

RICHMOND PUBLIC LIBRARY

BOARD MEETING MINUTES

AUGUST 13, 2025

1. The meeting was called to order at 6:02 PM and was held at the Richmond City Office Building. Board members and staff in attendance were: Lora Smith, David Stull, Shari Bair, Kylee Kunz, Sharik Peck, Jack Patton, and Holly Jo Karren. Board members absent were: Fran Schumann, Richard Carlson, Lara Smith, and Camille Gilbert.
2. Due to Board Chair Fran Schumann's absence, Kylee Kunz served as acting chair.
3. Board meeting minutes from June 11, 2025 were read and discussed. Sharik Peck moved for adoption of the minutes and Shari Bair seconded. Minutes were officially adopted.
4. **Board Reports were made by the following:**
 - a. Chair Report not presented due to Fran Schumann's absence.
 - b. Lora Smith gave the Park Bench report. She indicated that everything is going smoothly and the next book placement will be in September.
 - c. Lora Smith gave the Children's Programs report. The programs will resume the second week of September. Pre-school Yoga is being dropped. Pre-school programs will be held on Wednesday at 10:30 AM. Toddler programs will be held on ~~Tuesday~~ ^{Thursday} at 10:30 AM. Baby Stay & Play will be extended to one (1) hour.
 - d. Kylee Bair gave the Adult Programs report. She indicated that support for the strength training program is good and that attendance was good throughout the summer. The Strength training program will resume the second week of September and will be held on ~~Tuesday~~ ^{Tuesday} and ~~Friday~~ ^{Monday} at 6:00 AM.
 - e. Sharik Peck gave the Marketing report. He indicated the two movies shown at the movie theatre had been well attended with approximately 30 – 40 people at each showing.
 - f. Jack Patton gave the RCYC/Teen Programs report. June activities consisted of different games and was well attended. July was the Youth Opportunity Fair which consisted of different agencies and programs from the northern end of the valley showing what activities and opportunities were available to participate in. September activity will be held in conjunction with the North Logan Library; details will be announced as they develop.
 - g. Shari Bair gave the Summer Reading report. The summer kickoff was very successful with greater participation than ever before. 2026 planning will begin in September with "Unearth A Story" as the theme. The theme for 2027 will be "Mystery Detective Suspense." The Weekend Boondoggle and the Take a Craft Kit programs were both very successful this summer.
 - h. Holly Jo Karren gave the City Representative report. She reaffirmed the support for working with the adult strength training program.
5. **Lora Smith gave the Director's Report and the following were discussed.**
 - a. There are several new items in the library and she encourages the library board to come in and see what is new and available.
 - b. The library has received a \$5,000 technology grant from the state to replace old computers. Any money left over will be considered for use in upgrading addition technical items. The computers that will be replaced will be surveyed with the IT techs to determine their future use.
 - c. Several library volunteers have moved on for assorted reasons leaving a shortage of volunteers. We need to encourage anyone interested in volunteering to come in and see what opportunities are available. Volunteer hours needed are 10 – 12 on Monday, Thursday, and Friday.

- d. The library is considering adoption of the KOHA state system for management of patron use of materials and services. This system would enhance resource options for patron usage. This will be a state consortium decision after meeting to determine patron usage needs and costs. The library will then make its decision to switch or not.
- e. Lora indicated that funding cuts could impact inter library loan system. Currently, The Borrower Support Grant from the state helps in covering the cost of these materials and after this fiscal year, that may not continue.

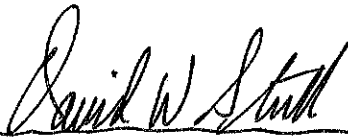
6. Approval of Policies

The following policies were discussed and amended: Richmond Public Library Open Meetings Policy and Richmond Public Library Collection Development Policy.

- a. Open Meetings Policy. Motion to approve was made by David Stull; seconded by Jack Patton. Motion passed. (See updated policy language on our website)
- b. Collection Development Policy. Motion to approve was made by Jack Patton; seconded by David Stull. Motion passed. (See updated policy language on our website)

Meeting was adjourned at 7:32 PM August 13, 2025

The next Board meeting will be November 12, 2025 at 6 PM at the Richmond Community Center



DAVID W. STULL
SECRETARY