



RICHMOND CITY PLANNING & ZONING COMMISSION

City Council Chambers
90 South 100 West
Richmond, Utah 84333

The Richmond City Planning & Zoning Commission met in a regularly scheduled meeting at 90 South 100 West Richmond, Utah at 6:30 p.m. on Tuesday, December 7, 2021.

Commission Members Present: Cache Christensen, Jessica Dunyon, Amber Ervin, Jordan Knutson

Commission Members Excused: Jay Bair, Sharik Peck

Staff Present: Jeremy Kimpton (City Administrator), Justin Lewis (City Recorder), Tucker Thatcher (City Council), Terrie Wierenga (City Council)

Others Present: Keith Johnson, Alan Lower, Debbie Zilles

Chair Jessica Dunyon called the meeting to order at 6:30 p.m.

Approval of the November 9, 2021 meeting minutes.

Minutes from the November 9, 2021 meeting were reviewed. Cache moved that the minutes be approved as submitted. Jessica seconded the motion. The motion was unanimously approved.

Discussion and possible vote on the request for a sign permit by Sterling Urgent Care and High Creek Pharmacy located at 609 South 200 West. Parcel Number 09-084-0011.

Keith said they have reviewed the requirements with staff, and everything should meet all the code requirements.

Jess did not have any questions. Jordan said he did not see any problems with the request.

Keith confirmed for Amber that there is more than enough room to meet the 15' setback for the monument sign.

Cache appreciates all the improvements to the building and said it looks very nice.

Justin asked about the timeline, Keith said once it is approved, they would like to move forward right away. They have some inventory in stock, but if anything has to be ordered, it may take a few months.

Keith confirmed that the signs will be front-lit. Tucker noted that the east side can shut off and/or dimmed after hours.

*****A motion was made by Jordan to approve the request for a sign permit by Sterling Urgent Care and High Creek Pharmacy located at 609 South 200 West. Parcel Number 09-084-0011. Amber seconded the motion. The motion passed 3-0.*****

Yes Vote: Christensen, Ervin, Knutson

No Vote: None

Absent: Bair, Peck

Jeremy said the City has applied for grant funding to update the General Plan. They should know whether it is approved this spring. He has talked with J-U-B Engineers, who have asked the Commission to begin thinking about what needs to be changed and compile a list of priorities, concerns, and ideas to help build a roadmap moving forward. Ideas can be emailed to Jeremy. Public input, public meetings, and open houses will be part of the process.

Justin said if the grant is approved, the City could potentially begin next summer. He recommended waiting to discuss and/or change anything with multi-family until after the grant is decided.

Justin thanked Amber and Jordan for their service on the Commission. The Mayor and Mayor-elect are working on new members for the January meeting.

*****A motion was made by Cache to adjourn at 6:49 p.m. Jessica seconded the motion. The motion passed unanimously.*****

Minutes submitted by Debbie Zilles

Planning Commission Chairperson