

RICHMOND CITY COUNCIL

JULY 20, 2021

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Tuesday, July 20, 2021. The meeting began at 6:30 PM; Council Member Tucker Thatcher was in the chair. The opening remarks were made by Terrie Wierenga.

The following Council Members were in attendance: Tucker Thatcher, Cheryl Peck, Kelly Crafts, Lyle Bair, and Terrie Wierenga.

Mayor Jeffrey Young was excused.

City Administrator Jeremy Kimpton, City Engineer Darek Kimball, Librarian Lora Smith, City Recorder Justin Lewis, and City Treasurer Christine Purser were also in attendance.

VISITORS: Amber Ervin

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM JUNE 15, 2021

A motion to approve the city council meeting minutes from the June 15, 2021 City Council meeting was made by Lyle, seconded by Terrie, and the vote was unanimous.

Yes Vote: Thatcher, Peck, Crafts, Bair, Wierenga

No Vote: None

DISCUSSION ON A POSSIBLE WATER USAGE AGREEMENT BETWEEN RICHMOND CITY AND THE RICHMOND IRRIGATION & POWER COMPANY.

TUCKER: Basically, the irrigation company would get some additional water at the top before it enters our culinary water system. In return, they would help to pay the power bill to run the well.

TERRIE: I had a lot of questions when this agreement was proposed. This agreement would allow the irrigation company more water before it enters into our culinary water system. By doing this, it would allow the residents to continue to be able to water one day per week with irrigation water. By allowing this, it will keep from more culinary water being put on lawns and lessen the burden on our culinary water system. We want to work together. We talked to a water rights attorney and the auditor of the city to make sure there are no issues either party needs to be aware of. We want everything to be properly done.

TUCKER: Bret Christensen, Richmond Power & Irrigation Board President, has reviewed and approved of the agreement. I have read the agreement and support it.

JEREMY: This will help to manage their flow as well as our flow. This agreement should help to save on culinary water use in the city.

TERRIE: This agreement is only for this water year.

The consensus of the city council was to support the proposed water use agreement between the city and the Richmond Irrigation & Power Company.

DISCUSSION AND UPDATE ON THE NEW SCADA (SUPERVISORY CONTROL AND DATA ACQUISITION) SYSTEM OF THE CITY.

TUCKER: Over the last few months, a new SCADA system has been installed for our water and sewer system.

JEREMY: The water system is working. There are still some bugs to work out. We hope to have the wastewater system online soon. The wastewater system takes more programming and is more sophisticated than the vendor expected. Let's review our culinary water system. We have a lot more control over our water system now than with the old system. I can do things such as control valves, the speed the well is running, etc. I was supposed to be able to do this with the old system, but it never worked. We have to test for chlorine three times per week. Right now, we have to make manual adjustments. We chlorinate at the Cherry Creek water tank. Eventually, we will be able to

control this system online. We could install a chlorine analyzer if we wanted to. The system could be totally automated. Here is a picture of the Cherry Creek water tank. The chlorine system cannot go below 60 degrees, or it starts to crystalize. We had no way to monitor that in the past. You can see online right now the temperature of the chlorine. If a heater quit, we had no way of knowing in the past. Now, we have sensors that notify us. Alarms are set to tell us when the level in the tanks hit a certain point.

CHERYL: Who has access to this system?

JEREMY: Only certain staff members. It is kept very secure with limited access. Where I am the certified operator, I get notified of a problem first, and then if I don't respond, Rob and Shane are notified. The notifications are a new feature. We can turn them off if it is something minor and can be addressed later. It is nice to stop notifications of minor things during the middle of the night. There are a lot of good new features. We are required to do a lot of reporting for the state. We have to do reports on chlorine and water consumption to mention a couple. We could not print or run these reports before. This new system prints a lot of reports we need. Some pressure sensors still need to be installed. About half of them are already installed. The other half will be installed within the next couple of weeks. My job is easier with this new system installed. Reports which used to take two hours to complete now take a half hour. Let's look at the Cherry Creek well. It will show us how the springs and the well are running right now. At this instant, the springs are flowing at 297 gallons per minute, and the well is pumping at 435 gallons per minute. Right now, the Cherry Creek tank is about $\frac{3}{4}$ full as you can see on the screen. When we look at the steel tank, it is about $\frac{2}{3}$ full right now. We can track the City Creek spring now as well. We could not do that in the past. We don't have to make estimates any longer. We have reports on everything now. I like looking at trends. I will change the settings, and we can see what has happened over the last week. When it is at a peak on this graph, no water is needed. When it is at a valley, water is needed. We can also adjust the limits as needed. When valves open and close can be easily adjusted as well. Right now is such an improvement, even though we have a few bugs to overcome. There is the option to give people access to see what is going on but not allow them to make any changes to the system. We have administrative privileges with this system. We don't have to call someone like in the past. We can add users or delete users ourselves. We can limit permissions or grant new permissions if needed. We can also change who is notified first when they are on-call. The last system was so old it was MS-DOS based. We could not make any changes ourselves. We have good flexibility now and can control our system.

TUCKER: Is there an agreement for software maintenance, support, and updates?

JEREMY: Yes. Our agreement includes all new future updates. It is a web-based system. In the past, we did not have PLC's (Programmable Logic Controller) at each location. We had to take an iPad with us to make changes. The PLC is basically a screen which allows us to make changes onsite. Each site now has its own PLC. The PRV's (pressure relief valve) will have them as well. If the internet goes down, we still have access to each site when onsite. Radios are used for this system and not the internet. We didn't have that option in the past either. We have local control now even without internet access.

TUCKER: We are fortunate to have this new system in place.

JEREMY: It has been hard to get some components in because of the pandemic. The MBR Plant will be worked on next. It is a more sophisticated system. It will be nice to have both systems running on the same system in the future. They operated on different systems in the past.

TUCKER: This is a gift for the city for many years to come.

JEREMY: We can easily expand this system as well. We will add the new lead and copper system to the system when it is installed down the road.

MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.

JUSTIN: Just a few months ago as part of the last audit, we were required to complete the Fraud Risk Assessment. That was for the last fiscal year. I have completed another one for the fiscal year we just completed. It is an annual audit requirement, and it must be presented to you for your review. Nothing has changed since the last evaluation, as it was not long ago. The fiscal year is now complete. The audit will happen the week of September 13th. The audit will be presented to the council most likely in November. It is still a ways from the upcoming election, but here is some information I have found out. The ballots will be mailed the week of October 11th. The election will be held on Tuesday, November 2nd. The election is vote-by-mail only, so there will not be a voting location in the city on election day. Two out of the four running for city council will be elected, and one of the two running for mayor will be elected. The only drawback to vote-by-mail is if the results are close on election night, a winner cannot be declared. Ballots can be mailed through Monday, November 1st. Ballots can be dropped off at any of the local drop boxes until 8:00 PM on election day. Where ballots will be in transit after election day, it could take a week or ten days for the final tally and results to be known. People can drop off their ballots at any drop box in Cache Valley.

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All of the ballots end up going to the county building where they are officially counted. The drop boxes are very secure and have very limited access. They will be dumped regularly. Next month, August 17th, we will have a regular council meeting starting at 6:30 PM and then the property tax hearing and meeting starting at 8:00 PM. The intent is to hold the rate the same again this year. The rate was 0.001367 in 2018, 2019, and 2020. It is proposed to hold the rate the same again this year. If the rate is held the same, the city will receive \$281,571 in property tax revenue. There is a misconception about how much the city receives in the amount of property tax paid. I obtained the following information and breakdown where the money goes when property tax is paid. The breakdown is as follows for those paying property tax in Richmond City:

Cache General Fund	13.819%
Cache Water District	0.253
Cache School District	49.922
Cache Mosquito Abatement	0.535
Cache Assessing & Collecting	2.803
Richmond Cemetery District	1.791
Cache Health Fund	0.808
Cache School Charter	0.487
Cach School State Levy	16.164
Multi Assessing & Collecting	0.117
Richmond City	13.303
Total	100.00%

JUSTIN: As you can see, Richmond City only receives 13.303% of what is actually paid. I received my first notice in the mail. The value of my home was increased \$92,900. All parcels in Cache Valley were reassessed this year. Richmond saw a substantial increase in property values. The city does not assign the values. The values are assigned by the county. Valuation appeals are filed with the county not the city.

TERRIE: I think my property value increased approximately \$110,000.

CHERYL: My property was increased about \$140,000. Our value and the amount we have been paying has increased for several years in a row.

COUNCIL MEMBER REPORTS

CHERYL: At the recent library board meeting, new board member assignments were given to Fran Schumann, Tori Fischer, and Wayne Henderson. There are now nine board members instead of seven.

TERRIE: I have provided each of you a flyer for the CVTD (Cache Valley Transit District) Bus Rodeo. I would encourage all elected officials to attend the event on Wednesday, August 18th. The event is being held from 10:30 AM to 1:30 PM. You can drive a bus and other things. It will be a great event to attend. In regard to the Trails Master Plan. The data is being reviewed. Zac Covington from BRAG (Bear River Association of Governments) is digitizing maps and doing an engineering analysis. A steering committee has been created. There are six people on the committee. The committee members are myself, Jeremy, Lyle, DiLynn Christensen, Brad Deffinger, and Cache Christensen. The intent is to have the first committee meeting at the end of this month or start of August. The county will interview the local stakeholders such as businesses, effected entities, and residents. We hope to have a draft of the new plan to present to the city council in April or May of next year. The council will eventually review and adopt the new plan.

KELLY: Do we still want blowups for the city party? I will have to use a new vendor for the corn and tomatoes. The vendor we previously used did not grow any produce this year.

TERRIE: The blowups are very popular and worth having.

JUSTIN: I would agree; that is a big reason people come.

LORA: When is the city party?

KELLY: Friday, September 10th starting at 6:00 PM. Can we include in the upcoming newsletter?

TERRIE: I will include in the next two newsletters. Is the sheriff's department attending?

KELLY: Yes, as well as the fire department.

TERRIE: Is a fireworks show still planned?

KELLY: Yes. The mayor is in charge of the fireworks.

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JEREMY: I have talked to the fireworks vendor about the event.

A motion to adjourn and pay bills was made by Terrie, seconded by Kelly, and the vote was unanimous.

Yes Vote: Tucker, Peck, Crafts, Bair, Wierenga
No Vote: None

Adjournment at 7:07 P.M.

RICHMOND CITY CORPORATION

Jeffrey D. Young, Mayor

ATTEST:

Justin B. Lewis, City Recorder