

Richmond Public Library Board Meeting
Wednesday, May 4, 2022
City Office

Kayla Robison called the meeting to order at 6:00 pm. Board members present were, Amy Griffiths, Kayleen Bell, Lora Smith, Kayla Robison, Tori Fischer, Melissa Larson, Holly Karen and Wayne Henderson. Absent was Colin Misrasi and Fran Schumann. The minutes from March 2, 2022 were reviewed. Melissa moved, and Tori seconded, that the minutes be approved, motion passed unanimously.

RCYC Update: No specific updates. Lots of black and white days plans coming up. If anyone is interested in joining RCYC, you can talk to Amy or any other member.

Teen Programming: Lora has purchased more tables and chairs to do activities at the library. Activities have been going well. There are 50 people receiving texts from Tori. Egg hunt had over 80 people. Was going to take off the next few months, but have been getting such good turnouts we want to keep the ball rolling. May activity will be a photo scavenger hunt at the library. June will do yard games at park (using games from the library to help promote them). Cipher activity for July.

Adult Programming: 2 Yoga nights (one in June, one in July). 2 additional activities in June – Dylann Christensen will take people on a hike, and another presentation on everything you need to know about hiking.

Summer Reading: Summer reading bookmarks are almost ready, hand out end of May. Calendar will be handed out half way through May. Blending activities that we had pre-covid and during covid. Move Swim day to the top of the newsletter. Will have more details on the calendar. Usually don't do baby or toddler story times in summer, but we want to do things for the whole family. Joey Maxfield will do an artist night. Is May 12th too soon to pass out teen bookmarks? (or just pass them out at June activity)

Update on donations: Going to steer away from "donate to friends of the library" because then that's just one more group to have to manage, and the people might start taking ownership and want to make their own decisions. Bring in tiny wording things that sit on the front desk... "if you're interested in donating.... talk to...." --working on specific wording, will go check at Preston. Possibly have a library "wishlist" in the library or on the website, and let people buy things on it. Then they can choose whether to make a large donation or a smaller one. Is Venmo out of the question? Hackers are a risk to using Venmo. Holly will check with the city to see our options.

Directors Report:

- \$5000 technology grant was approved!
- City is looking at investigating whether to put a senior citizen or youth area on north side of building, which means we couldn't move there. Discussed all the pros and cons to each situation, since we don't have the funds to move there anytime soon, we felt that as long as we have our storage space, and available rooms when needed, the city can use that space as they see fit.
- New board member options: Richard Carlson for minute taker, Wyman Satchell for grants
- New website will go live for B&W days
- All staff got a raise of 7% this year
- Library of "things", we're going to get everything on the list except the slack line for liability reasons.
- Having a bench put in at the library, with a plaque with donors name --use a nice visible plaque, with the word "donation" or "donated" on it
- Not doing booth at B&W days this year --simplifying

Policies:

- Reviewed and approved Internet and Online Access Policy –Wayne moved to approve, and Melissa seconded

- Reviewed and approved Richmond Public Library Internet and Online Access Policy Procedures and Guidelines –Tori moved and Wayne seconded
- Reviewed and approved Richmond Library Internet Policies and Permissions –Melissa moved and Tori seconded
- Reviewed and approved Richmond Public Library Open Meetings Policy –Kayleen moved and Melissa seconded
- Reviewed and approved Computer Use Policy –Wayne moved, Melissa seconded

Next meeting July 6, 2022

The meeting was adjourned at 7:26 p.m.

Submitted board volunteer hours

Draft date: May 4, 2022

Approved date:

July 7, 2022

Prepared by Kayleen Bell