

RICHMOND CITY COUNCIL

MAY 19, 2015

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, May 19, 2015. The meeting began at 7:00 P.M.; Mayor Michael Hall was in the Chair. The opening remarks were made by Tucker Thatcher.

The following Council members were in attendance: Brad Jensen, Jeff Young, Cheryl Peck and Tucker Thatcher
Paul Erickson was excused.

City Manager Marlowe Adkins, City Recorder Justin Lewis, City Treasurer Chris Purser and City Engineer Darek Kimball were also in attendance.

APPROVAL OF CITY COUNCIL MEETING MINUTES

A motion to approve the April 14, 2015 City Council meeting minutes was made by Brad, seconded by Tucker and the vote was unanimous.

Yes Vote: Jensen, Young, Peck, Thatcher
No Vote: None
Absent: Erickson

BUSINESS LICENSE

D'S TREES

TYLER DIETRICH: I got married and moved to Richmond in October 2014. I am the wrestling coach at Preston High School and also work with Miller's Tree Service. I want to be legal and need a license to do side work as arranged with my boss. I work from my truck. I have a place in Idaho where I store the tree chipper. I mainly use some rope and a chainsaw. I am a tree feller and have worked with the Unified Wildfire Authority for a couple of years. I have also done logging in the past.

BRAD: There will not be any storage of equipment at your home?

TYLER: I am only allowed to have two vehicles in the driveway of the apartment we are renting so I store the equipment elsewhere.

A motion to approve the business license request for D's Trees (Tyler Dietrich) was made by Tucker, seconded by Jeff and the vote was unanimous.

Yes Vote: Jensen, Young, Peck, Thatcher
No Vote: None
Absent: Erickson

**PRESENTATION, DISCUSSION, AND POSSIBLE PASSAGE OF RESOLUTION 2015-2
"MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION".**

MAYOR: This is an annual resolution completed and submitted to the Department of Environmental Quality.

****Mayor Hall read Resolution 2015-2.****

****A motion to adopt Resolution 2015-2, a MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION, was made by Brad, seconded by Jeff and the vote was unanimous.****

Yes Vote: Jensen, Young, Peck, Thatcher

No Vote: None

Absent: Erickson

PRESENTATION, DISCUSSION AND POSSIBLE PASSAGE OF RESOLUTION 2015-3, “RESOLUTION ESTABLISHING A NON-REFUNDABLE FEE OF FIVE HUNDRED DOLLARS (\$500.00) FOR STREET CUTS AUTHORIZED BY RICHMOND CITY”.

MAYOR: This is a continuation of the discussion from April where a fee was discussed when roads are cut for projects that are not City related.

****Mayor Hall read Resolution 2015-3.****

MAYOR: The fee would help to pay for future maintenance costs such as crack sealing.

CHERYL: Why not charge on a square footage basis?

MAYOR: For the ease of determining the fee.

TUCKER: I like the flat fee.

BRAD: This would be for “authorized” street cuts only. We are not losing the requirement to bore first. I like the standard fee as well.

MAYOR: What is Ordinance 99-2 discussing?

MARLOWE: That excavation work must be approved by the City.

CHERYL: Is there an exception if the road is not cut all the way across? Would the fee be reduced?

MARLOWE: Paul was quite adamant about the \$500 fee.

MAYOR: The fee will be \$500 per cut no matter the width.

JEFF: I think it is very reasonable. I always know where a cut has occurred. I feel it every time I drive over the area. The upkeep of the area is more as well.

MAYOR: All cuts have to be crack sealed on a regular basis at a minimum.

BRAD: The material cost is cheaper than the mobilization cost of getting the supplier here. I like the flat fee better than the formulas that were discussed in the past.

MAYOR: What is considered City approval?

BRAD: Approval by the Mayor and at least one Council member.

JEFF: Do we need to spell that out in the ordinance?

MARLOWE: No, that is a separate issue. This resolution is only in regards to the fee being charged.

A motion to adopt Resolution 2015-3, a RESOLUTION ESTABLISHING A NON-REFUNDABLE FEE OF FIVE HUNDRED DOLLARS (\$500.00) FOR STREET CUTS AUTHORIZED BY RICHMOND CITY was made by Brad, seconded by Jeff and the vote was unanimous.

Yes Vote: Jensen, Young, Peck, Thatcher

No Vote: None

Absent: Erickson

PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING PROPOSED CHANGES TO THE BUDGET FOR THE PERIOD OF JULY 1, 2014 THROUGH JUNE 30, 2015

JUSTIN: We typically adjust the budget in January, May and June of each year. I have some minor adjustments this month and lots of adjustments next month. I am proposing revenue increases to sales tax, franchise tax, the inclusion of the State of Utah library grant, sponsorship fees for Black & White Days and a decrease in the amount needing to be transferred from the capital projects fund. Our goal is to be able to transfer money from the general fund to the capital projects fund at the end of the budget year. Some of the larger expense adjustments are adding in the paper sorter, additional costs on the Black & White Days RAPZ tax project, the LED street lighting project, park wages and benefits, Black & White Days activities, and the State of Utah library grant. The total general fund revenue and expense increase is proposed at \$41,228. Water revenues are increased for interest earned, impact fees collected and meter connections. Increases to expenses are for maintenance, office expense and attorney fees. Sewer revenues are increased for impact fees collected and interest earned. Expenses are increased for maintenance, insurance and office expense. A revenue and expense increase at the Cub River Sports Complex is proposed at \$423 for use fee revenues and maintenance expense.

A motion to close the regular council meeting and open the public hearing was made by Jeff, seconded by Tucker and the vote was unanimous.

Yes Vote: Jensen, Young, Peck, Thatcher

No Vote: None

Absent: Erickson

The public hearing opened at 7:16 P.M.

JEFF: I have had lots of compliments on the Black & White Days area upgrade project. It was much appreciated by everyone who attended.

JUSTIN: The RAPZ tax allocation was for \$37,000 and we have approved and spent quite a bit more but the project has been very worthwhile and we accomplished a bunch of tasks.

A motion to close the public hearing and reopen the regular Council meeting was made by Jeff, seconded by Cheryl and the vote was unanimous.

Yes Vote: Jensen, Young, Peck, Thatcher

No Vote: None

Absent: Erickson

The public hearing closed at 7:24 P.M.

CHERYL: Where is the increase in sales tax revenue coming from?

JUSTIN: We always budget on the low end so we won't overspend and then adjust as needed throughout the year. I cannot point to one specific item or business.

***A motion to approve adjustments to the budget for the period of July 1, 2014 through June 30, 2015 was made by Brad, seconded by Cheryl and the vote was unanimous.

Yes Vote: Jensen, Young, Peck, Thatcher

No Vote: None

Absent: Erickson

GENERAL FUND

Revenue	\$41,228
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Expense

Administration	\$3,923
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Building	\$8,826
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Public Safety	\$429
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Streets	\$15,952
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Parks	\$6,739
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Fire	(\$714)
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Library	\$6,073
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Total	\$41,228
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WATER ENTERPRISE FUND

Revenue	\$15,169
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Expense	\$3,140
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SEWER ENTERPRISE FUND

Revenue \$13,106

Expense (\$4,309)

CAPITAL PROJECTS FUND

Expense (\$11,217)

**PRESENTATION, DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2015-1
“AN ORDINANCE REPLACING SUB-SECTION 658 TO SECTION 650 ENTITLED
“UNIFORM HOUSING CODE” OF TITLE 9-000 OF THE CODE OF REVISED
ORDINANCES OF RICHMOND (1975, ADOPTED 1976) CONCERNING THE PRE-
OCCUPANCY CHECKLIST”.**

MAYOR: This ordinance would replace 2014-4. An escrow agreement for sidewalks is being included and the distance between the water meter lid and water meter is being adjusted. The new distance would be changed to 16 to 20 inches. Section “B” is being modified. A standard escrow agreement used by banks and title companies will be used. If money is to be escrowed; the amount escrowed would be based on the highest of three bids to complete the project plus an additional 50% on top of the highest bid.

JUSTIN: The main purpose of the sidewalk escrow agreement is for new homes that are built in the winter and cannot install their sidewalk at that time mainly due to the weather.

TUCKER: Several communities do this.

MAYOR: The first option is to complete the project when possible.

BRAD: Who determines what is seasonal or uncontrollable?

MAYOR: The Mayor and at least one Council member.

TUCKER: When a person has to pay 150% of the project cost they will want to complete the project first; when possible.

BRAD: Is the meter depth of 16 to 20 inches deep enough to avoid frost?

DAREK: The industry standard is 18 to 24 inches.

MAYOR: What is our current limit?

MARLOWE: Eighteen to 24 inches.

BRAD: This meter depth is on the pre-occupancy checklist. When the home is occupied we will know the meter was set at the proper depth at that time. When the yard is landscaped and the meter depth is adjusted the person will then have to adjust, at their cost, the meter back to the correct depth. This situation happens quite often. The checklist can be used as proof the meter was set at the correct depth when approved.

***A motion to adopt Ordinance 2015-1, AN ORDINANCE REPLACING
SUBSECTION 658 TO SECTION 650 ENTITLED “UNIFORM HOUSING CODE” OF
TITLE 9-000 OF THE CODE OF REVISED ORDINANCES OF RICHMOND CITY
(1975, ADOPTED 1976) CONCERNING THE PRE-OCCUPANCY CHECKLIST was
made by Jeff, seconded by Brad and the vote was unanimous.***

Yes Vote: Jensen, Young, Peck, Thatcher

No Vote: None

Absent: Erickson

**PRESENTATION, DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2015-2
“AN ORDINANCE GRANTING TO QUESTAR GAS COMPANY A FRANCHISE FOR
THE CONSTRUCTION, OPERATION AND MAINTENANCE OF A GAS
DISTRIBUTION SYSTEM IN RICHMOND CITY, UTAH, CACHE COUNTY, STATE
OF UTAH”.**

MARLOWE: This is a standard ordinance from Questar Gas Company. It is an ordinance renewing the franchise agreement between the City and Questar. The City receives franchise fees from Questar on a monthly basis. The corporate office of Questar is in the process of updating their records. The last time the agreement was updated was in 1962 when the company was Mountain Fuel. The agreement from 1962 is almost word for word to the new agreement.

BRAD: The \$50.00 fee should be increased since it has not changed since 1962.

JEFF: Is it a one-time fee?

BRAD: Yes.

JUSTIN: The rate received by the City is 6% of the amount billed and is itemized on the monthly invoice sent to residents and businesses.

A motion to adopt Ordinance 2015-2, AN ORDINANCE GRANTING TO QUESTAR GAS COMPANY A FRANCHISE FOR THE CONSTRUCTION, OPERATION AND MAINTENANCE OF A GAS DISTRIBUTION SYSTEM IN RICHMOND CITY, CACHE COUNTY, STATE OF UTAH, was made by Brad, seconded by Tucker and the vote was unanimous.

Yes Vote: Jensen, Young, Peck, Thatcher,

No Vote: None

Absent: Erickson

**CONTINUED DISCUSSION AND POSSIBLE DECISION RELATIVE TO ADJUSTING
WATER RATES FOR HIGH USERS.**

MAYOR: This is a continued discussion on the culinary water rates that started last month. We wanted to review the commercial rates and then decided to review the residential rates as well. Justin has obtained information from a few local communities to see what they are charging as well.

Justin presented culinary water rate information from Smithfield City, Hyde Park City, North Logan City and Lewiston City.

JUSTIN: The one thing people need to understand is there is a higher cost for rural living. Richmond and Smithfield each have a two million gallon water tank. Richmond has 750 connections and Smithfield has 3,750 connections. The cost is much cheaper per hookup when the total cost is distributed over 3,750 users not just 750 users. The fact is and has been proven

that the best way to make people conserve water is to increase the water rate. When a person is directly impacted financially they will adjust what they are doing. If there is no financial incentive people won't change their habits.

MARLOWE: If you recall, last November, the Council passed a water conservation ordinance that must be updated every five years. I attended some training in Springville and the Governor is asking for a 4% reduction in water use this year in the state. We are already doing our part. The key is finding the point and balancing use versus waste of water.

JUSTIN: Very few other communities include a certain amount of gallons in the base fee. We are one of the few. We include up to 10,000 gallons in our base fee of \$54.00 per month.

MAYOR: Right now the base rate includes 10,000 gallons and the highest rate kicks in at 100,000 gallons of water used per month. If we want to consider water conservation we should consider changing the rate in Section 2, Item B and C and add an Item D.

BRAD: In the water rate comparison we cannot compare Richmond to other communities. Each community has its own infrastructure and bond commitments. We have been working on fire flow issues and coming into State compliance for our needs. A lot of our water rate is based on bringing in money to cover our expense obligations. Are the majority of our users in the under 10,000 gallons per month category?

CHRIS: I would say average monthly use is 20,000 gallons and less.

BRAD: I have a home of six people and we stay in the under 10,000 gallons per month category. I do have secondary water that allows me to water my lawn. I think the rate fee of \$0.85 per 1,000 gallons for 10,000 to 75,000 gallons is low from a water conservation point of view. I think those using over 10,000 gallons per month are using water on their lawn. I don't think we need to double the rate but I think it needs to be increased. Maybe we change the rate from \$0.85 to \$1.00 per 1,000 gallons used in that section. Even at \$1.00 per 1,000 gallons used that is still a very fair price.

JEFF: I think we are low right now. Where do we sit right now in regards to our budget?

BRAD: We have a very tight budget. There is no excess. If we have a major waterline failure in town we would have to get a loan to pay for the repair. There is an old section of infrastructure in town that needs to be replaced. We cannot replace that infrastructure as we don't have the money.

JEFF: That is my concern along with conservation as well.

JUSTIN: Right now each hookup has to pay approximately \$20.89 per month just to cover the two million gallon water tank bond commitment. This does not include any other expenses.

BRAD: Early on we expected to have a three tier rate increase on the water tank project. We have not implemented the third tier. I don't want to do it. I don't want to affect the low monthly users but think the high end users should pay more. We cannot rely on excess water sales to pay for our obligations.

JUSTIN: We are going to have to review the rates after the water tank project is completed and finalized.

MAYOR: I am more inclined to make a small increase to Sections A and B and then significantly raise Section C and add Section D. Change one section to 100,001 gallons to 150,000 gallons and add a new section for over 150,000 gallons per month. Take the current \$1.00 rate and increase to \$1.50 and make the rate for the new Section \$2.00.

BRAD: Keep in mind this is for residential only; we will discuss commercial later.

JUSTIN: The users that water their lawns all the time will be affected. Those that don't won't.

CHERYL: What about those that use culinary water to water their gardens?

BRAD: Those that properly water their garden will not be affected very much.

CHERYL: I don't think we use over 10,000 gallons per month at our house either.

BRAD: The new meters will flag those using over 10,000 gallons per month as well.

MAYOR: Maybe we leave the rate in Section A and B alone which catches the vast majority of the City users and just tweak the high end rates.

JEFF: I think we change one section to 100,001 to 150,000 gallons and add a new section for 150,001 to maximum gallons.

BRAD: I think the high end rate should be \$2.00 per 1,000 gallons used.

DAREK: I have been thinking about watering my lawn and wondering when these high end rates would ever kick in.

BRAD: The irrigation company figures flow at ten gallons per minute.

JUSTIN: I have eight zones in my sprinkling system and operating them every day for one hour each for one month would only be 144,000 gallons used.

JEFF: I think we need to adjust Section B as well to be more realistic. Right now the rate does not promote water conservation.

CHRIS: I know some residents have sold their irrigation water shares as it is cheaper to water with culinary water than irrigation water.

JEFF: We have got to change the numbers for heavy users.

BRAD: Those that conserve won't be affected by the rate change.

MARLOWE: I would suggest changing the one Section to 75,001 to 90,000 gallons at \$1.00 per 1,000 gallons used. Take Section C from 90,001 to 110,000 gallons and put the rate at \$1.50 per 1,000 gallons used. Add Section D for 110,001 to maximum gallons used at \$2.00 per 1,000 gallons used. The City will generate additional funds but the small users will not be affected.

MAYOR: Or we change the low end section from 75,000 gallons down to 25,000 gallons as the high for that section.

CHRIS: The vast majority will fit in the under 25,000 gallons per month section.

JEFF: The residential high end users need to be hit harder. The numbers, as they currently sit, do not promote conservation.

JUSTIN: The users in the Cherry Creek Heights Subdivision are high users as they live on a gravel bed and it is hard to keep grass green up there. I used to live there and know from experience.

MARLOWE: We could decrease Section B from 75,000 gallons to 25,000 gallons and leave the rate of \$0.85 per 1,000 gallons used alone. Take 25,001 to 50,000 gallons used to \$1.00 per 1,000 gallons used and take 50,000 gallons to 100,000 gallons used to \$1.50 per 1,000 gallons used. Add a new Section D with 100,001 gallons to maximum gallons at \$2.00 per 1,000 gallons used.

JEFF: Why not take the section up to 50,000 gallons used to \$2.00 per 1,000 gallons used? Someone using 50,000 gallons per month is using a lot of water.

MAYOR: How many people do we have in this section? We could do a section with 50,001 to 75,000 gallons at \$1.50 per 1,000 gallons used and then take 75,001 to maximum gallons at \$2.00 per 1,000 gallons used.

JEFF: We are spending millions of dollars to accommodate more use from our system. The more someone uses the more they should pay.

MAYOR: I like the idea of changing Section C to 50,001 to 75,000 gallons at \$1.50 per 1,000 gallons used and 75,000 gallons to maximum to \$2.00 per 1,000 gallons used. Let's prepare something with these numbers for the next Council meeting.

JUSTIN: We would have a public hearing and possible vote in June with the rate increase, if approved, going into effect on July 1st at the start of the new budget year.

MAYOR: The base rate is the same for commercial users as for residential users. The numbers change on the high end gallon use. Right now the maximum charge per 1,000 gallons used is \$1.50 in the top tier. We need to be mindful of our current users, especially those in the agricultural industry.

BRAD: The commercial water users need to review the city cost of water versus the cost of developing water on their own. Businesses are in business to make money and there is a cost of doing business.

JUSTIN: How does a company develop water?

BRAD: With a well or a spring. They can also purchase water rights or they may already own them.

MARLOWE: There are five dairy operations in town. They are all working on a very tight budget. I would hate to adjust the rate and put them out of business.

BRAD: Even if we double the rate their monthly bill would not change that much. Do the dairies use separate meters?

MARLOWE: They use a residential meter but are charged the commercial rate.

BRAD: How?

MARLOWE: We know who the dairies are and charge them as commercial users.

JEFF: I thought a commercial meter was needed to charge a commercial rate? A residential meter resulted in a residential rate.

CHRIS: What about the schools?

BRAD: They are commercial as well as the churches.

MAYOR: Do we want to adjust the current rates or just add new Sections E and F for the high end users? We must be mindful of the local businesses.

BRAD: The commercial rate cannot be cheaper than the residential rate. We should mimic the residential rate and then add a Section E for the very high end users.

CHERYL: Why not just have one rate? Why do we need separate rates?

BRAD: That is a good point.

JEFF: It would definitely simplify things.

CHERYL: There would be no arguing over if a user is considered commercial or residential either.

MAYOR: I had not thought of that.

TUCKER: How much water is used by a dairy monthly?

CHRIS: One dairy used 283,000 gallons last month.

JUSTIN: Based on the current rate if someone used 4,000,000 gallons per month they would pay \$5,617. At the new proposed rate the amount due would increase to \$7,980.

BRAD: The schools need to adjust their watering pattern. They do not need to water every day.

CHRIS: They water during the day when it is hot as well.

BRAD: I think we should add a new section for monthly users of 5,000,000 or more gallons.

MAYOR: I agree.

JEFF: I think the highest rate should kick in at 3,000,000 gallons.

MAYOR: Is any current user using more than 5,000,000 gallons per month?

CHRIS: Nobody falls into that category right now that I can think of.

MAYOR: We have one that is close.

BRAD: I want to add a section for 5,000,000 to maximum gallons used at \$5.00 per 1,000 gallons used.

MAYOR: As well as just having one rate. There would not be a commercial and residential rate if this is approved. Everyone would fall under the same rate schedule. After our discussion I would propose one rate schedule as follows:

0 to 10,000 gallons (Base Rate)	\$54.00 per month
10,001 to 25,000 gallons	\$0.85 per 1,000 gallons used
25,001 to 50,000 gallons	\$1.00 per 1,000 gallons used
50,001 to 75,000 gallons	\$1.50 per 1,000 gallons used
75,001 to 5,000,000 gallons	\$2.00 per 1,000 gallons used
5,000,000 to maximum gallons	\$5.00 per 1,000 gallons used

MAYOR: There will be a public hearing and possible vote at the June City Council meeting.

JEFF: I think this discussion has been very educational.

MARLOWE: I will modify the ordinance to what is suggested and send it to the Council for review.

MAYOR: After Marlowe sends out the draft version, please include any comments or concerns you may have.

BRAD: I hope the public comes to the meeting and becomes informed and reviews the information.

CHERYL: Is Terry Spackman and his dairy a residential user or commercial user?

CHRIS: I would need to check. They only have one meter that feeds the home and the dairy.

BRAD: We have very few commercial users. The dentist office would be considered a commercial user.

JEFF: I hope people attend the public hearing. I want them to understand and discuss what we have discussed tonight. It is very educational to have a discussion like this. There is a cost to supply water. The reality is we are a small community with a large infrastructure that costs money to maintain.

MARLOWE: This public hearing could result in enough people coming that we need to move into the auditorium.

JEFF: I hope people come and become informed.

CHERYL: I hope people come as well.

MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.

JUSTIN: The State of Utah library grant was received in the amount of \$5,002. The monthly rental received from AT&T on the cell phone tower is \$1,043.82. Youth baseball is still continuing to grow and as of the end of April registration fees of \$2,735 have been collected.

JEFF: How do we want to handle baseball?

JUSTIN: The City must decide how much we want to subsidize the baseball program. The program loses money each year. Either we need to charge higher registration fees or the City must subsidize the program at an even higher rate.

BRAD: I don't want to subsidize the program.

JEFF: Right now we don't have any umpire equipment. There are not enough helmets. There is a significant amount of interest in the program and around 100 kids signed up this year.

JUSTIN: I am guessing we would lose \$500 to \$1,000 this year on the program.

MAYOR: A lot of the needed equipment would be a one-time purchase and could be used for years to come.

JEFF: Some of the equipment is stored at the MBR plant as well as the athletic director's residence.

JUSTIN: I will work with Jenny to get some actual costs of the equipment needed and bring back to the council for review at a future council meeting.

JEFF: I have already approved the basics like helmets and umpire gear. Each team needs at least six helmets.

JUSTIN: I have included a copy of the proposed new budget in your packets. The budget does include a 3% wage increase for the employees. Please look it over and see if you have any questions or want to include anything else in the new budget.

BRAD: In the water enterprise fund budget you will see a new line item for upsizing the pipe running to the UDOT building north of town. A new water line will be run from White Pine Middle School to the UDOT building. The pipe is being run whether or not we choose to upgrade the pipe size. This is something we have been planning on doing and we will not have to do any of the labor.

JEFF: We are all in agreement this should have already been done in the past.

BRAD: The only thing we are paying for is the difference in the pipe size. UDOT is installing a smaller pipe that meets their needs but we want the larger pipe that will help the needs of the City in the future.

JUSTIN: The new sewer trunk line project on the north side of town has been included as well in the sewer enterprise fund budget.

BRAD: This was the project that was included as the major project in the recent impact fee analysis.

JUSTIN: Juliene is in the process of spending the grant proceeds we have received for the Library. I filed a RAPZ tax request for the Cub River Sports Complex cement pads and the money has been paid to the City. Use fees from the local soccer program in the amount of \$438 were received as well last month.

COUNCIL MEMBER REPORTS

BRAD: The major components of the well house project have been installed. There are just a few loose ends being finished up. The SCADA system still has to get hooked up as well as a couple of piping connections. The land purchase agreement needs to be finalized as well. There are a few concerns on the sewer side. At a future date the Council needs to discuss reusing the wastewater after it goes through the MBR plant. We need to reuse the water rather than let it flow into the Bear River. There are a couple of options and hopefully neither will be a cost to the City. Ideally, we can lessen the load on the culinary water system.

JEFF: Will this be a future agenda item?

BRAD: I would expect a workshop type setting. The Fire Department is moving along but does not have any major concerns. The call volume is still normal. There are not any new nuisance complaints. I am concerned about the one open nuisance case and not sure how we are going to address it.

JEFF: It is good to have Black & White Days complete. The event went well considering we had bad weather. This was my eighth year overseeing the event and was the most positive of all of them. Lots of people and businesses helped out to make it a success. Normally, the rain will stop people from coming out but not this year. The horse pull contestants were surprised how many people showed up in the rain to watch them compete. The Governor came to the cow show on Friday morning and that was a very positive experience. It was a collective effort for the entire celebration. Right now, the cemetery is being worked on every day until Memorial Day. The grounds will be in good shape for the holiday. It has been raining every day and more rain is forecasted but they are up there working this week. Parlant is a great tool for the City. A message was broadcast asking for volunteers to help take over the Youth Council. Four people responded and they are all willing to help out. They are going to form a committee to oversee and run the Youth Council.

CHERYL: Parlant was used to broadcast the cancellation of the library lecture due to an accident.

JEFF: The fireworks show has been rescheduled for the City party. Right now the City party is scheduled for Friday, September 11th. I want to do something special to commemorate September 11th. I want to do something patriotic. The melodrama was great. Each show was almost sold out. The performance was funny. People really enjoyed the performance. I think the reason the melodrama went away is the same reason it came back. People lost interest and then interest came back and it happened. People wanted to participate and did. There will be article in *The Herald Journal* on Friday on the melodrama.

BRAD: Is there a video copy of the production?

JEFF: Yes, I have put a copy of the production on Chris's computer. The performance was videoed on Monday. I want to make sure and get copies to all of the cast members as well.

MAYOR: Thanks to everyone that helped with Black & White Days. I have heard nothing but positive about the event even though it rained almost the entire time. Jeff has done a tremendous job with the event for eight years.

TUCKER: The Planning Commission met this month. A sign upgrade was approved for the Maverik store. The gas prices will be lit up by LED lights and can be changed from inside the building in the future. A representative from Garden Gateway came in and would like to establish a business in town. There are not any zoning issues with this business request. It is actually a good location for this type of business. There will have to be a discussion regarding storm water and utility concerns if the project keeps moving forward.

MAYOR'S REPORT

MAYOR: The Council has decided in the past to review fireworks restrictions at the May Council meeting so time can be given to advertise for fireworks restrictions; if needed. The concern is around the July 4th and July 24th holidays. There has been a significant amount of rain lately and I expect lots of grass and weed growth on the foothills. What have the restrictions been in the past?

MARLOWE: No fireworks could be lit east of 300 East.

MAYOR: I would recommend the same thing again this year. East of 300 East would be off limits and residents living in the restricted area could use the City park to set off fireworks if they choose to do so.

JEFF: This restriction has worked well in the past.

CHERYL: I actually think people expect something like this.

MAYOR: Each of you have a draft for the creation of the job of Cache Regional Trail Coordinator.

MARLOWE: I was just given this information at a City Manager's meeting. The position would be established for two years. The idea would be for this person to establish a cohesive trail system between the local communities. Logan City is working on their trails but a lot of local cities are not doing anything. The County thinks it would be beneficial to have a trail coordinator. Some of the communities are buying into the concept.

MAYOR: The annual cost to the City would be \$1,003.

JEFF: I have personally met with BRAG and the County four times regarding trails in the community. I personally support the hiring of a trail coordinator. This establishes someone to collectively reach out and help all of the communities come together. There needs to be a coordinator to help all of the trails on the east bench to connect. BRAG used to help with this project in the past. BRAG has done as much as they can on this project. The County and cities need someone to say here is a trail system and what is missing and needs to be completed. Some cities have ATV trails and others have walking trails. There needs to be a fair mix of both. My concern is without a coordinator it is hard to have consistency and get things done. There are big gaps in the trail system between Richmond and Smithfield. We need someone to contact cities and people. I know several people in the community that want to help on trail development.

BRAD: It would not be a big cost to the City as we already have the land. The biggest problem will be getting access from the landowners due to liability concerns.

JEFF: The County has the ability to deal with the liability issue. In the past there have only been discussions on trails but nothing has been done.

BRAD: I still don't see anything coming together on this project.

JEFF: We need to start somewhere.

MAYOR: This is just a two year commitment at this point.

JEFF: The irrigation canal is a prime area for a trail system in the City.

BRAD: The canal is going to be covered north of 500 North.

JEFF: We can utilize the east bench but the trail needs to tie in somewhere.

MAYOR: There needs to be someone running this project. The project is not going anywhere until people and cities buy into it. I think it is worth \$2,000 over two years to the City to see if something can get done.

JEFF: I think the project will be as beneficial as we want it or allow it to be.

TUCKER: Can this new employee help to secure funding or tell cities how to get grant funding for trails?

JEFF: The person could help guide the cities to where they need to apply and what needs to be done. There needs to be a plan and we need to start somewhere.

MAYOR: We will discuss this issue next month as we finalize the new budget. Marlowe is going to discuss some information AT&T has provided on the cell phone tower lease.

MARLOWE: I have been contacted by MD7 about renewing the lease agreement on the cell phone tower. The agreement is valid as MD7 is affiliated with AT&T. The new proposal would be a rent reduction. We would lose money from what we are currently receiving. There are a

couple of options to review. The annual rent increase would only be 0.5% as well. The current agreement calls for a 3.0% per year rental increase. I was asked to present this to the Council for consideration.

MAYOR: The lump sum money is good up front but the City would lose out long term.

JUSTIN: I am opposed to the new agreements. Right now the new tower that was just installed in Smithfield by Verizon results in \$1,000.00 per month for Smithfield City.

MARLOWE: I am just passing along the information that was presented to me.

JEFF: I don't think it is an option to decrease the monthly rental amount.

MAYOR: The consensus of the Council is to do nothing at this point and keep the current agreement in place.

MARLOWE: I will notify AT&T.

MAYOR: Our next meeting will be on June 16th. What is the plan with the Black & White Days hats that remain in the City office?

JEFF: We were going to sell them at a booth during Black & White Days but got rained out.

MAYOR: I would like to propose that we write a thank you letter to the sponsors and present them a hat and history book from the City as a thank you.

CHERYL: How would they be delivered?

MAYOR: I think we would hand deliver most of the local ones and mail the rest.

JEFF: I have several I want to hand deliver and thank. Wheeler Machinery is a big sponsor and ARS donated thousands of dollars in kind. I want to personally thank them. Eric Christensen is a resident and won the heavy weight division of the horse pulls. He was all smiles at the event.

EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL FINANCIAL NEGOTIATION ASPECTS OF A LAND USE ISSUE.

MAYOR: We have a land use issue that needs to be discussed in an executive session.

A motion to close the regular council meeting and open the executive session was made by Jeff, seconded by Tucker and the vote was unanimous.

Yes Vote: Jensen, Young, Peck, Thatcher

No Vote: None

Absent: Erickson

The executive session opened at 9:25 P.M.

Those in attendance: Mayor Hall, Brad Jensen, Jeff Young, Cheryl Peck, Tucker Thatcher, Darek Kimball, Marlowe Adkins and Justin Lewis.

A motion to close the executive session and reopen the regular council meeting was made by Jeff, seconded by Tucker and the vote was unanimous.

Yes Vote: Jensen, Young, Peck, Thatcher

No Vote: None

Absent: Erickson

****The executive session closed at 9:50 P.M.****

A motion to adjourn and pay bills was made by Jeff, seconded by Brad and the vote was unanimous.

Yes Vote: Jensen, Young, Peck, Thatcher

No Vote: None

Absent: Erickson

A&D Landscaping	1356.00
Aflac	228.18
Allen Rock	231.12
Al's Trophies	948.46
Altius	2437.60
Bear River Health Dept	40.00
Beeline Digital	23.00
Brown Monument	85.00
Cache Chemical	1189.89
Cardwell	1762.25
Century Link	243.77
CNH	85.73
Coca Cola	254.73
Cody Stokes Plumbing	425.00
Comcast	456.60
Consolidated Electrical	44.50
Denny's	114.70
Ecosystems	824.05
Fastenal	269.50
Frank Edwards	77.79
Gall's	198.95
Great Basin Graphics	80.00
Hall's Store	75.07
IFA	93.99
Industrial Tool & Supply	89.99
Interstate All Battery	176.20
IPACO	847.14
Jodi Miller	57.84
Johnson Welding	2600.00
JUB	15344.71
K&B Service	264.02
K&D	200.00
KCA Construction	452.50
Lee's	19.68

Richmond City Council Meeting Minutes, May 19, 2015

Les Olson	295.00
Lewiston City	4980.83
Logan City	17557.64
Mark Bergeson Construction	10642.00
Maverik Cemetery	75.82
Meterworks	564.98
Michelle Sanderson	635.90
Micromarketing	24.99
Oldcastle	8360.27
Olson & Hoggan	10179.75
PEHP	171.66
Pepsi of Logan	360.00
Petals and Promises	450.00
Petersen Plumbing	26.43
Pitcher Propane	1025.70
Preston Watts	95.00
Pride Embroidery	1506.31
Questar	996.39
Randy's	589.07
Remote Control	250.00
Rocky Mountain Landscape	850.00
Rocky Mountain Power	17200.32
Ron Keller Tire	95.88
Safechoice Electric	142.50
Seamons Painting	5450.00
SKM	21.25
Smithfield Imp	675.77
Square One	774.93
Standard Plumbing	129.56
Staples	29.97
Stotz	179.11
Tamara Hardy	20.00
Tess A. Davis	562.50
The Clean Spot	51.63
The Home Depot	11.94
The Logo Shop	3324.99
Treewise	80.00
UEN	146.60
ULGT	102.3
Upstart	174.55
UT Dairy Commission	150.00
UT Division of Finance	156000.00
UT League of Cities and	1135.78

Towns	
Verizon	249.81
Wex Bank	189.85
Wheeler	542.21
Zions Visa	6009.82

Adjournment at 9:51 P.M.

RICHMOND CITY CORPORATION

Michael E. Hall, Mayor

ATTEST:

Justin B. Lewis, City Recorder