parking there.

MAYOR: Holly, were there any issues last year?

HOLLY: No.

JENNIFER: I will have a new banner for this year.

HOLLY: Bring us the banner so our employees can hang it.

BRYCE: I love this event. My kids had a blast. I am glad you are doing it again.

JENNIFER: This year it will be on a Friday and Saturday so hopefully more people can participate.

JOEL: My kids really enjoyed it last year. I think it is a good thing for all of the kids that are involved.

AMBER: This is great. People raved about it last year.

A motion to approve the special event application request for the Kids Bazaar including a waiver of the special event permit fee was made by Bryce, seconded by Lyle and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black

No Vote: None

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 2025-02, AN ORDINANCE AMENDING THE RICHMOND CITY MUNICIPAL CODE, TITLE 12-000 "LAND USE, DEVELOPMENT AND MANAGEMENT (LUDMO)", CHAPTER 12-800 "ZONING ESTABLISHMENT", ADDING PART 12-805-20 "UTAH WATER SAVERS PROGRAM".

JUSTIN: The city was contacted by some residents regarding the Utah Water Savers program. We contacted the state to find out the requirements. The only involvement by the city is we have to have some verbiage in our code about the program. There is no cost to the city. The city is not involved in the program. Until the code change is made; the residents cannot apply for the funding to help xeriscape their yard. There is specific criteria they have to meet in order to qualify. The planning commission reviewed the request this month and recommended approval. More information can be found at the following website: <https://conservewater.utah.gov/landscape-rebates/>

JOEL: The planning commission felt the ordinance is a good idea and unanimously supported it.

BRYCE: So a person living in the city cannot apply for this funding without this ordinance being put in place?

JUSTIN: Correct.

A motion to adopt Ordinance 2025-02, an Ordinance amending the Richmond City Municipal Code, Title 12-000 "Land Use, Development and Management (LUDMO)", Chapter 12-800 "Zoning Establishment", adding Part 12-805-20 "Utah Water Savers Program" was made by Bryce, seconded by Joel and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 2025-04, AN ORDINANCE AMENDING THE RICHMOND CITY MANUAL OF DESIGN & CONSTRUCTION STANDARDS, CHAPTER 9.0 "MISCELLANEOUS DESIGN", SECTION 9.01 "EASEMENTS", CHAPTER 2.0 "STREET DESIGN", SECTION 2.02 "CURB, SWALES, SIDEWALK AND RAMPS", CHAPTER "SUMMARY OF AMENDMENTS TO THE "MANUAL OF STANDARD PLANS"" AND CHAPTER "DIVISION 33 UTILITIES", SECTION "33 12 33 WATER METER".

WESTON: There are a few proposed changes to the design and construction standards. Right now it says public utility easements shall be established on the sides of each subdivided lot. The update would remove this from the read and side yards. We need the utility easement along the front yard. The city attorney has recommended this change. A new addition would be the following: Driveway approaches shall be constructed of concrete.

MAYOR: The concrete must come up to the road?

WESTON: Yes, to the asphalt road or ribbon curb. We are proposing changes to a couple of drawings. It would make the minimum swale three inches. It currently is eight inches, which can be too much of an angle. This is in line with national standards. The other drawing that has been modified is for water meters. It shows the depth of the meter, adds a tracer wire and defines the riser yoke. This is what Austin Hinckley is requesting after reviewing the drawing with him.

MAYOR: Is this an industry standard?

WESTON: Yes. It is also good for the contractors to have this drawing so they know what is expected.

MAYOR: This only applies to new water meters moving forward?

WESTON: Yes.

A motion to adopt Ordinance 2025-04, an Ordinance amending the Richmond City Manual of Design & Construction Standards, Chapter 9.0 "Miscellaneous Design", Section 9.01 "Easements", Chapter 2.0 "Street Design", Section 2.02 "Curb, Swales, Sidewalks and Ramps", Chapter "Summary of Amendments to the "Manual of Standard Plans"" and Chapter "Division 33 Utilities", Section "33 12 33 Water Meter" was made by Bryce, seconded by Daryl and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black
No Vote: None

DISCUSSION ON 2025 CCOG (CACHE COUNTY COUNCIL OF GOVERNMENTS) GRANT APPLICATION.

MAYOR: The city is working to acquire some land on 300 North from State Street to the highway for a future road. There are three parcels the road would cross. The city has acquired the east parcel and is currently working with the homeowner who owns the middle parcel. We want to submit a letter of intent to apply for some funding from the 2027 COG grant cycle. They are skipping awarding funding for 2026. The letter of intent has to be submitted in June. The city received COG funding to pay for the 150 North 400 West road project. The city paid eight percent of the cost of the project. The 500 North road reconstruction project is currently underway. It was originally approved in 2018. The project will be completed by this fall. We talked to the county and are unsure if we can do the work in 2026, if the project is approved, and then get reimbursed in 2027 or if we would have to wait until 2027 to do the project. We are waiting for clarification from the COG on this. For tonight, I am asking for your support in submitting a grant application.

WESTON: I will write the draft of the application and the mayor can sign it and submit it.

MAYOR: I would like to apply. Worst case they tell us no.

The consensus of the city council was to submit a grant application to the CCOG for funding year 2027.

PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING AMENDMENTS TO THE FISCAL YEAR 2025 BUDGET WHICH IS THE PERIOD OF JULY 1, 2024 THROUGH JUNE 30, 2025.

JUSTIN: We are looking at amending the budget now and again in June as we finish up the fiscal year. We are proposing General Fund increases in the amount of \$216,994. I am going to mention the larger items. Revenue increases would be for donations received, RAPZ Tax, planning fees, baseball registration fees, a library CLEF grant, a distribution of RTIF (Rural Transportation Investment Fund) funding, Class "C" Road funds, local road tax, mass transit tax, franchise fees and sales tax. Expense increases are for the following. Administration is for the rebate owed to Lee's Marketplace as well as credit/debit card fees. Building consists of increases to building maintenance, the city portion of the Black & White Days building renovation project and the senior program. Streets shows an increase to the RTIF road tax, local road tax, mass transit tax, Class "C" Road funds, supplies and a decrease to wages. The wage decrease is reallocating the funds after the retirement of Robert Bair to the Parks department since Sam Sadler was hired. Parks increases are for wages and benefits, Black & White Days and the baseball program. Library increases are for a CLEF grant, utilities and sundry. Water Enterprise fund revenue increases for impact fees and water meter installations. Expense increases for supplies and credit/debit card fees. Sewer Enterprise fund revenue increase for impact fees. Expense increases for engineering, supplies, sampling and credit card fees. The sewer treatment master plan has been completed. The sewer collection master plan is being finalized. Once complete an impact fee study will be completed by Zions Public Finance. The goal is to have the new impact fee in place on January 1st. Increase to the Cub River Sports Complex fund for the installation of the new windows in the tower. Solid waste increase for the monthly utility fee for revenue and for the hauler and tipping fee for the waste.

A motion to close the regular council meeting and open the public hearing was made by Lyle, seconded by Amber and the vote was unanimous.

The public hearing opened at 7:04 P.M.

Yes Vote: Bair, Ervin, Draxler, Wood, Black
No Vote: None

There were not any comments or questions.

A motion to close the public hearing and reopen the regular council meeting was made by Amber, seconded by Bryce and the vote was unanimous.

The public hearing closed at 7:05 P.M.

Yes Vote: Bair, Ervin, Draxler, Wood, Black
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON AMENDMENTS TO THE FISCAL YEAR 2025 BUDGET.

A motion to approve amendments to the Fiscal Year 2025 Budget was made by Lyle, seconded by Bryce and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black
No Vote: None

GENERAL FUND

REVENUE	\$216,994
EXPENSES	
ADMINISTRATION	\$10,253
BUILDING	45,285
PUBLIC SAFETY	0
STREETS	113,931
PARKS	42,190
FIRE DEPT	166
LIBRARY	5,169
PLANNING	0
TO CAPITAL PROJECTS FUND	0
TO CUB RIVER SPORTS	0
TOTAL EXPENSES	\$216,994

WATER ENTERPRISE FUND

REVENUE	\$258,675
EXPENSE	\$20,000

SEWER ENTERPRISE FUND

REVENUE	\$219,169
EXPENSE	\$79,363

CUB RIVER SPECIAL REVENUE FUND

REVENUE	\$13,000
EXPENSE	\$13,000

CAPITAL PROJECTS FUND

REVENUE	\$0
EXPENSE	\$0

SOLID WASTE ENTERPRISE FUND

REVENUE	\$9,000
EXPENSE	\$9,000

CONTINUED DISCUSSION ON THE FISCAL YEAR 2026 BUDGET WHICH IS THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026.

JUSTIN: We have made a few adjustments since last month. We reduced the cost-of-living increase from 5.00% to 4.00%. After discussion with Amber, Mayor Erickson, and Holly regarding individual employees, we are proposing to give two employees \$1.00 per hour raises and change the hours and wages of those working with The Park Bench. Amber and mayor feel the changes to The Park Bench wages and hours are appropriate. If we receive RAPZ Tax approval on our project; we will add it next month once it is confirmed. We have reduced sales tax revenue from \$636,000 to \$612,000. The last couple of months have been lower than the last couple of years. We have added in the RTIF (Rural Transportation Investment Fund) tax in the amount of \$62,000 in revenue and expense. There are some changes to the wages and benefit line items from last month as we update those. Utilities in Parks has been increased due to the number of garbage cans we have in various parks throughout the city. We have adjusted the sewer engineering fee where it is now known what we are doing in regard to our licensing needs. We are still in the process of evaluating the fleet. One area of concern is our snowplow fleet. Right now, we have the two large dump

trucks. One goes east/west and the other north south. We then have the loader with box scraper that does several areas. Our biggest concern is the 2007 Ford F350 flatbed. It is used to push the small subdivisions and cul-de-sacs. If this truck goes down, we would have to use the loader and box scraper for these areas. The loader does not have a sander. There is not a way to get the big trucks in these small areas to salt. We are looking at some pricing to possibly add a new snowplow truck, sander and plow. The truck would be able to be used throughout the year as well. We are in the process of getting some numbers to discuss with the council next month to see how you would like to proceed. Next month will be the public hearing and vote of the council. The new budget must be adopted by the end of June.

MAYOR: Can you tell us what the franchise tax consists of?

JUSTIN: Rocky Mountain Power, Comcast, Enbridge/Dominion Energy and municipal telecom tax.

MAYOR: Can you provide us some historical information on this next month of the amount from each entity as well as if it is growing.

JUSTIN: Yes.

MAYOR: When does the Lee's Marketplace rebate amount change?

JUSTIN: In July, it will drop to 70%.

STAFF REPORTS AND MONTHLY FINANCIAL REVIEW.

WESTON: There were some questions on the Sewer Treatment Master Plan at last month's council meeting I did not have answers too. The Kubota upgrade had been moved from the 5-10 year plan to the 0-5 year plan. It would be financially cheaper to do it all at once rather than piece meal it along. We have learned that the products needed for the current filtration system are still being produced but will come from Japan. Kubota is coming out with a new system in 2027. We will have to evaluate the pricing and the new systems efficiency.

MAYOR: How is the pipe replacement project east of the MBR Plant coming along?

WESTON: Right now the survey work is being completed for the design. The design is still in its early stage. We plan to bid the project the end of summer or the start of fall.

JOEL: Thank you for clarifying the information in the sewer study.

WESTON: We are happy to review the study in-person if you have any additional questions.

MAYOR: Justin, please add the study to the website. When is the application for the grant funding due by?

WESTON: June 20th.

HOLLY: We have new zoning clearances in the Richmond Village, Knolls, and Johnson View. Right now we are working on two more that are not yet approved. Black & White Days is in full swing. There are a lot of upcoming events on Friday and Saturday.

MAYOR: During the cattle show broadcast there were around 20,000 people watching online.

HOLLY: The biggest item of concern is moving the tent at 4:00 P.M. on Friday. We will need 20 people to move it. There are two ribbon cuttings tomorrow. One at the Black & White Days building and one at the Relic Hall. I hope the community can see the positive changes we are making to our buildings. Bryan did not pass his Level III sewer test this week. He will test again in June. He just barely missed passing this month. I think he will pass it soon. In the past, we have talked about having to utilize the J-U-B Engineers license at our facility. Angie Pritchett is willing to help us out with our licensing needs. She is going to do a contract with us. It will be for one year. Angie will help us with our licensing requirements and train Bryan as needed.

MAYOR: It is a very good deal for the city. It is an hourly rate we will pay her. J-U-B Engineers will serve as our backup. If Bryan passes the test and feels comfortable with things we can cancel the agreement with Angie. We are very happy she is willing to help us out as not many people have this level of certification.

JUSTIN: The election signup period is Monday, June 2nd through Friday, June 6th at 5:00 P.M. New this year is the requirement for a Conflict-of-Interest form to be completed with the other documents. It is the same document the council and mayor filled out earlier this year. We are going to notify the residents if they want to complete this form in advance of signing up to run for office they can, they just won't sign it until they come in. We will make sure we send out some advertising in this regard. They can fill it out here or at home and bring it with them. This year the seats up for election are the mayor and two four-year council seats and one two-year council seat. Through April we have collected \$345,429 in Property Tax Revenue. Sales tax last month was lower than in several months in the amount of \$50,451. The library received a CLEF Grant in the amount \$3,716. A RAPZ Tax reimbursement request was received in the amount of \$105,500. Through the end of April we received \$15,375 in sponsorship payments for Black & White Days and through today it totals \$21,825 with more still coming in. The city party will be held on

Friday, September 12th and the employee Christmas party will be held on Saturday, December 20th. Water Impact Fees collected through April total \$596,882. Sewer Impact Fees collected through April total \$370,662. The membranes were received in April and the maintenance and repair line item shows \$196,552 which includes the two membrane orders. We will amend the current budget in June as we look to finalize things for this fiscal year.

COUNCIL MEMBER AND MAYOR REPORTS

DARYL: I want to thank Melissa with how the vendor booths are coming together. The chuckwagon breakfast at Lee's Marketplace is coming together. We will deliver our tables and chairs to them tomorrow for them to use. Right now, anytime someone digs in the right-of-way it requires an encroachment permit from the city. I want to propose making a change to this requirement for certain contractors such as the Richmond Irrigation & Power Company. They have a lot of spur of the moment projects and it is hard to come in and file the paperwork where most of their repairs are emergency repairs. I would suggest we put something in place with them where we hold their money for one repair for a certain amount of time and then refund it later on. We don't require them to come in for each repair. An example of a problem is a homeowner hits a riser on a weekend. The repair needs to be made immediately. They cannot wait until Monday morning to come in, fill out the paperwork and then complete the repair. They would fix the break immediately and have the system back on in a few hours. They cannot wait days to make the repair.

JUSTIN: We will need to amend the prevailing fee schedule to make this change.

MAYOR: That makes sense so let's proceed.

JUSTIN: I will work with Daryl and we will come back to the council in June with a proposal.

BRYCE: The Hamburger Stand has been a big success. We even had people waiting in line during the rain. We need good weather the next couple of days. Bad weather yesterday slowed the sales. Kassy, Lyndsey and all of the youth council kids are doing really well over there. It is teaching them some good skills. The kids are working hard. We had a lot of hiccups the first night but we have gotten through them.

MAYOR: Do we have insurance coverage for volunteers?

JUSTIN: Yes. We have coverage for volunteers and specifically list Black & White Days and the city party on our insurance policy.

JOEL: The planning commission met this month. They have been working on a use matrix table. It has been a long and hard process. Just this month alone they spent an hour and a half on it. It has been a tough process but it is important. It will really help the employees once it is adopted. It will contain a list of what is allowed in what zoning classifications and where. Things with Black & White Days are going well. Special thanks to Karyn Tejan for her help with the foot and bike races. She has gone above and beyond. Also, thanks to Melissa and Holly for their help. All of them have helped with the entire process. The staff has accomplished a lot.

AMBER: We have a lot of people attending The Park Bench who do not reside in the city. We are always trying to watch out for our seniors. Healthy aging week is in August. An event will be held and we are going to invite the surrounding cities to attend. Black & White Days brings family members home. I was talking to Richard Bagley's family and they mentioned how they love to come home for the event each year. The Little Miss pageant was held on Monday. Rhonda Davis and her team are amazing. It is such a sweet event for the little girls. It gives them confidence. There was energy in the room. There were around 150 people in attendance. I also attended the heritage cattle sale. I appreciate the heritage of our community. There were FFA and 4H kids in attendance. There are a lot of outsiders in the city during the event.

LYLE: I love the reminder about our heritage for one week a year during Black & White Days. I toured the Relic Hall today. It is a personal reminder about my ancestors. It reminds me we are what we are because of them. It is a good reminder to look to the past as well as the future.

MAYOR: It is not really possible to describe the effort involved in Black & White Days. It is hard but there are some great experiences. There is a lot of planning and forethought. A lot of time has been spent this year. We have had a few complaints over the last couple of days and learned some things. For the 110th celebration we decided to go big. It is amazing what is happening. We met with some elected officials tonight at the ribbon cutting such as Representative Jason Thompson and Dave Erickson of the Cache County Council. I have talked with various staff members throughout the week. Thanks to all of you for your sacrifice for this event. Due to some conflicts in June,

Richmond City Council Meeting Minutes, May 15, 2025

the June 19th council meeting is being rescheduled to June 17th. The July council meeting will be held on its regular date of Thursday, July 17th.

A motion to adjourn was made by Bryce, seconded by Lyle, and the vote was unanimous.

Yes Vote: Bair, Ervin, Draxler, Wood, Black
No Vote: None

Adjournment at 7:44 P.M.

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

**RICHMOND CITY CORPORATION
ORDINANCE 2024-12**

WHEREAS, the City Council of Richmond has the responsibility for the general welfare of the City; and

WHEREAS, such responsibility includes but is not limited to, establishment of best management practices;
and

WHEREAS, management practices may evolve over the passage of time:

NOW THEREFORE, the City Council of Richmond City, County of Cache, State of Utah, hereby adopts,
passes and publishes the following:

**AN ORDINANCE AMENDING THE RICHMOND CITY MUNICIPAL CODE, TITLE 12-000
“LAND USE, DEVELOPMENT AND MANAGEMENT (LUDMO)”, CHAPTER 12-900 “ZONES”
ADDING IN ITS ENTIRETY PART 12-911 “RESIDENTIAL MULTIPLE-FAMILY ZONE
“RMF””, SECTIONS 12-911-1 “PURPOSE”, 12-911-2 “WIDTH, DENSITY AND YARD
REGULATIONS”, 12-911-3 “HEIGHT REGULATIONS”, 12-911-4 “MODIFYING
REGULATIONS”, 12-911-5 “GROUP DWELLING STANDARDS”, 12-911-6 “PARKING,
LOADING AND ACCESS”, 12-911-7 “LANDSCAPING”, 12-911-8 “TRASH/GARBAGE”, 12-911-9
“DEVELOPMENT IN PHASES”, 12-911-10 “ALLOWED USES” AND 12-911-11 “DENSITY
BONUS AND INCENTIVES”.**

BE IT ORDAINED BY THE CITY COUNCIL OF RICHMOND CITY, CACHE COUNTY, UTAH AS
FOLLOWS:

1. Sections below shall be added in their entirety.

PART 12-911 RESIDENTIAL MULTIPLE-FAMILY ZONE “RMF”.

12-911-1 PURPOSE

The purpose of the Residential Multiple-Family Zone (RMF) is to provide areas throughout the community which shall be characterized by low rise multiple-family and apartment development. This zone is intended to provide an attractive setting for multiple-family apartments, townhomes, and dwelling units which will be harmoniously blended together.

In order for the parcel(s) to be able to qualify for rezone consideration they must abut a parcel(s) which already have the following zoning classification: Highway Commercial Zone (HC), Manufacturing/Light Industrial Zone (MLI), or Planned Industrial Commercial Overlay Zone (PIC).

In order for a parcel(s) to be able to qualify for rezone consideration next to a public school the closest boundary line of the parcel(s) being considered for rezone must be within 500 feet of the closest school boundary line. The parcel(s) are not required to abut the school property line.

12-911-2 WIDTH, DENSITY AND YARD REGULATIONS
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Minimum Yard Requirements (In Feet):

Frontage: 80

Setback Requirements (In Feet):

Front: 30

Side: 20
Rear: 20

12-911-3	HEIGHT REGULATIONS
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No building or structure shall be erected to a height greater than thirty-five feet (35'), to be measured from the threshold of the main entrance at street level to the highest point of the roof. Accessory buildings and other buildings shall not be erected to a height greater than the dwelling, but in no case shall it exceed twenty feet (20') in height.

12-911-4	MODIFYING REGULATIONS
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Modifying regulations in the Residential Multiple-Family Zone (RMF) are as follows:

- A. **Front Yards:** On corner lots, the least of the two (2) front yards shall be a minimum of twenty feet (20') and the combination of the two (2) together shall total a minimum of fifty feet (50').
- B. **Side Yards:** Main buildings other than dwellings shall have a minimum side yard of twenty feet (20'). Private garages and other accessory buildings located at least ten feet (10') behind the main building may have a side yard of ten feet (10'), except that the street side yard on a corner lot shall be a minimum of twenty feet (20') for main and accessory buildings.
- C. **Rear Yards:** Unsheltered decks, supported by posts and which are less than thirty inches (30") above the ground or greater than eighty-four inches (84") above the ground but, not greater than the uppermost floor level, shall be allowed to project into the required rear yard a maximum of ten feet (10').

12-911-5	GROUP DWELLING STANDARDS
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The following provisions shall apply to the development of group dwellings as defined in this title:

- A. **Group Dwellings:** Group dwellings can be divided and sold as individual buildings/units.
- B. **Open Space:**
 - 1. Open space shall be provided and shall not cover less than forty percent (40%) of the gross site area. The required open space shall be land areas that are not occupied by buildings, structures, parking areas, streets or alleys. Said open space shall be devoted to landscaping, preservation of natural features, patios and recreational areas.
 - 2. At least fifty percent (50%) of the required open space shall be designated for use as common open space for common enjoyment and use for all residents of the development. Private open space (that provided for each dwelling unit for personal use) shall be located immediately adjacent to, attached to, or within the dwelling unit it is designed to serve and shall be for the exclusive use of the residents of that dwelling unit. Landscaped roof areas or decks attached to individual units may not be calculated as part of the required common open space.
 - 3. Open space needs to be identified as an area to facilitate snow retention during the winter months.
 - 4. Detention and retention basins may be counted toward meeting the minimum open space requirement.
- C. **Building Orientation:** No residential building shall face the rear of another building on the development site.
- D. **Side By Side Buildings:** A separation of at least twenty feet (20') shall be maintained between buildings which are located side by side.
- E. **Maximum Number of Units per Building:** The maximum number of dwelling units per building will not be greater than six (6).
- F. **Maximum Density:** The maximum number of units per acre will not be greater than ten (10).
- G. **Additional Conditions:** The planning commission or city council may impose other reasonable conditions as may be necessary to accomplish the purpose of this title.
- H. **Front Yard:** A multifamily front yard is the yard that extends from the front lot line to the foundation of the main building of a multifamily structure. Multifamily structures are buildings that contain multiple housing units, such as apartment buildings and condominiums. The front facade of a multifamily building should face the street, and the primary entrance should be located on the front facade, with the exception(s)

of corner lots allowing the main entrance to be on the side of the building or in a multi building development the main entrance can be on the side of the building while maintaining proper side setbacks. Parking is only allowed in driveways that access from the street and have a garage that is part of the front facade. If no garage is present in the front facade, parking is not allowed in the front yard.

12-911-6	PARKING, LOADING AND ACCESS
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- A. Each lot or parcel in the Residential Multi-Family Zone (RMF) shall provide minimum nine feet wide by twenty feet long (9' x 20') parking stalls located and in numbers as described below.
- B. All parking spaces shall be paved with asphaltic cement or concrete and shall be provided with paved access from a public street.
- C. Parking spaces shall not be provided within the required front yard.
- D. Each dwelling unit shall be provided with at least three (3) parking spaces. A single car attached garage will be considered one (1) parking stall. A two-car attached garage will be considered two (2) parking stalls.
- E. Driveways shall be a minimum of two feet (2') wider than the garage door.

12-911-7	LANDSCAPING
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The following landscaping provisions shall apply in all multiple housing developments within the Residential Multi-Family Zone (RMF):

- A. All open space shall be maintained with suitable landscaping of plants, shrubs, trees, grass and similar natural landscaping materials.
- B. Initial landscaping shall include at least one tree per two (2) units.
- C. There shall be provided a minimum of three feet (3') of landscaped area around the front foundation of all buildings dedicated to foundation planting, ground covers or natural landscaping such as lava rock or bark. In areas where natural landscaping is used a weed barrier or block shall be used to prevent the encroachment of weeds or grass into the landscaped area.
- D. In required landscaped areas, all trees shall be a minimum two-inch (2") caliper trunk, and all shrubs shall be a minimum of two (2) gallon size.
- E. All areas to be landscaped with grass shall have sprinklers and/or irrigation systems. All other landscaped areas shall be provided with drip or other approved irrigation systems as approved by the planning commission or city council.
- F. The area between the curb or street line and the public sidewalk shall be landscaped and maintained by the owner of the property fronting the street.
- G. All landscaped areas shall be kept free of weeds and be maintained in a healthy condition. All required vegetation that dies shall be promptly replaced during the current growing season.
- H. A perimeter fence around the outside of the overall development boundary shall be installed as part of the development process. The fence shall be a six-foot (6') sight proof fence. Wood and chain link are not allowed.
- I. At least twenty-five percent (25%) of the open space shall be water-wise landscaped. See RMC 12-300 "Definitions" for the definition of Water-Wise Landscaping.

12-911-8	TRASH/GARBAGE
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Trash/garbage shall not be stored in an open area. All trash containers shall be screened from public streets and adjacent properties with a six-foot (6') sight proof fence or wall. Openings of trash enclosures shall be oriented away from public view or screen with sturdy gates wide enough to allow easy access for trash collection. No trash containers or trash enclosures may be located within a required front yard or street side yard setback.

12-911-9	DEVELOPMENT IN PHASES
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If the Residential Multiple-Family (RMF) Development is to be developed in phases, each phase shall be of such size, composition, and arrangement that its construction, marketing, and operation is feasible as a unit independent

of any subsequent phases. Final approval shall be given only to one (1) phase at a time. No construction of any kind shall begin in the second or subsequent phases until sixty-five (65) percent of the total development and amenities, if applicable, of the preceding phase has been substantially completed.

12-911-10	ALLOWED USES
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Permitted Uses:

- A. Single family residence
- B. Agricultural crop production
- C. Agricultural animal grazing
- D. Home occupations
- E. Household pets
- F. Pre-existing farm buildings built prior to April 24, 2025
- G. Country club
- H. Residential facilities for elderly persons
- I. Residential facilities for persons with disabilities
- J. Recreational facilities
- K. Common-use facilities

12-911-11	DENSITY BONUS AND INCENTIVES
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Listed below outlines the requirements and regulations on density bonuses within a Residential Multiple-Family Zone “RMF”. All amenities must be approved by the Planning Commission and City Council before the density bonus will be awarded. **In no case shall the density bonus exceed twenty percent (20%) of the base density.** An amenity or feature may not be used to receive a density bonus under more than one density bonus category.

To qualify for a density bonus, developers must meet the following criteria:

PROXIMITY TO PUBLIC TRANSPORTATION: Ensure the development is within a 1,500-foot walking distance, on sidewalks or the edge of the road, of a bus stop, Highway 91 or State Road 142 (SR142) which begins at 200 West Main. Bonus Density Percentage: 5.00%.

BICYCLE PATHS AND WALKING PATHS: Additional hard surface internal bicycle and/or walking paths throughout the development in addition to the mandatory sidewalk requirement. Bonus Density Percentage: 5.00%.

ADA (AMERICANS WITH DISABILITIES ACT) COMPLIANT UNITS: At least five percent (5%) of the total units, rounded to the nearest whole number, in the project must be ADA compliant. Bonus Density Percentage: 5.00%.

PARKS AND RECREATION FACILITIES: Addition of parks and recreation amenities such as but not limited to gym, swimming pool, sport courts, playground, or sport playing fields. These amenities are to promote health and wellness, encourage physical activity and provide recreational opportunities for all ages. Bonus Density Percentage: 5.00%.

2. Should any section, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, in whole or in part, the same shall not affect the validity of the Ordinance as whole, or any other part thereof.
3. All ordinances, and the chapter, clauses, sections, or parts thereof in conflict with provisions of this ordinance are hereby repealed, but only insofar as is specifically provided for herein.
4. This ordinance shall become effective after the required public hearing and upon its posting as required by law.

THIS ORDINANCE shall be attached as an amendment to the Richmond City Municipal Code above referred to.

ADOPTED AND PASSED by the Richmond City Council on this 17th day of June, 2025.

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

**RICHMOND CITY CORPORATION
ORDINANCE NO. 2025-06**

WHEREAS, under the Utah Land Use, Development, and Management Act (“LUDMA”), Utah Code 10-9a-101 et seq., the City Council of Richmond may enact ordinances it considers necessary or appropriate for the use and development of land within the City; and

WHEREAS, the City has determined that to further the purposes of LUDMA, it is in the best interests of the City to eliminate the Planned Unit Development (PUD) overlay and Multi-Family Dwelling Unit Overlay zones to allow for their replacement by a new Multi-Family Zone (RMF) will fulfill the needs previously addressed by those overlay zones; and

NOW THEREFORE, the City Council of Richmond City, County of Cache, State of Utah, hereby adopts, passes and publishes the following:

AN ORDINANCE AMENDING RICHMOND CITY MUNICIPAL CODE, TITLE 10-000 “FIRE, HEALTH, SAFETY AND WELFARE”, CHAPTER 10-700 “TELECOMMUNICATIONS TOWER FACILITIES”, PART 10-701 “PURPOSE OF CHAPTER”, TITLE 12-000 “LAND USE, DEVELOPMENT AND MANAGEMENT (LUDMO)”, CHAPTER 12-200 “SUMMARY OF CONTENTS”, CHAPTER 12-300 “DEFINITIONS”, CHAPTER 12-400 “ESTABLISHMENT AND PROCEDURAL MATTERS”, PART 12-404 “DUTIES AND POWERS”, CHAPTER 12-800 “ZONING ESTABLISHMENT”, PART 12-805-20 “ACCESSORY DWELLING UNIT”, CHAPTER 12-900 “ZONES”, PART 12-903-3 “CONDITIONAL USES”, PART 12-904-3 “CONDITIONAL USES”, PART 12-905-3 “CONDITIONAL USES”, PART 12-901 “ESTABLISHMENT OF ZONES”, CHAPTER 12-1000 “OVERLAYS”, PARTS 12-1010 “PLANNED UNIT DEVELOPMENT OVERLAY ZONE “PUD”, 12-1010-1 “PURPOSE”, 12-1010-2 “CONDITIONAL USES”, 12-1010-3 “HEIGHT, AREA, WIDTH AND YARD REGULATIONS”, 12-1010-4 “GENERAL REQUIREMENTS”, 12-1010-5 “ADMINISTRATION”, 12-1010-6 “SITE PLAN”, 12-1010-7 “OPEN SPACE”, 12-1010-8 “DEVELOPMENT IN PHASES AND TIME OF APPROVAL”, 12-1010-9 “LOST DEVELOPMENT ALTERATIONS”, 12-1010-10 FEES AND PART 12-1030 “MULTIPLE-FAMILY DWELLING UNIT OVERLAY “MF””, 12-1030-1 “PURPOSE”, 12-1030-2 “PERMITTED USES”, 12-1030-3 “CONDITIONAL USES”, 12-1030-4 “REGULATIONS”, 12-1030-5 “HEIGHT REGULATIONS”, 12-1030-6 “AREA, WIDTH, AND YARD REGULATIONS” AND 12-1030-7 “ACCESSORY DWELLING UNIT”.

BE IT ORDAINED BY THE CITY COUNCIL OF RICHMOND CITY, CACHE COUNTY, UTAH AS FOLLOWS:

PART 10-701 PURPOSE OF CHAPTER

Subparagraph I. of Part 10-701 is amended to read as follows:

- I. Telecommunication towers and antennas shall not be allowed in the following overlay zones: MHT (Mobile Home/Trailer Court), CRMU (Commercial-Residential Multi-Use), SL (Sensitive Lands), SCH (School) or CEM (Cemetery).

CHAPTER 12-200 SUMMARY OF CONTENTS BLANK

Chapter 12-200 Summary of Contents is hereby repealed in its entirety.

~~TITLE 12-000 CHAPTER 200~~

~~12-200. SUMMARY OF CONTENTS BY CHAPTER AND SECTION.~~

~~Chapter 12-100. Authority and Purpose.~~

~~12-101. Land and Water Use Authority.~~

~~12-102. Purpose.~~

~~Chapter 12-200. Summary of Contents by Chapter and Section.~~

~~Chapter 12-300. Definitions.~~

~~Chapter 12-400. Establishment and Procedural Matters.~~

~~12-401. Planning and Zoning Commission Established.~~

~~12-402. Term of Office.~~

~~12-403. Organization.~~

~~12-404. Duties and Powers.~~

~~12-405. Decision Appeal Process.~~

~~12-406. Establishment of Appeal Authority.~~

~~12-407. Land Use, Development and Management Appeals Judge.~~

~~12-408. BLANK.~~

~~12-409. Appeals.~~

~~12-410. Variances.~~

~~12-411. Applicability of the State of Utah Property Rights Ombudsman.~~

~~12-412. District Court Review of Appeal Authority Decision.~~

~~Chapter 12-500. Administration.~~

~~12-501. General Plan.~~

~~12-502. Annexation of Land into Richmond City.~~

~~12-503. Rezoning of Land.~~

~~12-504. Official Map.~~

~~12-505. Notification and Public Hearings.~~

~~12-506. Inner block Development.~~

~~12-507. Survey Required Prior to Issuance of Building Permit for Human Inhabitable Buildings.~~

~~TITLE 12-000 CHAPTER 200~~

~~12-508. Building Permits.~~

~~12-509. Adherence to Construction and Design Standards.~~

~~12-510. Building Inspector and Inspections.~~

~~12-511. Certificate of Occupancy.~~

~~12-512. Land Entitlement.~~

~~12-513. Conditional Uses.~~

~~12-514. Nonconforming Uses and Noncomplying Structures.~~

~~12-515. Fees.~~

~~12-516. Financial Assignment and Responsibility.~~

~~12-517. Water Exaction.~~

~~12-518. Changes and Amendments to Ordinance.~~

~~12-519. Penalties.~~

~~12-520. Validity.~~

~~Chapter 12-600. Vehicular Transportation and Pedestrian Circulation.~~

~~12-601. Parking Space for Dwellings.~~

~~12-602. Parking Space for Buildings or Uses Other than Dwellings.~~

~~12-603. Parking Lot Regulations.~~

~~12-604. Off-street Truck Loading Space.~~

~~12-605. Motor Vehicle Access.~~

12-606. Pedestrian Circulation.
 Chapter 12-700. Signs.
 12-701. Purpose.
 12-702. Types of Signs.
 12-703. Exemptions From Sign Regulations.
 12-704. Enforcement.
 12-705. Building Permit Required.
 12-706. Violations.
 Chapter 12-800. Zoning Establishment.
 TITLE 12-000 CHAPTER 200
 12-801. Statement of Purpose.
 12-802. Interpretation.
 12-803. Conflict.
 12-804. Effect Upon Previous Ordinance and Map.
 12-805. Supplementary and Qualifying Regulations.
 12-805-1. Purpose.
 12-805-2. Lots in Separate Ownership—Nonconforming Lots.
 12-805-3. Yard Space for One (1) Building Only.
 12-805-4. Every Dwelling to Be on a “Lot”.
 12-805-5. Wall, Fence or Hedge.
 12-805-6. Area of Accessory Buildings.
 12-805-7. Height of Accessory Buildings.
 12-805-8. Minimum Height of Main Buildings.
 12-805-9. Clear View of Intersecting Streets.
 12-805-10. Sale or Lease of Required Space.
 12-805-11. Multiple Family Dwelling.
 12-805-12. Coverage Regulations.
 12-805-13. Mobile Home Court aka Trailer Park.
 12-805-14. Public Utilities.
 12-805-15. Corner Lots.
 12-805-16. Agricultural Structures in Agricultural Zone.
 12-805-17. Landscaping.
 12-805-18. Financial Assignment and Responsibility.
 Chapter 12-900. Zones.
 12-901. Establishment of Zones.
 12-902. Boundaries of Zones.
 12-902-1. Filing of Ordinance and Map.
 12-902-2. Rules for Locating Boundaries.
 TITLE 12-000 CHAPTER 200
 12-903. Agricultural Zone “A-10” and “A-5.”
 12-903-1. Purpose.
 12-903-2. Permitted Uses.
 12-903-3. Conditional Uses.
 12-903-4. Height Regulations.
 12-903-5. Area, Width, and Yard Regulations.
 12-903-6. Modifying Regulations.
 12-903-7. Agricultural Lands Protection.
 12-904. Residential Estate Zones “RE-1” and “RE-2.”

~~12-904 1. Purpose.~~
~~12-904 2. Permitted Uses.~~
~~12-904 3. Conditional Uses.~~
~~12-904 4. Height Regulations.~~
~~12-904 5. Area, Width, and Yard Regulations.~~
~~12-904 6. Modifying Regulations.~~
~~12-905. Residential Low Density and Residential Medium Density Zones “RLD” and “RMD.”~~
~~12-905 1. Purpose.~~
~~12-905 2. Permitted Uses.~~
~~12-905 3. Conditional Uses.~~
~~12-905 4. Height Regulations.~~
~~12-905 5. Area, Width, and Yard Regulations.~~
~~12-905 6. Modifying Regulations.~~
~~12-906. Commercial, Manufacturing, and Industrial Zones Site Design Guidelines and Site Plan Review.~~
~~12-906 1. Conditional Use.~~
~~12-906 2. Site Design Guidelines / Site Plan Review.~~
~~12-907. Neighborhood Commercial Zone “NC”.~~
~~12-907 1. Purpose.~~
~~12-907 2. Conditional Uses.~~
~~TITLE 12-000 CHAPTER 200~~
~~12-907 3. Height Regulations.~~
~~12-907 4. Area, Width, and Yard Regulations.~~
~~12-907 5. Site Design Guidelines / Site Plan Review.~~
~~12-908. Central Business District Commercial Zone “CBD”.~~
~~12-908 1. Purpose.~~
~~12-908 2. Conditional Uses.~~
~~12-908 3. Special Provisions.~~
~~12-908 4. Height Regulations.~~
~~12-908 5. Area, Width, and Yard Regulations.~~
~~12-908 6. Site Design Guidelines / Site Plan Review.~~
~~12-909. Highway Commercial Zone “HC”.~~
~~12-909 1. Purpose.~~
~~12-909 2. Conditional Uses.~~
~~12-909 3. Height Regulations.~~
~~12-909 4. Area, Width, and Yard Regulations.~~
~~12-909 5. Site Design Guidelines / Site Plan Review.~~
~~12-910. Manufacturing / Light Industrial Zone “MLI”.~~
~~12-910 1. Purpose.~~
~~12-910 2. Conditional Uses.~~
~~12-910 3. Environmental Quality.~~
~~12-910 4. Height Regulations.~~
~~12-910 5. Area, Width, and Yard Regulations.~~
~~12-910 6. Site Design Guidelines / Site Plan Review.~~
~~Chapter 12-1000. Overlays.~~
~~12-1010. Planned Unit Development Overlay Zone “PUD.”~~
~~12-1010 1. Purpose.~~
~~12-1010 2. Conditional Uses.~~
~~12-1010 3. Height, Area, Width and Yard Regulations.~~

~~TITLE 12-000 CHAPTER 200~~

~~12-1010 4. General Requirements.~~

~~12-1010 5. Administration.~~

~~12-1010 6. Site Plan.~~

~~12-1010 7. Open Space.~~

~~12-1010 8. Development in Phases and Time of Approval.~~

~~12-1010 9. Lost Development Alterations.~~

~~12-1010 10. Fees.~~

~~12-1020. Planned Industrial Commercial Overlay Zone “PIC”.~~

~~12-1020 1. Purpose.~~

~~12-1020 2. Standards for Planned Industrial Commercial Developments.~~

~~12-1020 3. Applicable Zones.~~

~~12-1020 4. Planned Industrial Commercial Development Approval Process.~~

~~12-1020 5. Project Plan Approval Process.~~

~~12-1030. Multiple Family Dwelling Unit Overlay “MF”.~~

~~12-1030 1. Purpose.~~

~~12-1030 2. Permitted Uses.~~

~~12-1030 3. Conditional Uses.~~

~~12-1030 4. Regulations.~~

~~12-1030 5. Height Regulations.~~

~~12-1030 6. Area, Width, and Yard Regulations.~~

~~12-1030 7. Accessory Apartments.~~

~~12-2040. Mobile Home Court Overlay Also Known As Trailer Park Overlay.~~

~~12-2040 1. Purpose.~~

~~12-2040 2. Proximity Restrictions~~

~~12-1040 3. Requirements.~~

~~12-1040 4. Site Standards.~~

~~12-1040 5. Utilities.~~

~~12-1040 6. Driveways and Parking Spaces.~~

~~TITLE 12-000 CHAPTER 200~~

~~12-1040 7. Foundation and Tie-down.~~

~~12-1040 8. Drainage.~~

~~12-1040 9. Utility Easements.~~

~~12-1040 10. Recreation Facilities.~~

~~12-1050. Commercial Residential Multi Use Overlay.~~

~~12-1050 1. Purpose.~~

~~12-1050 2. Waiver.~~

~~12-1050 3. General Design.~~

~~12-1050 4. Lighting.~~

~~12-1050 5. Signs.~~

~~12-1050 6. Development Plan Procedure.~~

~~12-1060. Moderate Income Housing Overlay.~~

~~12-1060 1. Purpose.~~

~~12-1060 2. Establishment.~~

~~12-1060 3. Biennial Review and Report.~~

~~12-1060 4. Density Bonus Program for Moderate Income Housing.~~

~~12-1060 5. Infill Development for Moderate Income Housing.~~

~~12-1060 6. Infill Development Support.~~

~~12-1070. Sensitive Lands Regulations Overlay.~~
~~12-1070 1. Overview.~~
~~12-1070 2. Development Requirements.~~
~~12-1070 3. Sensitive Lands Analysis Requirements.~~
~~12-1070 4. Waiver/Modification of Analysis and Study Requirements.~~
~~12-1070 5. Sensitive Lands Regulations.~~
~~12-1070 6. Administrative Process~~
~~Chapter 12-2000. Subdivision Regulations~~
~~12-2001. Applicability.~~
~~12-2002. General Provisions.~~
~~TITLE 12-000 CHAPTER 200~~
~~12-2002 1. Purpose.~~
~~12-2002 2. Applicability.~~
~~12-2002 3. Authority.~~
~~12-2003. Subdivision Process.~~
~~12-2003 1. Applicability.~~
~~12-2003 2. Pre Application Meeting.~~
~~12-2003 3. Preliminary Plat Process.~~
~~12-2003 4. Final Plat Process.~~
~~12-2003 5. Combined Preliminary and Final Plat Process.~~
~~12-2003 6. Required Findings.~~
~~12-2003 7. Term of Permits.~~
~~12-2103 8. Property Boundary Adjustment.~~
~~12-2003 9. Vacating or Changing a Subdivision Plat.~~
~~12-2004. Subdivision Design and Improvement Requirements.~~
~~12-2004 1. Purpose.~~
~~12-2004 2. Applicability.~~
~~12-2004 3. Required Improvements.~~
~~12-2004 4. Design Requirements.~~
~~12-2004 5. Escrow for Chip Sealing.~~

CHAPTER 12-300 DEFINITIONS

Definition X of Chapter 12-300 is amended in its entirety to read as follows:

X. "Common Areas and Facilities". Unless otherwise provided in the declaration of covenants, conditions, or restrictions in any subdivision or other development involving a homeowners association, the term "Common Areas and Facilities" shall mean and include:

1. All land, other than the individual private lots, within the subdivision or development.
2. Any buildings or structures intended for the joint use of the residents of the subdivision or other development.
3. Installations of central services such as power, light, gas, water, sewer and roads, etc.
4. Such community and commercial facilities as may be provided for in the declaration of covenants, conditions, and restrictions for the subdivision or other development.
5. All other parts of the subdivision or other development necessary for or normally in common use.

~~X. "Common Areas and Facilities". Unless otherwise provided in the declaration of a Planned Unit Development or other development involving a Home Owners Association, shall mean and include:~~

1. ~~All land, other than the individual private lots, within the PUD or HOA boundaries.~~
2. ~~Any buildings or structures intended for the joint use of the residents of the PUD or HOA.~~
3. ~~Installations of central services such as power, light, gas, water, sewer and roads, etc.~~
4. ~~Such community and commercial facilities as may be provided for in the declaration of the PUD or HOA.~~
5. ~~All other parts of the PUD or HOA necessary for or normally in common use.~~

Definition of IH. Water-Wise Landscaping is added in its entirety to read as follows:

IH. Water-Wise Landscaping (Xeriscaping or Localscaping): Landscaping in ways that conserves water and requires less supplemental irrigation. Ground covers used typically include native soils, bark mulch, and rock mulch without the use of turf sod. Plants used in water-wise landscaping shall be drought tolerant and it is recommended that plants and trees are used that are native to our climate. A minimum of seventy (70) percent of the total landscaped area shall be covered with plant material at maturity. Plantings shall include a variety of coniferous and deciduous perennials, shrubs, and trees. Landscape boulders and varying types of ground cover shall be used in a water-wise landscape.

PART 12-404 DUTIES AND POWERS

Section 12-404(D) is amended to read as follows:

E. Review, gather data, and recommend approval or denial of subdivisions and other land use applications to the Richmond City Council.

~~E. Review, gather data, and recommend approval or denial of subdivisions and planned unit development (PUD) applications to the Richmond City Council.~~

PART 12-1030-7 ACCESSORY DWELLING UNIT

PART 12-805-20 ACCESSORY DWELLING UNIT

Section 12-805-20 Accessory Dwelling Unit is hereby added to Part 12-805 as follows:

12-805-20 Accessory Dwelling Unit

- A. The preceding applies to the establishment of a single additional apartment provision within or permanently attached to a private residence for the purpose of providing care and shelter.
 1. Commonly referred to as an “accessory dwelling unit” or “accessory apartment,” such space must adhere to the following provisions:
 - a. When remodeling takes place to provide such accommodations, it is required that the owner of the residence obtain a building permit through the currently established procedures at the time of the remodel.
 - (1) The purpose of this requirement is to ensure that any adjustments/additions/modifications to electrical, water, or sewer facilities adhere to code and do not present any type of a current or conceivable future hazard, no matter how inadvertent.
 - (2) Access to the accessory dwelling unit must include a minimum of two ingress-egress routes for the safety of the occupant(s), only one of which may pass through a garage area.
 - (3) Any remodeling incurred in this process must be within the footprint of the primary dwelling.

(A) Outside access doors into the accessory addition must be either on the side or rear of the residence.

(4) An addition to the original primary dwelling may be added, with approval by the city, for the purpose of creating an accessory dwelling unit attached to the original dwelling unit.

b. The owner of the residence will be responsible for providing adequate parking space, within the provisions of this ordinance, for the additional occupant(s), not to exceed two (2) additional of any type or combination of types of vehicles.

B. Conditions

1. The accessory dwelling unit will be a separate housekeeping unit that can be isolated within the original residential dwelling.
2. Only one accessory dwelling unit is to be established within or as part of an original residential dwelling.
3. The owner(s) of the residence in which the accessory dwelling unit exists must occupy at least one of the apartments in the dwelling, except for bona fide temporary absences of two (2) years or less for activities such as:
 - a) A temporary job assignment, sabbatical, or voluntary service.
 - b) The owner is placed in a hospital, nursing home, assisted living facility or other similar facility.
 - c) City staff may require written documentation verifying the temporary absence.
 - d) The owner(s) shall apply for a continuance of their accessory dwelling unit permit during their absence by notifying the City Administrator in writing. They shall include in the request their anticipated length of absence and estimated return date, a forwarding address, phone number and email address where they may be contacted by the city, and the names, phone numbers and email addresses of those who will act in their stead as the “surrogate” owners of the property in their absence.
4. The owner of the primary dwelling must complete an “Accessory Dwelling Unit Registration Application” and receive approval from Richmond City prior to renting the accessory apartment.

C. For purposes of distance separation between Multiple Family Units or Dwellings, an accessory dwelling unit will not be counted as a Multiple Family Unit or Dwelling when determining additional Multiple Family Unit or Dwelling locations.

D. Definitions

Accessory Dwelling Unit: A habitable living unit created within the footprint of a primary owner-occupied single-family dwelling.

12-903-3 CONDITIONAL USES

Section 12-903-3 is amended such that the ~~strikeout~~ areas shall be deleted:

- A. Cemeteries.
- B. Country clubs.

- C. Fur farms, livestock feed yards, corrals, silage pits, chicken coops, and such other animals not covered by definition in “Animal Unit.”
- D. Stands for sale of produce grown on the premises.
- E. Gravel pits.
- F. Home occupation.
- G. Public utilities.
- H. Public school.
- I. Church.
- ~~J. Planned Unit Development (PUD).~~
- K. Other uses similar to the above judged by the Planning and Zoning Commission to be in harmony with the character and intent of this zone.

12-904-3 CONDITIONAL USES

Section 12-904-3 is amended such that the ~~strikeout~~ areas shall be deleted:

- A. Church.
- B. Public school.
- C. Public park and playground.
- D. Public buildings.
- E. Stable, private (provided not more than two (2) horses per acre or as otherwise established by this Title).
- F. Public riding stables.
- G. Public utility.
- ~~H. Planned Unit Development (PUD).~~

12-905-3 CONDITIONAL USES

Section 12-905-3 is amended such that the ~~strikeout~~ areas shall be deleted:

- A. Art museum, public.
- B. Church.
- C. Library, public.
- D. Parking lot for permitted use.
- E. Public building.
- F. Public park or playground.
- G. Public utility.
- H. Public school.
- ~~I. Planned Unit Development (PUD).~~
- ~~J. Multiple Family Overlay Zone.~~
- K. Neighborhood Commercial Zone.
- L. Affordable Housing Overlay Zone.
- M. Accessory uses and directly related buildings.
- N. Any use determined by the Planning and Zoning Commission to be in harmony with the intent of this zone and which shall not impair the present or future use of adjacent properties.

PART 12-901 ESTABLISHMENT OF ZONES

Part 12-901 is amended such that the ~~strikeout~~ areas shall be deleted.

Part 12-901 Establishment Of Zones

For the purpose of this Title, the following zones and overlays are created to be applied as necessary to regulate the development of the land in the City of Richmond, Utah:

Basic Zones:

Agricultural Zones (See 12-903):

Ten (10) Acres.....A-10
Five (5) Acres.....A-5

Residential Zones (See 12-904 and 12-905):

Residential Estate.....RE
Two (2) Acres.....RE-2
One (1) Acre.....RE-1
Residential Medium Density.....RMD
Residential Low Density.....RLD

Residential Multiple-Family.....RMF

Commercial Zones:

Neighborhood Commercial Zone (12-907).....NC
Central Business District Commercial Zone (12-908).....CBD
Highway Commercial Zone (12-909).....HC
Manufacturing and Industrial Zones (See 12-910):
Manufacturing/Light Industrial Zone.....MLI

Overlay Zones:

~~Planned Unit Development~~

~~Overlay (See 12-903.3 & 12-1010).....PUD~~
~~Planned Industrial/Commercial Overlay (See 12-1020).....PIC~~
~~Multiple family Dwelling Unit Overlay (See 12-1030).....MF~~
Mobile Home/Trailer Court Overlay (See 12-1040).....MHT
Commercial-Residential Multi-use Overlay (See 12-1050).....CRMU
Moderate Income Housing Overlay (See 12-1060).....MIH
Sensitive Lands Overlay (See 12-1070).....SL
School, public.....SCH
City owned property.....CITY
Cemetery.....CEM

PART 12-1010 PLANNED UNIT DEVELOPMENT OVERLAY ZONE “PUD”

Part 12-1010 “Planned Unit Development Overlay Zone “PUD””, 12-1010-1 “Purpose”, 12-1010-2 “Conditional Uses”, 12-1010-3 “Height, Area, Width and Yard Requirements”, 12-1010-4 “General Requirements”, 12-1010-5 “Administration”, 12-1010-6 “Site Plan”, 12-1010-7 “Open Space”, 12-1010-8 “Development In Phases And Time Of Approval”, 12-1010-9 “Lost Development Alterations” and 12-1010-10 “Fees” are hereby repealed in their entirety.

The following shall be added to each Part listed above: *****This Part was repealed in its entirety by Ordinance 2025-06 dated June 17, 2025.*****

PART 12-1030 MULTIPLE-FAMILY DWELLING UNIT OVERLAY “MF”
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Part 12-1030 “Multiple-Family Dwelling Unit Overlay Zone “MF””, 12-1030-1 “Purpose”, 12-1030-2 “Permitted Uses”, 12-1030-3 “Conditional Uses”, 12-1030-4 “Regulations”, 12-1030-5 “Height Regulations”, 12-1030-6 “Area, Width, And Yard Regulations”, and 12-1030-7 “Accessory Dwelling Unit” are hereby repealed in their entirety.

The following shall be added to each Part listed above: *****This Part was repealed in its entirety by Ordinance 2025-06 dated June 17, 2025.*****

1. Should any section, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, in whole or in part, the same shall not affect the validity of the Ordinance as a whole, or any other part thereof.
2. All ordinances, and the chapter, clauses, sections, or parts thereof in conflict with provision of this ordinance are hereby repealed, but only insofar as is specifically provided for herein.
3. This ordinance shall become effective immediately upon publication or posting as set forth by State law.

ADOPTED AND PASSED by the Richmond City Council on this 17th day of June, 2025.

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

RESOLUTION 2025-04

RICHMOND CITY'S PREVAILING FEE SCHEDULE

WHEREAS, Richmond City, being an incorporated City, desires to provide a combined and complete schedule of fees charged by the City; and,

WHEREAS, Richmond City has referenced several assessed fees throughout the Municipal Code as being identified on the most current prevailing fee schedule; and,

WHEREAS, these fees are changed from time to time; and,

WHEREAS, in the process of daily administration of the City, it is deemed to be more efficient to consolidate all assessed fees on one schedule,

NOW, THEREFORE, be it resolved;

That the Richmond City Prevailing Fee Schedule be adopted setting forth the fees to be charged from June 18, 2025 until a future update by the city council for the following:

The Richmond Irrigation and Power Company shall pay a \$5,000.00 Road Cut Escrow fee before the start of the irrigation season each spring. At the completion of the irrigation season, in the fall of each year, Richmond City shall refund any escrow amount owed. The \$1,000 road cut fee will be deducted from the escrow each time a road is cut, if the road could not be bored, or if there is damage to the roadway as part of the irrigation line repair.

Approved and signed this 17th day of June, 2025

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

ORDINANCE 2025-05

AN ORDINANCE ESTABLISHING COMPENSATION INCREASES FOR CITY COUNCIL MEMBERS, MAYOR AND APPOINTED OFFICIALS

WHEREAS, the Utah State Legislature during the 2024 General Session passed S.B. 91;
and

WHEREAS, S.B. 91 amended Utah Code Section 10-3-818 regarding City employee salaries; and

WHEREAS, Richmond City must now publish notice and hold a separate public hearing on proposed compensation increases for executive municipal officers before adopting those increases, and

WHEREAS, the Richmond City Council finds that enacting the proposed compensation increases as set forth in this Ordinance will comply with Utah Code requirements.

NOW; THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF RICHMOND CITY, UTAH, THAT:

Compensation increases for executive municipal officers, city council members and the mayor proposed for inclusion in the City's Fiscal Year 2026 Budget be as follows:

	Cost of Living Adjustment (COLA)
Mayor	4.00%
City Council	4.00%
City Administrator	4.00%
City Recorder	4.00%
Library Director	4.00%

Adopted and passed by the City Council of Richmond City, Utah and signed this 17th day of June, 2025.

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder

PROPOSED BUDGET ADJUSTMENTS JUNE 2025

GENERAL FUND

REVENUE	\$	159,032
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EXPENSES

ADMINISTRATION	\$	6,000
BUILDING	\$	6,000
PUBLIC SAFETY	\$	1,000
STREETS	\$	30,000
PARKS	\$	26,700
FIRE DEPT	\$	-
LIBRARY	\$	3,052
PLANNING	\$	3,000
TO CAPITAL PROJECTS FUND	\$	83,280
TO CUB RIVER SPORTS	\$	-
	\$	159,032

WATER ENTERPRISE FUND

REVENUE	\$	226,209
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EXPENSE	\$	53,000
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SEWER ENTERPRISE FUND

REVENUE	\$	108,142
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EXPENSE	\$	42,000
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CUB RIVER SPECIAL REVENUE FUND

REVENUE	\$	5,000
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EXPENSE	\$	5,000
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CAPITAL PROJECTS FUND

REVENUE	\$	86,280
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EXPENSE	\$	-
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SOLID WASTE ENTERPRISE FUND

REVENUE	\$	-
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EXPENSE	\$	-
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PROPOSED BUDGET FY2026**GENERAL FUND**

REVENUE	\$	2,061,044
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EXPENSES

ADMINISTRATION	\$	197,749
BUILDING	\$	347,662
PUBLIC SAFETY	\$	167,926
STREETS	\$	743,630
PARKS	\$	242,477
FIRE DEPT	\$	114,919
LIBRARY	\$	116,498
PLANNING	\$	103,968
TO CAPITAL PROJECTS FUND	\$	1,215
TO CUB RIVER SPORTS	\$	25,000
	\$	2,061,044

WATER ENTERPRISE FUND

REVENUE	\$	902,252
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EXPENSE	\$	971,861
---------	----	---------

SEWER ENTERPRISE FUND

REVENUE	\$	995,648
---------	----	---------

EXPENSE	\$	1,079,511
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CUB RIVER SPECIAL REVENUE FUND

REVENUE	\$	50,000
---------	----	--------

EXPENSE	\$	50,000
---------	----	--------

CAPITAL PROJECTS FUND

REVENUE	\$	91,215
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EXPENSE	\$	25,114
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SOLID WASTE ENTERPRISE FUND

REVENUE	\$	290,025
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EXPENSE	\$	290,025
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**RICHMOND CITY BUDGET
JULY 1, 2025 - JUNE 30, 2026
BUDGET**

GL ACCOUNT #	BUDGET FY26	JAN	MAY	JUNE	REVISED BUDGET	FY25	+/(-)
REVENUE							
3110 INCOME - PROPERTY TAXES	\$ 369,394				369,394	\$ 349,256	20,138
3111 INCOME - FEE IN LIEU OF	\$ 24,000				24,000	\$ 23,000	1,000
3112 GAIN (LOSS) ON SALE	\$ -				-		
3130 INCOME - LOCAL SALES TAX	\$ 612,000				612,000	\$ 576,000	36,000
3140 INCOME - FRANCHISE TAX	\$ 250,000				250,000	\$ 230,000	20,000
3150 INCOME - MASS TRANSIT TAX	\$ 100,000				100,000	\$ 100,000	-
3210 INCOME - BUSINESS LICENSES	\$ 2,000				2,000	\$ 2,000	-
3225 INCOME - DOG LICENSES	\$ 2,600				2,600	\$ 2,600	-
3355 INCOME - LOCAL ROAD TAX	\$ 60,000				60,000	\$ 60,000	-
3356 INCOME - CLASS C ROAD FUNDS	\$ 160,000				160,000	\$ 150,000	10,000
3353 INCOME - COG GRANT - 400 WEST	\$ -				-	\$ 896,498	(896,498)
3354 INCOME - RTIF ROAD TAX	\$ 62,000				62,000		
3510 INCOME - JUSTICE COURT FINES	\$ 1,500				1,500	\$ 5,000	(3,500)
3559 INCOME - LIB HOTSPOT GRANT	\$ -				-	\$ -	-
3610 INCOME - INTEREST EARNINGS	\$ 40,000				40,000	\$ 50,000	(10,000)
3611 INCOME - PENALTY INTEREST	\$ 5,000				5,000	\$ 4,500	500
3614 RENT - CINGULAR TOWER SPACE	\$ 16,833				16,833	\$ 16,344	489
3620 RENT - POST OFFICE	\$ 13,000				13,000	\$ 12,996	4
3621 RENT - PARK	\$ 600				600	\$ 500	100
3628 INCOME - RENTAL EQUIPMENT	\$ -				-	\$ 8,566	(8,566)
3656 INCOME - CEMETERY CONTRACT	\$ 76,317				76,317	\$ 73,000	3,317
3663 INCOME - LIBRARY MISC	\$ 50				50	\$ 100	(50)
3662 INCOME - CHILD BOOK GRANT	\$ -				-		
3666 INCOME - GRAVE DIGGING	\$ 6,000				6,000	\$ 6,000	-
3673 INCOME - ROAD IMPROVEMENTS	\$ -				-		-
3677 INCOME - B&W ACTIVITIES	\$ 6,000				6,000	\$ 6,000	-
3684 INCOME - YOUTH BASEBALL	\$ 3,000				3,000	\$ 3,000	-
3690 INCOME - KUED LIBRARY GRANT	\$ -				-		-
3692 INCOME - PLANNING FEES	\$ 7,000				7,000	\$ 7,000	-
3693 RENT - CITY BUILDINGS (PRIVATE)	\$ 45,000				45,000	\$ 50,000	(5,000)
RENT - CITY BUILDINGS (CITY)	\$ 10,000				10,000	\$ 54,667	(44,667)
3694 INCOME - SUNDRY REVENUES	\$ 250				250	\$ 250	-
3695 INCOME - RAPZ TAX COLLECTED	\$ 135,000				135,000	\$ 172,702	(37,702)
3658 INCOME - UDOT GENERAL PLAN GRANT	\$ -				-	\$ -	-
3697 COLLECTION FEE - CENTRAL DISPATCH	\$ 38,500				38,500	\$ 34,000	4,500
3823 DONATION - STREETS	\$ -				-		
3829 DONATION - MISC	\$ -				-	\$ -	-
3830 DONATION - LIBRARY	\$ -				-	\$ -	-
3837 DONATION - BLACK & WHITE	\$ -				-	\$ -	-
3841 DONATION - SENIOR PROGRAM	\$ 15,000				15,000	\$ 17,500	(2,500)
							-
3107 TRANSFER FROM CAPITOL PROJECT FUND					-	\$ -	-
3105 USE OF CLASS C ROAD FUNDS							-
3106 USE OF LOCAL ROAD TAX							-
3109 USE OF FUND BALANCE	\$ -				-	\$ 9,852	(9,852)
							-
TOTAL REVENUE	\$2,061,044	\$ -	\$ -	\$ -	2,061,044	\$2,921,331	(860,287)

RICHMOND CITY BUDGET
JULY 1, 2025 - JUNE 30, 2026

GL ACCOUNT #

	BUDGET FY26	JAN	MAY	JUNE	REVISED BUDGET	FY25	
DIRECT EXPENSES							
DIRECT COSTS							
4111 ADM - SALARIES	\$ 22,919				22,919	\$ 19,519	3,400
4113 ADM - BENEFITS	\$ 3,342				3,342	\$ 3,605	(263)
4120 ADM - MILEAGE & CONVENTION EXPENS	\$ 6,000				6,000	\$ 6,000	-
4122 ADM - ADVERTISING	\$ 600				600	\$ 200	400
4123 ADM - SUBSCRIPTIONS & MEM	\$ 1,600				1,600	\$ 1,600	-
4124 ADM - OFFICE EXPENSE	\$ 7,000				7,000	\$ 8,000	(1,000)
4126 ADM - UTILITIES	\$ 1,000				1,000	\$ 2,000	(1,000)
4129 ADM - CREDIT/DEBIT CARD FEES	\$ 7,000				7,000	\$ 6,000	1,000
4131 ADM - AUDITOR FEES	\$ 6,000				6,000	\$ 6,500	(500)
4132 ADM - ATTORNEY FEES	\$ 4,000				4,000	\$ 4,000	-
4149 ADM - PROPERTY TAX CELL PHONE TOWER	\$ 887				887	\$ 934	(47)
4151 ADM - BONDS & INSURANCE	\$ 2,664				2,664	\$ 6,600	(3,936)
4156 ADM - YOUTH COUNCIL	\$ 5,000				5,000	\$ 4,500	500
4159 ADM - CITY PARTY	\$ 6,500				6,500	\$ 6,000	500
4160 ADM - BAD CHECK EXPENSE	\$ 1,000				1,000	\$ 1,000	-
4162 ADM - ELECTION EXPENSE	\$ 7,487				7,487	\$ -	7,487
4163 ADM - SUNDRY	\$ 2,500				2,500	\$ 2,500	-
4188 ADM - IT EQUIP & SERVICE	\$ 30,000				30,000	\$ 34,284	(4,284)
4194 ADM - SALES TAX REBATE	\$ 80,000				80,000	\$ 80,000	-
4195 ADM - EMERGENCY PREPAREDNESS	\$ 1,000				1,000	\$ 1,000	-
4198 ADM - AMERICAN LEGION	\$ 1,250				1,250	\$ 1,250	-
							-
TOTAL ADMINISTRATIVE EXPENSE	\$ 197,749	\$ -	\$ -	\$ -	197,749	\$ 195,492	2,257
						FY25	
4211 BLDG - SALARIES	\$ 50,293				50,293	\$ 35,923	14,370
4213 BLDG - BENEFITS	\$ 4,461				4,461	\$ 3,187	1,274
4224 BLDG - OFFICE EXPENSE					-	\$ -	-
4225 BLDG - MAINTENANCE	\$ 45,000				45,000	\$ 31,500	13,500
4226 BLDG - UTILITIES	\$ 52,000				52,000	\$ 52,000	-
4251 BLDG - BONDS & INSURANCE	\$ 2,908				2,908	\$ 6,700	(3,792)
4289 BLDG - PARK SCHOOL RENOVATION	\$ 15,000				15,000	\$ 82,000	(67,000)
4282 BLDG - SENIOR PROGRAM	\$ 28,000				28,000	\$ 16,300	11,700
4292 BLDG - B&W REMODEL (RAPZ)	\$ -				-	\$ 105,000	(105,000)
BLDG - COMM BLDG REMODEL (RAPZ)	\$ 150,000				150,000		150,000
							-
TOTAL BUILDING EXPENSE	\$ 347,662	\$ -	\$ -	\$ -	347,662	\$ 332,610	15,052

GL ACCOUNT # -----	BUDGET FY26	JAN	MAY	JUNE	REVISED BUDGET	FY25	
4311 PUBLIC SAFETY - SALARIES	\$ 11,202				11,202	\$ 16,305	(5,103)
4313 PUBLIC SAFETY - BENEFITS	\$ 994				994	\$ 1,446	(452)
4314 PUBLIC SAFETY - COURT BAD DEBT	\$ -				-	\$ -	-
4320 PUBLIC SAFETY - MILEAGE & CONV EX	\$ -				-	\$ -	-
4324 PUBLIC SAFETY - OFFICE EXPENSE	\$ -				-	\$ -	-
4325 PUBLIC SAFETY - MAINTENANCE	\$ -				-	\$ -	-
4326 PUBLIC SAFETY - UTILITIES	\$ -				-	\$ -	-
4332 PUBLIC SAFETY - ATTORNEY FEE	\$ 38,000				38,000	\$ 35,000	3,000
4334 PUBLIC SAFETY - MISCELLANEOUS SERVICES	\$ -				-	\$ -	-
4351 PUBLIC SAFETY - BONDS & INSURANCE	\$ 93				93	\$ -	93
4363 PUBLIC SAFETY - SUNDRY	\$ -				-	\$ -	-
4364 PUBLIC SAFETY - FINES TO STATE	\$ -				-	\$ -	-
4366 PUBLIC SAFETY - DOG POUND FEE	\$ 300				300	\$ 300	-
4367 PUBLIC SAFETY - DOG CATCHER SERVICE	\$ 10,425				10,425	\$ 10,425	-
4371 PUBLIC SAFETY - COMMUNICATION CENTER	\$ 39,600				39,600	\$ 35,000	4,600
4380 PUBLIC SAFETY - POLICE PROTECTION	\$ 67,312				67,312	\$ 62,924	4,388
					-		-
TOTAL PUBLIC SAFETY EXPENSE	\$ 167,926	\$ -	\$ -	\$ -	167,926	\$ 161,400	6,526
						FY25	
4411 STREETS - SALARIES	\$ 66,158				66,158	\$ 90,310	(24,152)
4413 STREETS - BENEFITS	\$ 30,032				30,032	\$ 35,653	(5,621)
4420 STREETS - MILEAGE & TRAINING					-	\$ -	-
4424 STREETS - OFFICE EXPENSE					-	\$ -	-
4425 STREETS - MAINTENANCE	\$ 50,000				50,000	\$ 40,000	10,000
4426 STREETS - UTILITIES	\$ 26,000				26,000	\$ 26,000	-
4427 STREETS - GAS & OIL	\$ 10,750				10,750	\$ 10,750	-
4432 STREETS - ATTORNEY	\$ 1,500				1,500	\$ 1,500	-
4433 STREETS - ENGINEERING	\$ 48,000				48,000	\$ 48,000	-
4434 STREETS - MISCELLANEOUS SERVICES	\$ 500				500	\$ 500	-
4435 STREETS - SIDEWALKS	\$ 35,000				35,000	\$ 30,000	5,000
4448 STREETS - EXPENDABLE SUPPLIES	\$ 60,000				60,000	\$ 40,000	20,000
4451 STREETS - BONDS & INSURANCE	\$ 3,190				3,190	\$ 7,200	(4,010)
4460 STREETS - EQUIPMENT					-	\$ 12,850	(12,850)
4463 STREETS - SUNDRY	\$ 500				500	\$ 500	-
4468 STREETS - CLASS C LAND						\$ -	-
4469 STREETS - CLASS C EQUIPMENT					-	\$ -	-
4471 STREETS - CLASS C ROAD FUNDS	\$ 160,000				160,000	\$ 150,000	10,000
4474 STREETS - LOCAL ROAD TAX FUNDS	\$ 60,000				60,000	\$ 60,000	-
4482 STREETS - MASS TRANSIT TAX	\$ 100,000				100,000	\$ 100,000	-
4493 STREETS - TRANS PLANT GRANT	\$ 30,000				30,000		-
4475 STREETS - RTIF ROAD TAX	\$ 62,000				62,000		-
4473 STREETS - COG GRANT - 400 W	\$ -				-	\$ 896,498	(896,498)
TOTAL STREETS EXPENSE	\$ 743,630	\$ -	\$ -	\$ -	\$ 743,630	\$ 1,549,761	\$ (898,131)

GL ACCOUNT # -----	BUDGET FY26	JAN	MAY	JUNE	REVISED BUDGET	FY25	
4511 PARKS - SALARIES	\$ 113,162				113,162	\$ 98,653	14,509
4513 PARKS - BENEFITS	\$ 52,651				52,651	\$ 46,321	6,330
4524 PARKS - OFFICE EXPENSE					-	\$ -	-
4525 PARKS - MAINTENANCE	\$ 25,000				25,000	\$ 25,000	-
4527 PARKS - GAS & OIL	\$ 2,500				2,500	\$ 2,000	500
4528 PARKS - UTILITIES	\$ 10,000				10,000	\$ 7,000	3,000
4551 PARKS - BONDS & INSURANCE	\$ 3,414				3,414	\$ 7,400	(3,986)
4559 PARKS - TREE PRUNING	\$ 7,000				7,000	\$ 6,000	1,000
4562 PARKS - B&W ACTIVITIES	\$ 24,250				24,250	\$ 24,250	-
4564 PARKS - YOUTH BASEBALL	\$ 3,000				3,000	\$ 3,000	-
4567 PARKS - SHRUBS/TREES	\$ 500				500	\$ 500	-
4597 PARKS - RAPZ PROJECTS					-	\$ 100,000	(100,000)
4589 PARKS - NATURE PARK	\$ 1,000				1,000	\$ 1,000	-
4584 PARKS - EQUIPMENT					-		-
TOTAL PARKS EXPENSE	\$ 242,477	\$ -	\$ -	\$ -	242,477	\$ 321,124	(78,647)
						FY25	
4625 FIRE DEPT - MAINTENANCE & REPAIR	\$ -				-		-
4626 FIRE DEPT - UTILITIES	\$ 7,000				7,000	\$ 7,600	(600)
4627 FIRE DEPT - GAS & OIL	\$ 500				500	\$ 500	-
4651 FIRE DEPT - BONDS & INSURANCE	\$ 2,474				2,474	\$ 6,600	(4,126)
4690 FIRE DEPT - SMITHFIELD FIRE CONTRACT	\$ 104,945				104,945	\$ 104,945	-
							-
TOTAL FIRE DEPT EXPENSE	\$ 114,919	\$ -	\$ -	\$ -	114,919	\$ 119,645	(4,726)
GL ACCOUNT # -----	BUDGET FY26	JAN	MAY	JUNE	REVISED BUDGET	FY25	
4811 LIBRARY - SALARIES	\$ 67,595				67,595	\$ 68,224	(629)
4813 LIBRARY - BENEFITS	\$ 10,620				10,620	\$ 10,744	(124)
4820 LIBRARY - MILEAGE & CONVENTION EXPENSE	\$ 1,200				1,200	\$ 1,200	-
4823 LIBRARY - SUBSCRIPTIONS & MEMBERSHIPS	\$ 350				350	\$ 350	-
4824 LIBRARY - OFFICE EXPENSE	\$ 1,200				1,200	\$ 900	300
4825 LIBRARY - MAINTENANCE	\$ 1,200				1,200	\$ 7,400	(6,200)
4826 LIBRARY - UTILITIES	\$ 6,000				6,000	\$ 6,000	-
4827 LIBRARY - PROCESSING SUPPLIES	\$ 800				800	\$ 700	100
4835 LIBRARY - AUTOMATION	\$ 1,800				1,800	\$ 1,800	-
4837 LIBRARY - COMPUTER UPGRADE	\$ 4,000				4,000	\$ 2,000	2,000
4839 LIBRARY - TECHNOLOGY	\$ 3,200				3,200	\$ 3,200	-
4851 LIBRARY - BONDS & INSURANCE	\$ 3,033				3,033	\$ 6,700	(3,667)
4855 LIBRARY - PROGRAMS	\$ 3,000				3,000	\$ 3,000	-
4863 LIBRARY - SUNDRY	\$ 1,200				1,200	\$ 900	300
4866 LIBRARY - OTHER MATERIALS	\$ 800				800	\$ 800	-
4864 LIBRARY - ELECTRONIC MATERIALS	\$ 3,000				3,000	\$ 2,800	200
4865 LIBRARY - PRINT MATERIALS	\$ 7,500				7,500	\$ 5,500	2,000
4880 LIBRARY - HOTSPOT GRANT					-		-
4881 LIBRARY - ILL GRANT					-		-
4893 LIBRARY - CHILDREN'S BOOK GRANT					-		-
4885 LIBRARY - KUED GRANT					-		-
TOTAL LIBRARY EXPENSE	\$ 116,498	\$ -	\$ -	\$ -	116,498	\$ 122,218	(5,720)
4911 PLANNING - WAGES	\$ 45,909				45,909	\$ 42,567	3,342
4913 PLANNING - BENEFITS	\$ 18,178				18,178	\$ 15,382	2,796
4920 PLANNING - TRAINING	\$ 2,500				2,500	\$ 2,500	-
4924 PLANNING - OFFICE SUPPLIES	\$ 500				500	\$ 500	-
4931 PLANNING - COUNTYWIDE PLANNING	\$ 2,186				2,186	\$ 2,186	-
4932 PLANNING - ATTORNEY	\$ 5,000				5,000	\$ 4,000	1,000
4933 PLANNING - ENGINEERING	\$ 24,000				24,000	\$ 24,000	-
4951 PLANNING - INSURANCE	\$ 2,849				2,849	\$ 100	2,749
4981 PLANNING - TRAILS COORDINATOR	\$ 1,046				1,046	\$ 1,046	-
4996 PLANNING - PLANNING COMMISSION STIPEND	\$ 1,800				1,800	\$ 1,800	-
TOTAL PLANNING EXPENSE	\$ 103,968	\$ -	\$ -	\$ -	\$ 103,968	\$ 94,081	9,887
50001 TRANSFER TO SPEC REV FUND SPORTS COMPLEX	\$ 25,000				25,000	\$ 25,000	-
50000 TRANSFER TO CAPITAL PROJECT FUND	\$ 1,215				1,215	\$ -	1,215
APPROPRIATED INCREASE IN FUND BALANCE					-	\$ -	-
TOTAL EXPENDITURES	\$ 2,061,044	\$ -	\$ -	\$ -	2,061,044	\$ 2,921,331	(860,287)
	\$ -	\$ -	\$ -	\$ -			

GL ACCOUNT # -----	BUDGET FY26	JAN	MAY	JUNE	REVISED BUDGET	FY25	
WATER ENTERPRISE FUND							
3711 WATER - MONTHLY CHARGE	\$ 772,252				772,252	\$ 762,352	9,900
3715 WATER - DEDICATION PAYMENT	\$ -				-		-
3716 WATER - METER CONNECTION FEE	\$ -				-		-
3717 WATER - IMPACT FEE	\$ -				-		-
3718 WATER - GAIN ON SALE	\$ -				-		-
3719 WATER - SUNDRY REVENUES	\$ -				-	\$ -	-
3725 WATER - ARPA FUNDS	\$ -				-		-
3720 WATER - INTEREST	\$ 130,000				130,000	\$ 110,000	20,000
					-		-
					-		-
TOTAL WATER ENTERPRISE REVENUE	\$ 902,252	\$ -	\$ -	\$ -	902,252	\$ 872,352	29,900
5111 WATER - SALARIES	\$ 191,326				191,326	\$ 151,531	39,795
5113 WATER - BENEFITS	\$ 87,334				87,334	\$ 63,896	23,438
5114 WATER - PENSION EXPENSE	\$ 10,000				10,000	\$ 10,000	-
5120 WATER - MILEAGE & CONVENTION EXPENSE	\$ 5,000				5,000	\$ 5,000	-
5121 WATER - BAD DEBT	\$ 1,000				1,000	\$ 1,000	-
5122 WATER - ADVERTISING	\$ 100				100	\$ 100	-
5123 WATER - SUBSCRIPTIONS & MEMBERSHIPS	\$ 2,300				2,300	\$ 2,300	-
5124 WATER - OFFICE EXPENSE	\$ 8,000				8,000	\$ 8,800	(800)
5125 WATER - MAINT & REPAIR	\$ 50,000				50,000	\$ 73,160	(23,160)
5126 WATER - UTILITIES	\$ 40,000				40,000	\$ 36,000	4,000
5127 WATER - GAS & OIL	\$ 10,000				10,000	\$ 11,000	(1,000)
5129 WATER - CREDIT/DEBIT CARD FEES	\$ 7,000				7,000	\$ 6,000	1,000
5131 WATER - AUDITOR	\$ 6,000				6,000	\$ 6,500	(500)
5132 WATER - ATTORNEY FEE	\$ 2,000				2,000	\$ 2,000	-
5133 WATER - ENGINEERING	\$ 40,000				40,000	\$ 40,000	-
5145 WATER - DEPRECIATION EXPENSE	\$ 280,000				280,000	\$ 280,000	-
5148 WATER - SUPPLIES	\$ 50,000				50,000	\$ 40,000	10,000
5151 WATER - BONDS & INSURANCE	\$ 23,669				23,669	\$ 8,000	15,669
5160 WATER - EQUIP RENTAL	\$ -				-	\$ 4,283	(4,283)
5189 WATER - BLDG RENT	\$ 5,000				5,000	\$ 27,334	(22,334)
5163 WATER - SUNDRY	\$ 2,000				2,000	\$ 2,000	-
5164 WATER - SAMPLES	\$ 9,000				9,000	\$ 12,000	(3,000)
5175 WATER - IRRIGATION SHARE FEES	\$ 3,600				3,600	\$ 3,600	-
5178 WATER - INTEREST WATER TANK	\$ 78,532				78,532	\$ 84,119	(5,587)
5188 WATER - IT SERVICE & EQUIP	\$ 30,000				30,000	\$ 34,284	(4,284)
5196 WATER - METERS	\$ 30,000				30,000	\$ 57,000	(27,000)
					-		-
TOTAL WATER EXPENSE	\$ 971,861	\$ -	\$ -	\$ -	971,861	\$ 969,907	1,954

GL ACCOUNT # -----	BUDGET FY26	JAN	MAY	JUNE	REVISED BUDGET	FY25	
SEWER ENTERPRISE FUND							
3731 SEWER - MONTHLY SERVICE FEE	\$ 925,648				925,648	\$ 890,232	35,416
3734 SEWER - IMPACT FEE	\$ -				-		-
3750 SEWER - ARPA FUNDS					-		-
3746 SEWER - INTEREST	\$ 70,000				70,000	\$ 50,000	20,000
TOTAL SEWER ENTERPRISE FUND	\$ 995,648	\$ -	\$ -	\$ -	995,648	940,232	55,416
5211 SEWER - SALARIES	\$ 197,437				197,437	\$ 222,008	(24,571)
5213 SEWER - BENEFITS	\$ 72,529				72,529	\$ 78,153	(5,624)
5214 SEWER - PENSION EXPENSE	\$ 10,000				10,000	\$ 10,000	-
5220 SEWER - MILEAGE & CONVENTION EXPENSE	\$ 7,500				7,500	\$ 7,500	-
5221 SEWER - BAD DEBT	\$ 1,000				1,000	\$ 1,000	-
5222 SEWER - ADVERTISING	\$ 100				100	\$ 100	-
5223 SEWER - SUBSCRIPTIONS & MEMBERSHIPS	\$ 2,000				2,000	\$ 2,000	-
5224 SEWER - OFFICE EXPENSE	\$ 7,000				7,000	\$ 7,600	(600)
5225 SEWER - MAINTENANCE & REPAIR	\$ 50,000				50,000	\$ 46,920	3,080
5226 SEWER - UTILITIES	\$ 100,000				100,000	\$ 100,000	-
5227 SEWER - GAS & PROPANE	\$ 20,000				20,000	\$ 24,000	(4,000)
5229 SEWER - CREDIT/DEBIT CARD FEES	\$ 7,000				7,000	\$ 6,000	1,000
5231 SEWER - AUDITOR	\$ 6,000				6,000	\$ 6,500	(500)
5232 SEWER - ATTORNEY FEE	\$ 3,000				3,000	\$ 3,000	-
5233 SEWER - ENGINEERING	\$ 50,000				50,000	\$ 40,000	10,000
5245 SEWER - DEPRECIATION	\$ 382,000				382,000	\$ 382,000	-
5248 SEWER - SUPPLIES	\$ 70,000				70,000	\$ 60,000	10,000
5251 SEWER - BONDS & INSURANCE	\$ 21,445				21,445	\$ 8,500	12,945
5260 SEWER - EQUIP RENTAL	\$ -				-	\$ 4,283	(4,283)
5289 SEWER - BLDG RENT	\$ 5,000				5,000	\$ 27,334	(22,334)
5263 SEWER - SUNDRY	\$ 1,500				1,500	\$ 1,500	-
5264 SEWER - SAMPLES	\$ 11,000				11,000	\$ 8,000	3,000
5288 SEWER - IT SERVICE & EQUIP	\$ 30,000				30,000	\$ 34,284	(4,284)
5295 SEWER - LINE CLEANING	\$ 25,000				25,000	\$ 20,000	5,000
					-		
TOTAL SEWER EXPENSE	\$ 1,079,511	\$ -	\$ -	\$ -	1,079,511	\$ 1,100,682	(21,171)

GL ACCOUNT # -----	BUDGET FY26	JAN	MAY	JUNE	REVISED BUDGET	FY25	
SPECIAL REVENUE FUND (CUB RIVER SPORTS COMPLEX)							
REVENUES							
3153 INCOME - LEWISTON CITY	\$ 25,000				25,000	\$ 25,000	-
3154 INCOME - RAPZ TAX COLLECTED	\$ -				-		-
3764 INCOME - MISC	\$ -				-		-
					-		-
OTHER SOURCES							
3550 INCOME - TRANSFER FROM CITY GENERAL FUND	\$ 25,000				25,000	\$ 25,000	-
3549 USAGE OF BEGINNING FUND BALANCE					-	\$ -	-
					-		-
TOTAL REVENUE & OTHER SOURCES	\$ 50,000	\$ -	\$ -	\$ -	50,000	\$ 50,000	-
					-		-
EXPENDITURES							
					-		-
5311 CUB RIVER - WAGES					-	\$ -	-
5313 CUB RIVER - BENEFITS					-		-
5325 CUB RIVER - MAINTENANCE	\$ 50,000				50,000	\$ 50,000	-
5393 CUB RIVER - INFRASTRUCTURE					-		-
5395 CUB RIVER - RAPZ TAX	\$ -				-		-
5392 CUB RIVER - EQUIPMENT					-	\$ -	-
BUDGETED INCREASE IN FUND BALANCE					-		-
					-		-
TOTAL EXPENDITURES & OTHER USES	\$ 50,000	\$ -	\$ -	\$ -	50,000	\$ 50,000	-
CAPITOL PROJECTS FUND							
	BUDGET FY26	JAN	MAY	JUNE	REVISED BUDGET	FY25	
REVENUES							
50003 TRANSFER FROM GENERAL FUND	\$ 1,215				1,215	\$ -	1,215
3687 INCOME - INTEREST	\$ 90,000				90,000	\$ 60,000	30,000
OTHER ADDITIONS							-
							-
TOTAL REVENUE	\$ 91,215	\$ -	\$ -	\$ -	\$ 91,215	\$ 60,000	31,215
							-
EXPENDITURES							
50004 TRANSFER TO GENERAL FUND	\$ -				-	\$ -	-
CPF - PROJECTS	\$ 8,800				8,800	\$ -	8,800
CPF - EQUIPMENT	\$ 16,314				16,314	\$ -	16,314
TOTAL EXPENDITURES	\$ 25,114	\$ -	\$ -	\$ -	25,114	\$ -	25,114
SOLID WASTE ENTERPRISE FUND							
	BUDGET FY26	JAN	MAY	JUNE	REVISED BUDGET	FY25	
REVENUES							
3696 COLLECTION FEE - GARBAGE	\$ 289,025				289,025	\$ 267,600	21,425
3699 INTEREST EARNINGS	\$ 1,000				1,000	\$ 1,000	-
					-		-
TOTAL REVENUE	\$ 290,025	\$ -	\$ -	\$ -	290,025	268,600	21,425
EXPENDITURES							
5611 SOLID WASTE - WAGES	\$ 22,919				22,919	\$ 26,229	(3,310)
5613 SOLID WASTE - BENEFITS	\$ 3,342				3,342	\$ 2,028	1,314
5624 SOLID WASTE - OFFICE SUPPLIES	\$ 3,000				3,000	\$ 4,063	(1,063)
5626 SOLID WASTE - UTILITIES					-	\$ -	
5629 SOLID WASTE - CREDIT/DEBIT CARD FEES	\$ 6,000				6,000	\$ -	
5631 SOLID WASTE - AUDITOR	\$ 6,000				6,000	\$ -	
5632 SOLID WASTE - LEGAL & PROFESSIONAL	\$ -				-	\$ 5,000	(5,000)
5651 SOLID WASTE - INSURANCE	\$ 2,664				2,664	\$ 6,600	(3,936)
5670 SOLID WASTE - LOGAN SERVICE AREA	\$ 51,300				51,300	\$ 48,000	3,300
5630 SOLID WASTE - CARRIER EXPENSE	\$ 172,800				172,800	\$ 160,680	12,120
5688 SOLID WASTE - IT EQUIP/SERVICE	\$ 12,000				12,000	\$ -	12,000
5699 SOLID WASTE - GARBAGE CANS	\$ 10,000				10,000	\$ 16,000	(6,000)
TOTAL EXPENSE	\$ 290,025	\$ -	\$ -	\$ -	\$ 290,025	\$ 268,600	21,425



RICHMOND, UTAH
CANDIDATES FOR MUNICIPAL ELECTION

The following individuals filed a "Declaration of Candidacy" with Richmond City for the 2025 municipal election.

MAYOR – One (1) candidate elected
Four (4) Year Term

- Amber Ervin
- Jeff Young

CITY COUNCIL – Two (2) candidates elected
Four (4) Year Term

- Lyle R Bair
- Daryl Black
- Sharik L Peck II
- Craig Harris

CITY COUNCIL – One (1) candidate elected
Two (2) Year Term

- Kayleen Bell
- Chase Westwood
- Fran Schumann

Mayor and city council seats are elected at large.

The primary election will be held on Tuesday, August 12, 2025.

The general election will be held on Tuesday, November 4, 2025.

Date: June 9, 2025

Justin B. Lewis / City Recorder