

RICHMOND CITY COUNCIL

November 15, 2011

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, November 15, 2011. The meeting began at 7:00 P.M., Mayor Michael Hall was in the chair. The opening remarks were made by Allen Lundgreen.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Allen Lundgreen and Jeff Young. Terrie Wierenga was excused.

****Jeff Young was excused due to a family emergency.****

A motion to approve the October 18, 2011 City Council meeting minutes was made by Brad, seconded by Paul and the vote was unanimous.

PLANNING & ZONING PLAQUE PRESENTATION

MAYOR: We were going to present a plaque to Lee Anderson this evening thanking him for his service on the Planning & Zoning Commission. He had something come up at work and will not be able to attend this evening. He was replaced on the Commission by Tucker Thatcher. I hope he can attend the next Council meeting to accept the plaque if not we will have Allen deliver it and thank him for his service. He served two terms.

MARLOWE: He has been on the Commission since 2002.

RICHMOND VETERAN'S DAY DINNER PRESENTATION/UPDATE

TED HEGEMANN: I would like to give a brief summary of the recent Veteran's Day dinner. Because of how the finances turned out it went very well. To sum it up, it went very well. I am sure as some of you noticed there was a sea of red, white and blue as well as about ninety flags surrounding the City office on Veteran's Day. Some local Boy Scouts dressed in uniform were here to open the door and welcome the veteran's. All of the Richmond schools helped to participate in the decorations. Some were very well thought out and others were just random thoughts of the children and they were all seen by those that attended. We had a great menu with a few choices of things to eat. We did not have a program. Local resident, Thomas Koch, a USU student, played the guitar. It was very nice and a great atmosphere. I heard many positive comments before the dinner and after as well. As the veteran's and their families left they were each given a little treat bag as well. I think that went pretty good overall. I did learn for the future that we were understaffed as everyone seemed to arrive at the same time. It was chaotic there for a while. Everyone chatted and had a great time while they were waiting for their food. We did have enough food but did run out of some of the different meat choices. All of the veteran's got fed. It was a learning experience for me and those that helped out. I did get tons of positive comments. We think we served around 75-85 people. We planned for 85 but I think we served around 75. As far as how things went monetarily, we were able to cover all of the

expenses. There were donations that I received, from the Lion's Club, some businesses and Maverik. It came to just over \$10 per plate to cover the cost of the food. We did well enough that we have just over \$100 saved for next year already. It was a big relief that we were able to cover all of the costs. I was able to get many items on sale. Lee's Market Place donated some of the food as well. There were a couple of big donations as well. This is something that we would like to do again next year. I have already talked to Marlowe about reserving the building in 2012. I think it will be best to get a formal committee in place for next year. I know that we need to get more volunteers and I hope next year will be bigger and better.

MAYOR: Next year, Veteran's Day will be on a Sunday, when do you plan on having the meal?

TED: We were thinking that Saturday would be better than Monday, possibly even Friday. We were afraid that Monday might not be very well attended.

MAYOR: Ted, I would like you to write up a thank you and we will post it in the City newsletter.

TED: I have taken letters and cards to most of the donors but I would gladly do it.

MARLOWE: Please have something to me by next Thursday so we can get it in the upcoming newsletter.

MAYOR: I think that it worked out very well. I think everyone that attended that evening had a good time. I have heard nothing but positive comments about it.

TED: It was mostly younger Scouts that helped out and when it was really busy even some of the veteran's helped to serve as well. We received a lot of compliments on the food as well. Thank you for allowing us to use the building. Hopefully we can make it a tradition.

MAYOR: Do you know if Gale Alvey came in and saw the veteran's plaques that have been redone?

CHRIS PURSER: Yes, he has seen them.

CITIZEN INQUIRY INTO THE POSSIBILITY OF A LOCAL YOUTH CENTER

PAULA GILBERT: I have been a volunteer at the local school since April. From what I have seen and what I know from living here I think there is a need for the local youth having something to do when not in school. My initial thought is we need a youth center. We need something for the local kids to do and I have done some research. I have checked out a bunch of boys and girls clubs as well as youth centers. I wanted to see what other communities are doing. In my search the one thing I found is that I jumped the gun and there are many steps in the process. I would like to present an idea to the Council this evening. I would like to thank Blaire Nelson from USU. She is my mentor on this project and she has a degree from the University of Utah. Richmond is a community that cares about its youth. Over 30% of the population in this City are youth. Other than school and church programs there are no other local youth programs. In my research, the more the risk factors the more the risk. We need to offer some buffer factors to help stop this. My opinion is there is not much to do in the Richmond City area and we need something like a skating rink or movie theater. Due to the economy some of the local kids cannot go to other communities to enjoy what they offer. I was not able to find out how much youth crime there is in the City. From my research there is a huge jump in risk from the sixth to eighth grade. The risk in that age group increases dramatically. The arts are not taught much in schools anymore. I would like to propose a youth center for the City but I have jumped the gun in that regard. A better plan is to make a plan to benefit the local youth and then secure the

funding for the cause. What do we need to do to get started? I have found a "Communities That Care" program and model. It was designed in the 1980's and used over and over in many communities. It is a risk prevention program. We need to determine our local risks and then come up with a strategy to prevent the risks from occurring. The steps in the program vary from program to program. I would like to ask the Council this evening for permission to pursue finding out more information on this program. After we become mobilized I will need help from the Council, schools and local businesses. We have a very good base to work with. The more vested the people in the project the more likely it is to succeed. We would need to involve some leaders and get them trained and then have a town meeting to get the entire support of the community. We would discuss the data we have collected and the local risks. Then we would discuss what can be done to prevent these risks. I am sure you are wondering who is going to pay for this program? I am an Americor-Vista volunteer at the school and my salary is funded by the government.

BLAIRE NELSON: I work at USU and can provide program support. This program will help to give opportunities to students and teachers. We do a program where we pay a low living allowance and then partner with schools or other entities. We can provide support from the university. Richmond City could get administrative support as well. It is possible to get a full-time person hired for minimal funding. There are many resources at our disposal if you decide to proceed.

PAULA: I am sure you have seen the ads on TV for prescription drug disposal. Blaire helped out with that program. She would help guide us when getting it set up and she wants to help as she is my daughter and is willing to help. USU got \$500,000 in grant funding to give to rural health program to help keep children away from smoking, drinking and drugs. You are welcome to solicit commercial donations if you like. We need to focus on the risk factors. If we can address them early, we can then intervene and help them from occurring. We need to focus on high risk individuals or areas first. In summary, I would like to establish a program to define local risks and needs. I know this is something you need time to think about and review. I would like to know your opinion and thoughts. Blaire and her program at USU care and are willing to help pursue funding sources. Thank you for allowing me to come in this evening.

MAYOR: Specifically, what do you need from the City right now?

PAULA: Right now I just need the City to give its blessing allowing us to look into options for a possible local youth center. Down the road it might be determined that we need or want to have a youth center. We will need a place to house it. Until that point we just need a place to meet and have town hall meetings if or when needed.

MAYOR: It is not a problem to allow you to use this building or the library for your meetings.

PAUL ERICKSON: Does Park School offer any after school programs?

PAULA: Both local schools go until 4:30 P.M.

PAUL ERICKSON: So this program would just complement what the school is doing?

PAULA: Yes.

PAUL ERICKSON: So a risk assessment is the first item in the process?

PAULA: Yes. I will need to get some specific information from the local schools.

MAYOR: So if we give our blessing the first step will be?

PAULA: I will go to the schools and ask for an assessment. I will do some interviews with the Mayor, Council members, school officials and local law enforcement as well as several others in

the community. It is a step by step program. There is a plan of what to do and when to do it. It would consist of making a coalition for the future. Let's see what the risks are and then discuss how to handle them.

MAYOR: The City cannot pay out anything monetarily at this point. So you will come up with a proposal and then come back before the Council to discuss and see if we want to move forward?

PAULA: Yes.

MAYOR: Research and analysis as the first step.

PAUL ERICKSON: When do you need a building to meet in?

PAULA: Not right away. Maybe a month or so down the road.

BRAD: So the interviews will help to determine the risks and what demographic to target?

PAULA: Yes. In my research I was noticing that inhalants are a huge problem in elementary schools across the country.

BRAD: Is there a minimum amount of risks that need to be recognized in order to start?

PAULA: No.

MAYOR: Go ahead and start the research phase. When that part is complete get with Marlowe and get on the next Council meeting agenda for us to discuss.

PAUL: Thank you for attending this evening.

MAYOR: Good luck and thank you.

BUSINESS LICENSE

EXTREME INK

DAVID GORDON: I would like to sell Christmas trees. I would like to sell them in the vacant lot area between the old bank and my residence to the east of there. I talked with the bank owner today, Cathy Gantz, and if we can work out some logistic things she would be willing to allow us in there. I would sell them from around Thanksgiving until the week before Christmas. It would be about a month or so. Once the sales stop we are done for the season. I would leave the unsold trees out and give them away for free the last couple of days before Christmas. Anything left after that point would be gone by the start of the year. I will light the area with Christmas lights.

PAUL: I would like a specific date that you will be cleaned up and gone by.

DAVID: January 1st. I am working with five other local tree selling lots as well. We are going to wood chip any trees that are remaining after Christmas.

PAUL: This is near the center of town and I don't want to see any garbage lying around.

DAVID: I understand. There will be trash receptacles on-site.

MARLOWE: Dave had this business in the past and we did not have any problems.

PAUL: Is there any consideration in regards to the business license fee since it is only for a month?

MARLOWE: No, it is charged according to City ordinance.

DAVID: The fee is not a problem. There will not be any chemicals on-site or any tree flocking.

BRAD: I want a date the license will expire.

MAYOR: All business licenses will expire on December 31st.

A motion to approve the business license request by Extreme Ink (David Gordon) was made by Brad, seconded by Paul and the vote was unanimous.

PRECISION SOLUTIONS

MAYOR: Frank (Fencil) and Bob (Jones) came before us a few months ago to discuss the machine shop business they wanted to put in the old Cove Auto building. They wanted some answers before they purchased the building. They have met with Scott (Ball) and Darek (Kimball) of J-U-B to address a couple of our concerns. Darek and Scott toured the building and were able to review an outline of their business.

BOB JONES: We are currently renting a building in Logan and have purchased the Cove Auto building and will be relocating to Richmond. We will be getting additional power to the building on Wednesday and start transitioning our move over the next few weeks. We are a machine shop that makes custom tooling and offers industrial support. We are a custom job shop. We do outside work with a few main customers. Our store front will be very minor. Most of the work just comes directly from our biggest customers. There is only one employee, Frank and myself. There are thirty-two parking stalls so we definitely have room to grow. There will be some chemicals on-site such as cleaning supplies, degreaser, thinner and a lacquer that is used to clean metal. It is only about a quart at a time.

FRANK FENCIL: All of the chemicals are stored in a flammable cabinet.

PAUL: Do the machines use a cooling solution?

FRANK: It is a semi-synthetic blend.

BOB: We reuse it over time and then when it needs replaced we boil off the water. We then soak what is left in shop rags and throw it away in the garbage or at least that is what Logan City has us do. It is a water soluble slick stuff. It cannot go down the drains in Logan or anywhere else for that matter.

FRANK: We basically boil off the water and it turns to an ash and we throw it away as it becomes a solid when the water is taken away.

MAYOR: What will go into our sewer system?

BOB: Nothing but raw sewage. We have clogged all the drains in the building.

SCOTT BALL: They have done everything that we asked them to do.

PAUL: Are there going to be any semi-trucks coming and going?

BOB: There will periodically be material deliveries with a big truck a couple of times a month. Most of the parts we make can fit in your hand. Most of our raw materials actually come via UPS.

SCOTT: I talked with Frank today and informed him there will be a yearly inspection done at this building and a few other entities in town.

DAREK: If they have complied with everything listed in our memo then I don't see any issues with their request.

A motion to approve the business license request for Precision Solutions (Bob Jones & Frank Fencil) was made by Brad, seconded by Allen and the vote was unanimous.

ORDINANCE 2011-7

MAYOR: This is an ordinance that has been worked on over the last four years or so. It is an ordinance that deals with sexually oriented businesses. It has been put together over a long period of time and has held up in a court of law. Marlowe has been investigating this issue with the help of the State. He attended a meeting in this regard as well. The basis of the proposed ordinance is based off of Centerville City's ordinance as it stood up to a challenge in court. We have changed a few items to tailor it to the needs of our individual City. It is about 15-20 pages long. It is fairly comprehensive. We have not had any business license requests in this regard and this is being set in place to help with future requests if there are any.

MARLOWE: I meant to include in your information that this ordinance does not mention anything about zoning as that is already dealt with in our current zoning ordinances.

MAYOR: There are a couple of minor spelling issues but other than that I think it is good.

PAUL: I think it is needed to help keep us ahead of the curve.

A motion to adopt Ordinance 2011-7 AN ORDINANCE ESTABLISHING A NEW CHAPTER 9-700 ENTITLED 'LICENSING OF SEXUALLY ORIENTED BUSINESSES AND EMPLOYEES' TO TITLE 9-000 OF THE *CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976)*. was made by Brad, seconded by Allen and the vote was unanimous.

FINANCIAL REPORT

JUSTIN: What is the status of the Community Building roofing job?

MAYOR: It does not look like it is going to happen until the Spring.

PAUL: There will be some additional leaks at the Fire Station and Maintenance Shop fixed as well at that time.

JUSTIN: How is the Fire Department remodel coming along?

BRAD: It is coming along really well. The cabinets, counter tops and lighting finish work are all that remain to be completed.

JUSTIN: Very nice. The new City lawnmower from IPACO has been delivered. It is a 72" John Deere with a powered bagging system that should make leaf clean up fast and easy. I highly recommend that we let IPACO do the maintenance work on this mower as it has quite a complex hydraulic system. As for the finances, the results of the audit will be presented at the December Council meeting. I would like to thank Marlowe and Chris for their assistance when the auditor's were here in the office doing their field work. We should have the last RAPZ tax reimbursement the first week of December or so and that will put all of our projects paid-in-full. Paul has done a tremendous job on sidewalks and park strips with the limited budget funds that we have, hopefully, we can find more funding in the spring. Juliene and the other communities are working on the cataloging grant and it sounds like it is going quite well. I have prepared a list of proposed Christmas employee bonuses. They have been compiled with help of the Mayor and Juliene for the library staff. These are budgeted items that we plan for on a yearly basis. If you choose to approve them I will need it done via motion.

MAYOR: The amount listed on there for Boyd Lewis is actually a yearly stipend. He does work for the City throughout the year and does not get paid and this is a way of us saying thank

you for all he does in helping with everything from reviewing the financials, budget preparation and several other things I have requested.

MARLOWE: Boyd actually has an official title with the City but I don't recall the specific name.

A motion to approve the following 2011 Christmas Employee net Bonus amounts was made by Brad, seconded by Paul and the vote was unanimous.

Marlowe Adkins	\$500	Lyle Bair	\$250	Robert Bair	\$500
Scott Ball	\$500	Murphy Forsgren	\$25	Patricia Forsgren	\$100
Matt Funk	\$400	Jan Gilbert	\$100	Justin Gilbert	\$500
Michelle Gilber	\$25	Justin Lewis	\$500	Ben Lundgreen	\$500
Julienne Parrish	\$300	Tamara Petersen	\$100	Chris Purser	\$500
Tina Reese	\$100	Melissa Titensor	\$200	Boyd Lewis	\$500
Misti Dawn Ramirez	\$100				

COUNCIL MEMBER REPORTS

PAUL: Our 2011 road repair campaign is done. The Sadler subdivision did not get completed as the County equipment broke down. There will possibly be some work next year in the Christensen subdivision if our budget permits. I hope to do more chip sealing next year as well as hopefully some work on north State Street. We did go a little over budget on the sidewalks but I have had a very positive response from the citizens in the areas that were repaired. I was informed by J-U-B that the Safe Routes to School Program has not been funded currently until we see what Congress does with the federal budget. Once we officially know if there are funds available then we can apply. We will be using input from the local schools in helping to come up with the best routes.

BRAD: So we are doing prior planning?

MAYOR: Yes, this is something that is already being worked on and the Principals at the local schools are on board with it.

PAUL: The General Plan Committee is still meeting but won't be meeting again until in January. I have been discussing the Cub River Sports Complex board with representative Martinez from Lewiston and we are wondering about completely reorganizing the Board and getting a fresh start. Is it okay with everyone to have a fresh start?

MAYOR: Remind me how that Board works, is one member replaced every year?

PAUL: That is something I will need to review and then I will report back on it.

MAYOR: Who is on the Board now?

PAUL: Boyd Lewis, Kent Balls, Starlee Jensen, Phil Foster and Brooks Tarbet. Phil has asked to be released and that started this discussion. I would appreciate any recommendations that you have for new Board members.

MAYOR: There will be two from Richmond, two from Lewiston and one from Cove.

JUSTIN: Terrie was not able to attend this evening as she is out of town but she asked that I read the following in her behalf.

“The State has still not contacted our Library for certification. It was going to happen the first part of October but there’s been a number of postponements not only for us but for others. The cooperative grant that Richmond, Lewiston, Smithfield and Newton libraries have been working on (to develop a shared card catalog that can be viewed online, all items in the collections had to be re-bar-coded and the data entered into a new database) is nearing completion. Beta testing is taking place this week. Juliene spoke highly of all the volunteer hours that have been put into on this project. The reason these libraries chose to participate is because the cataloging software company chose to no longer support the software they’d been using. The annual report has just barely been finished and the various policies have been updated. Nothing new to report from the EMT’s. CERT leader, Kenlee Brown, has stepped down after serving for several years. He coordinated training, arranged meeting times and places, and served as a contact person. So far, no one has volunteered to become the new leader. The website has been slowly increasing in the number of hits each month. I’ll create an email account for C.J. (Sorenson) when he takes office in January. Does anyone else want one? That’s all I have. Terrie”

MAYOR’S REPORT

MAYOR: Each of you have a copy of the approved minutes from the November Planning & Zoning Commission meeting as well as the draft minutes from their December meeting. The Utah League of Cities and Towns is offering training for new Council members and for existing Council members that want to attend. I have asked C.J. to attend and any of you are welcome to attend as well. I have given each of you the information regarding the training. C.J. had a work conflict and could not attend this evening but is aware of the agenda and what is being discussed and going on in the community.

MARLOWE: Those that want to attend the training need to get me the forms by the first of December.

PAUL: When will the swearing-in for the Council members happen?

MAYOR: I will get with Judge Funk and arrange a time to get that taken care of. During the December Council meeting the results of the audit will be presented as well as the culinary water system bids being opened. We will be moving the regular December Council meeting from Tuesday the 20th to Tuesday the 13th. Normally we have our annual employee Christmas appreciation dinner in January of each year and I have the possible dates of January 6th, 13th, 20th or 21st.

PAUL: The earlier in the month the better.

MAYOR: Then let’s go with January 6th. Marlowe please make the reservations and let everyone know that is invited. It will be all of the same people as in the past and we will add the Library employees as well. Normally they do their own thing but they would like to join with us this year. We will arrange for meeting at the Coppermill at 6:00 P.M. There was a question from one of the employees regarding when double time should be paid. According to the Fair Labor Standards Act it states “The Fair Labor Standards Act (FLSA) has no requirement for double time pay. This is a matter of agreement between an employer and employee.” I just wanted the Council to be aware of this as well since the question was asked. The question was asked if the City pays double time for grave digging work that happens on Saturdays. What is the position of the City on double time? I double checked with the City Attorney and there is no legal requirement. Per our handbook we pay comp time or overtime but not double time. We

will leave that as it is at this time. It is not a big issue but I wanted everyone to be aware. I have the proposed list of Council member responsibilities starting in January 2012. Please review and make sure I am not missing anything and that it looks okay. I will review this with C.J. and we can discuss again in January if needed.

PROPOSED COUNCIL MEMBER RESPONSIBILITIES – 2012

Paul Erickson – Public Buildings, Streets, Sidewalks and Chairman of the General Plan Committee

Brad Jensen – Fire Department, Water and Sewer Enterprise Funds, Maintenance Department and Chairman of the Nuisance Committee

Terrie Wierenga – Library, EMT's coordinator, CERT representative and City website administrator

Jeff Young – Black & White Days Council representative, Parks and Recreation, Civic Arts, Digital Technology advisor and Council member representative to the Richmond City cemetery district

MAYOR: Earl Rouse from the Valley Channel made a small proposal that he would like to start showcasing events that are happening in local communities. He wants to stress it is not a news channel. He wants the people in the valley to be aware of activities like Black & White Days. He is willing to run public service announcements for these events. Even things like the City party and Veteran's Day dinner can be included. As the chairman over your areas of responsibility if you have things you want promoted please contact Earl. He will speak with you about it, possibly do an interview and if it fits into what he is doing or wanting he will run it. Right now it is only available to Comcast subscribers. I met with Darek today and he gave me an update on the water system project and I have asked him to give the Council the same update of the bid process and the project.

DAREK: The plans are ready for everything but the booster station. There was a discussion if the 400 West project could be completed with existing funds and it cannot so we will include it in this project costs.

MAYOR: There will be a conference call tomorrow with myself, Alex Buxton of Zions Bank and the CIB to discuss the bond signing. Any of you that want to be part of this conference call just let me know and I can get you the information to join us.

DAREK: The plans will be available to contractors on Monday morning. An announcement will be posted in *The Herald Journal* as well. One of the bid projects is the tank and the 500 North Water line. A second bid will be for the well when the time comes down the road and the third bid project will be for all the other projects that we want completed. The bid opening will occur during the Council meeting on December 13th. There is a mandatory pre-bid meeting that any contractor that wants to bid this project must attend. The contractor can bid one project or the other as well as both. We expect a price reduction if both projects are bid together. The project won't necessarily be awarded to the lowest bidder. It will go to the best value. There is also a very tight time line on this project. We want the project operational by October 1, 2012 and all work finalized by November 1, 2012. Plans will be available at the City office and the J-U-B office. I don't recall the date of the pre-bid meeting but it will occur here at the City Office building. We will meet with those that have an interest in bidding on the tank at 9:00

a.m. and those that want to bid all of the other projects at 11:30 p.m. We will be giving the CIB an update of where the project stands when we talk with them. We are in the process of approaching three contractors for getting a bid to drill the culinary water well test hole. After the test hole is drilled we will then know what we are up against and how we are going to proceed with the new well.

MAYOR: We are going to ask the CIB if we can move forward with a certain percentage of the money now and the rest when we have more information on the well.

DAREK: We are hoping to hopefully have just one bond closing rather than two. There have been a few challenges on this project and I appreciate the Mayor and Council member Jensen giving me the latitude to deal with these issues.

MAYOR: Thank you for all of your hard work as well.

DAREK: The pre-bid meeting will be on December 2nd here at the City office at 9:00 A.M. and 11:30 A.M., tentatively. I will know for sure tomorrow.

MAYOR: The contractors have to pay a printing fee cost for the plans when they are picked up from the City or J-U-B. We are anticipating about 10-15 contractors to bid on the miscellaneous water line projects and probably about six or so on the tank. We reserve the right to not accept the lowest bid. I am going to lean quite heavily on Darek and J-U-B in the bid approval process as they have worked with many of the contractors and on these exact type of projects with other local communities.

JUSTIN: So is the contract awarded that evening or what is the process?

MAYOR: No, not that evening.

DAREK: The bids must be held for 45 days or so. The contractors have to be given at least 15 days to prepare the bids as well.

MAYOR: I would like the existing Council to select the contractor as everyone on the Council has been involved in this project from the start.

DAREK: Typically, I open all of the bids. I scan them to make sure everything is included and if I notice something significant is missing I might not even mention that bid. We usually don't award the bids that evening. We need to go back and check every bid to make sure of what has been included or is missing. The City does have the option to just work with one contractor. The reason I mention this is that sometimes there are more administration fees if there is more than one contractor involved. Scott Ball will be overseeing the project from the City side along with Marlowe and J-U-B's assistance.

MAYOR: At this time we will enter into an executive session to discuss a couple of matters.

A motion to close the regular Council meeting and open the executive session was made by Paul, seconded by Brad and the vote was unanimous.

A motion to close the executive session and reopen the regular Council meeting was made by Brad, seconded by Paul and the vote was unanimous.

A motion to pay the following bills was made by Brad, seconded by Paul, and the vote was unanimous.

A.A. Hudson	2500.00
Advanced Heating	313.00
Aflac	178.38
Allen Rock	113.41
Altius	1826.68
Angela Fonnesbeck	130.00
Bair Auto	330.81
Beeline	80.00
Cache Chemical	362.32
Cache County Corp	54235.50
Cache County Treasurer	781.57
Cache Service Area	16661.82
Cache Valley Fire	475.00
Extinguisher	
California Contractors	95.84
Century Link	451.98
CNH Capital	10.00
Coca Cola	74.70
Consumer Reports	26.00
Denny's	174.57
Fleet Services	58.60
Gall's	350.97
HACH	2630.49
Hall's	90.69
Hobbs Turf Farm	282.20
Industrial Tool	337.61
Intermountain Workmed	45.00
IPACO	15028.50
J.P. Cooke	85.37
JG Builders	7512.50
JUB	29327.23
Larsen Asphalt	7468.57
Laser Precision	166.00
Lee's	130.51
Lewiston City	1196.59
Lowe's	1165.90
Maverik	356.62
Motorola	1288.80
Newton Town Library	151.92
Nextel	298.72
North Cache Vet	53.00
Northwood Rental	126.00
Oldcastle	2351.9

Olson & Hoggan	3348.45
Parsons	359.00
PEHP	160.68
Pizza Villa	120.61
Questar	270.97
Randy's	12.00
Rocky Mountain Power	3409.56
Smithfield Auto	26.06
Smithfield Imp	276.14
Standard Plumbing	74.81
Staples	122.73
State of Utah	582.59
Symbiotics	279.00
Tamara Hardy	25.00
The Book Table	88.86
The Home Depot	147.04
Thomas Petroleum	1808.46
UEN	86.56
Utah Assoc of Special Districts	65.00
Utah Barricade	1103.85
Utah Education Network	86.56
Utah Local Government Trust	74.32
Visa	198.63
Ward Plumbing	359.32
Xerox	193.64

A motion to adjourn was made by Brad, seconded by Paul, and the vote was unanimous.

Adjournment at 8:55 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder