

RICHMOND CITY COUNCIL

APRIL 28, 2022

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Thursday, April 28, 2022. The meeting began at 6:30 P.M.; Mayor Paul Erickson was in the chair. The opening remarks were made by Terrie Wierenga.

The following Council Members were in attendance: Tucker Thatcher, Kelly Crafts, Terrie Wierenga and Amber Ervin.

Council Member Lyle Bair arrived during the meeting.

City Administrator Jeremy Kimpton, City Engineer Darek Kimball, Deputy City Treasurer HollyJo Karren, City Recorder Justin Lewis, and City Treasurer Christine Purser were also in attendance.

VISITORS: Lee Anderson, Kevin Richardson, Cache County Sheriff Chad Jensen, Dominique Rogers, Craig Harris

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM MARCH 17, 2022

KELLY: I will abstain from the vote where I was not in attendance.

A motion to approve the March 17, 2022 city council meeting minutes was made by Amber, seconded by Tucker and the vote was unanimous.

Yes Vote: Thatcher, Wierenga, Ervin

No Vote: None

Absent: Bair

Abstain: Crafts

REVIEW OF THE CACHE COUNTY SHERIFF'S OFFICE CONTRACT WITH SHERIFF CHAD JENSEN.

SHERIFF CHAD JENSEN: The contract has a three-year option. Some of the cities in the valley requested this option for budgeting purposes. The city is fantastic to work with. We have always had a good relationship. The hours in the contract would increase each year. They are getting closer to the actual hours spent in the city. We are not trying to get paid for every hour we are here. We give you more hours than you pay for. Over the last six years the average number of hours we have spent in the city on a yearly basis is 2,217. This is patrol time hours. The contract pays us for 792 hours. There is a yearly increase but it won't ever be to 100% of the hours spent here. Everyone in the valley pays property tax and a portion of my department is funded by property tax. We want to be fair to the residents. I track the hours so I can give you some accurate reports. We are trying to be proactive in this regard.

Council Member Lyle Bair arrived at the city council meeting at 6:39 P.M.

SHERIFF JENSEN: We want to continue to supply 150 to 200% more hours in the city than you pay for. I don't ever want to serve less hours than in the contract. We always want to provide more so we can provide good service. I review the calls for service looking for spikes in areas. Richmond is like the rest of the valley. The population is growing. Calls are going up. Last year there were 687 calls for service in the city. Based on the first nine months of this fiscal year the calls for this year will be around 690. It is good to not see a huge spike in calls. The calls are different than the last few years. A driving under the influence case used to take a couple of hours. Now it takes a full shift because of paperwork. Domestic violence cases used to take two hours. Now they take an entire shift because of the paperwork. The time spent on calls is more than ever before. There are not any changes to the animal control contract. The new shelter is coming along. The two contracts will always be separate. Pet owners should pay for their pets. That is the goal of the impound. It has been a slow process building the new animal shelter. It is the wrong time to build based on construction costs. Getting materials has been a challenge. We have a boiler and all the lines are run. The control unit to run the boiler is made in China. The chip which goes in the control unit is made in

the Ukraine. We might have to redo the heating system for the building. Windows, paint, garage doors and many more items have been hard to get. The contractor told me the goal is to have the building complete by July 15th. The cabinets and other furnishings won't be received for months. I am hoping everything is done before the snow flies later this year.

KELLY: Who do I contact about Black & White Days? I am not sure who to provide information to.

SHERIFF JENSEN: I will take it. We will be available for what you need on the weekend.

MAYOR: We are looking for a really good turnout this year. Justin what are your thoughts on the contract?

JUSTIN: I support the contract as written. I like the three-year option as it is fair and we can plan from a financial perspective. We cannot even purchase a new truck for the cost of the contract. Sheriff Jensen and his staff are always good to work with. They respond when we call. We know we can reach out to them with questions. They have always been great to work with.

MAYOR: I agree. We are happy you are able to utilize a portion of this building. We are happy to help your department where we can. We are currently working on the north end of the building. The exterior classrooms are being removed. We will have better access and parking on the north end. We appreciate seeing the departments vehicles in the city.

SHERIFF JENSEN: We appreciate what you offer us. I don't want the officers in Logan doing reports. I want them in the city. Internet access is the key for us and helps keep my staff in the community. We will do what we have done in the past for Black & White Days.

AMBER: Do you still do the Explorer Program?

SHERIFF JENSEN: Yes.

AMBER: It is a great program and offers great exposure. It gives a vision of what you do and why it is important.

SHERIFF JENSEN: We teach it at the local high schools.

AMBER: I think it should be a required course.

SHERIFF JENSEN: We teach a class in the local high schools. A couple of hundred kids attend on a yearly basis. Several of the deputies we have hired have come through that program.

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST FOR APPROVAL OF THE FINAL PLAT FOR RICHMOND VILLAGE P.U.D. PHASE 1, A (30) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 550 CHERRY RIDGE LANE. ZONED PUD (PLANNED UNIT DEVELOPMENT).

DOMINIQUE ROGERS: I am seeking approval of the Final Plat for Phase 1. Phase 1 would include 30 units. There would be three phases total for the project.

MAYOR: Do we need to discuss the waterline running through the area?

DAREK: It will be dealt with as part of the construction drawings.

MAYOR: There is an existing waterline we need to make sure is looped as part of this project.

DAREK: It will show where it connects as part of the construction drawings.

MAYOR: What is the plan with the slope on the northeast where it is higher than the rest of the area?

DOMINIQUE: There will be a lot of dirt moved where the roads intersect each other. The units on Cherry Ridge Lane will be higher than some of the units behind them because of the elevation of the road.

DAREK: The address table is wrong. The addresses need to be east not west. The northwest corner bearing and distance are hard to read by Lots 61 and 62. This needs to be made legible. I will notify their engineer of the changes. I don't have any other concerns.

JEREMY: Once approved we can start working on the bond and construction estimates so the plat can be finalized and signed. The construction drawings will need to be finished. The staff does not have any concerns with the request.

MAYOR: Can it be approved where there are issues with the plat?

DAREK: It can be conditionally approved with those items needing to be corrected.

TUCKER: Is the new road okay to dead end? Doesn't it need a turnaround or hammerhead?

DAREK: A turnaround is required and will be included in the construction drawings.

JEREMY: Only a temporary turnaround is required. It must support the weight of a fire truck and garbage truck.

MAYOR: When are you hoping to start working on this project?

DOMINIQUE: We hope to start the improvements in September. We want to start construction of the units early next year. The intent is to have all three phases completed by 2026.

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A motion to approve the Final Plat for the Richmond Village P.U.D. Phase 1, a 30 lot/unit subdivision amending the plat to correct the address/area table as well as overlapping verbiage on the west side of Lot 62 was made by Terrie, seconded by Kelly and the vote was unanimous.

Yes Vote: Thatcher, Bair, Crafts, Wierenga, Ervin

No Vote: None

DISCUSSION AND POSSIBLE APPROVAL OF REESA SPARROW AS A COMMISSIONER ON THE RICHMOND CITY PLANNING COMMISSION.

MAYOR: Reesa is willing to serve and would be an alternate to start with.

AMBER: Last month we had a planning commission member resign. Reesa was involved in the last General Plan update. She has expressed a desire to serve. She would be the alternate on the commission and replace one of the full-time members when their term is over.

MAYOR: She will do a great job.

A motion to approve Reesa Sparrow as an alternate commission member on the Richmond City Planning Commission was made by Tucker, seconded by Lyle and the vote was unanimous.

Yes Vote: Thatcher, Bair, Crafts, Wierenga, Ervin

No Vote: None

INITIAL DISCUSSION ON THE FISCAL YEAR 2023 BUDGET WHICH IS THE PERIOD OF JULY 1, 2022 THROUGH JUNE 30, 2023.

JUSTIN: Tonight, is the initial discussion on the new budget. The public hearing and vote of the council will happen at the June council meeting. We will review this over the next couple of months. There are still some unknowns at this time with things such as the property tax amount and RAPZ Tax. Gas, diesel and propane expense have increased across the board in all departments. The budget includes an average cost of living wage increase of seven percent. The property tax amount will not be known until around the first week of June so the number included right now is last year's number. We should know if our RAPZ Tax application was approved sometime in May. We were recently notified we received a \$60,000 grant from UDOT (Utah Department of Transportation) for a General Plan update. We asked for \$60,000 and hoped to get \$40,000 to \$50,000. They approved \$60,000. It is anticipated the cost will be \$90,000 to \$100,000. Increases to engineering have been included in the Administrative, Water and Sewer departments as their portions of the General Plan update. There is not an election this year in the city. The county has an election this year and we have ours next year. In the "Bldg – Maintenance" line item we have included funding for the two big garage doors on the Black & White Days building. In "Bldg – Park School Renovation" we have included replacing four furnaces. This building has over 20 furnaces and we have to replace a few each year. New this year we are adding "Bldg – Senior Program" in the amount of \$3,000. It is an unknown what this program is going to cost. The amount discussed with Sheriff Jensen has been included in the "Public Safety – Police Protection" line item in the amount of \$47,638. Mayor Erickson asked the "Streets – Sidewalks" line item to be increased from \$20,000 to \$30,000. We will purchase a new mini excavator this year. It is part of our equipment rotation plan. Class "C" Road Funds expense has increased \$220,000 in the new budget to pay for the new snowplow truck we have on order. We have been saving funds to pay for this truck with cash and are allocating those funds in the new budget. The Smithfield Fire contract increases 3.00% per year and has been included. Lora provided her proposed increases for the library and we have included what we could. The water utility rate increases \$1.00 per month in July and has been included. The interest on the water tank loan continues to decrease yearly. The water and sewer fund will each pay a portion of the mini excavator purchase as well as towards the new General Plan. The sewer utility rate will increase \$2.00 per month starting in July. The Cub River Sports Complex budget is staying the same at \$20,000. Richmond and Lewiston each pay \$10,000 at the start of the fiscal year.

MAYOR: We don't include any impact fees in the initial budget because we don't know what we will receive. As we collect those it narrows the gap and gets us closer to showing a positive. It was hard to increase the sewer rate \$20 per month last year. The market is uncertain with interest rates rising. So far big impacts have not been seen. The hope is rising interest rates will bring pricing into line within the next eighteen months. It is an unknown if that

will actually happen. The bank is trying to estimate how high the interest rate will go and how fast it will get there. Housing prices are still high and the interest rate is increasing. A year ago, the interest rate on a thirty-year loan was less than three percent. Right now, it is over five percent. That is a big increase in the monthly payment in interest alone. Based on past experience a rising interest rate will tame inflation. I appreciate everyone's help putting this together. As I hear information at the bank, I will pass it along. We are dealing with good builders on the subdivisions being built in town. Please explain the Mass Transit Tax.

JUSTIN: We don't actually receive the tax but have to account for it. The funds actually go to the transit district but since they were collected on behalf of the city they are included in our financial statement. Revenue and expense are the exact same amount.

MAYOR: Last month we collected approximately \$44,000 in sales tax revenue. We all pay property tax. The vast majority of it goes to the school district. Around \$282,000 of our general fund budget of \$1,800,000 is from property tax revenue. Our only area to see a substantial increase is in sales tax revenue. The Amazon effect is real. We all need to recommend people deliver locally when possible. We are on a tight budget. We have a couple of building rental contracts in place. Some buildings bring in no revenue. Our expenses at each building are increasing. I see big expenses coming in the next few years to some of the buildings. Long term some of the buildings might not provide us the same benefit we are receiving now. We have not yet spent our ARPA (America Rescue Plan Act) funds. They will be used for infrastructure projects.

TUCKER: Are impact fees being applied to the same projects as in the past?

JUSTIN: Yes. Water impact fees pay for the water tank and infrastructure project. Sewer impact fees pay for the MBR Plant bonds.

DISCUSSION ON BLACK & WHITE DAYS.

CRAIG HARRIS: The dairy show is a big event. We host one of the largest shows in the United States. The online coverage on Thursday and Friday will exceed 90,000 to 100,000 people worldwide. Our show will be seen in many different countries. This year is the 107th year of the show. We go get sponsors. It takes a lot of money to bring in exhibitors from all over the country. It costs a lot to get here. My son is in California to a show right now. His out of pockets costs will be over \$3,000. We pay a little bit here but it doesn't cover their costs. I want to campaign for city money on an ongoing basis. We need to pay these people more money. The champion cows owners deserve more money. I am wanting the city to budget \$10,000 a year for us. All of the money goes to the participants. No salaries are paid. We pay for a dinner once a year for everyone who volunteers.

MAYOR: What would you do with the money?

CRAIG: Use it as prize money.

MAYOR: What are you paying now?

CRAIG: About \$80 an animal.

MAYOR: Is this the same amount as in past years?

CRAIG: Yes. We have a booklet we advertise our sponsors in. We raise money for 4H and FFA (Future Farmers of America) as well. The national junior show is held on Wednesday.

MAYOR: So, the \$10,000 you are requesting would go to the cattle owners?

CRAIG: Yes. I am going to ask the Department of Agriculture and others for funds as well.

LEE ANDERSON: What does Black & White Days cost?

JUSTIN: For 2021, sponsorships totaled \$13,100, fees collected totaled \$8,116 and expenses were \$25,971. So, we had a loss of \$4,755. The celebration was cancelled in 2020 because of COVID-19. In 2019, sponsorships totaled \$7,000, fees collected totaled \$12,021 and expenses totaled \$17,305 not including the projects which were completed.

MAYOR: This is about our heritage.

LYLE: Do you charge an entry fee?

CRAIG: We charge \$25 per cow. We used to charge \$20 and increased it to \$25. We collect \$25 per cow and payout \$80 per cow. Other places charge for hay, straw and shavings. We provide those here. Our exhibitors appreciate it. We don't charge for feed and don't expect the exhibitors to bring their own.

KELLY: How does the \$25 entry fee compare to other shows?

CRAIG: It is low. They charge \$40 in California. I think the fee is \$60 in Wisconsin. We could charge \$40 or \$50 where we provide the feed.

KELLY: How much is paid to the winners?

CRAIG: In British Columbia they have a phenomenal show and pay \$2,500. We are normally around \$100 to \$200 for first place. We pay every cow owner that comes.

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MAYOR: Would your committee decide how to spend the funds?

CRAIG: We would use the funds to offset travel costs of those attending. My son won't come home with more than \$300 in prize money from California. They don't pay anything to the champion there. The winner in Madison, Wisconsin gets around \$10,000. We will get more people to come here if we pay more.

LYLE: How many cows come to the show?

CRAIG: We need 125 to host the show. The last two or three years we have had about 200. Entries are due now.

KELLY: Do other shows pay everyone who attend?

CRAIG: No. We only have the last couple of years. I have been an exhibitor my entire life. I have had the best cows and the worst cows. It is the same cost to show the champion cow or the worst cow. I want everyone to get paid something. No other show pays for every cow that attends. We are looking for ongoing funding from the city on a long-term basis. I want to be able to start counting on it. I am not asking for a one-time donation.

MAYOR: We cannot do that. We have to review on a yearly basis the availability of the funds we have.

TERRIE: It is in our logo. It is what we are known for. I worked as a showman. I understand the costs are there no matter how good the cow is. I was not aware you paid everyone.

MAYOR: I support them paying everyone.

CRAIG: We have about sixteen volunteers who are very dedicated and help out.

TERRIE: I would be willing to consider \$5,000 if you raise your entry fee a minimum of \$5.00. I know it is not popular to increase fees. The show has a history and people will come here.

MAYOR: I understand the heritage part. That is the reason we would be willing to consider this request. In fact, it is the only reason we would consider it.

TERRIE: We don't know where the economy will go so a long-term commitment is hard. I am willing to show the dedication of the city.

JUSTIN: Are you asking for funding this year or in our new budget?

CRAIG: We are good for this year. We are looking at next year.

MAYOR: I would like to propose \$7,500.

KELLY: Entry fees need to be increased.

MAYOR: We would like you to come in earlier next year to discuss such as in January or February. We would like you to come back in June or July of this year and report how things went. I will help you to raise money. You need to be able to pass this show onto future generations. I will suggest we include \$7,500 in the new budget.

AMBER: How will we pay for it?

JUSTIN: You cannot commit to anything until the new budget is adopted in June. Right now, every single line item in the budget is subject to change at this point.

MAYOR: I hope your RAPZ Tax application is approved.

CRAIG: I have some good friends on the committee so I will talk to them about it.

UPDATE ON SENIOR CITIZEN PROGRAM.
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AMBER: I have met with those who are willing to help out. I provided a tour of the building to some of them. Some of them want to use the media center rather than a classroom. We obtained this building in 2017. The long-term intent was to bring the library here. My understanding is they don't have a desire to move.

TERRIE: Who told you that?

AMBER: Many people I have talked too.

TERRIE: Many people cannot physically get into the old library building. They would have twice the room in this building.

AMBER: In the last census it shows the city has 566 seniors and 473 youth. I helped a person at the post office who could not read because of some eyesight problems. I was thinking it would be nice to have a place he could go where he could get some help. My proposal is to use this building. Let's utilize the media center. Open it up to the youth as well. Take the exercise equipment out of the classroom and make it an activity room with a pool table or ping pong table. The youth council could help oversee the other youth being here. The seniors could use the room during the day. We could form a civic committee. We could look at ways to bridge the gap between seniors and the youth of the city. This building is dark and not being used on the north end. We could reopen the theatre. We are applying for an Eccles Grant to update the seating. The youth council could sell concessions. I helped the youth stuff the Easter eggs. We have some great youth leaders. There were 27 kids who helped to stuff the eggs. They need a place to be. We need to give them a place to come to. We have the space. It would create a safe environment. Until the library moves, they could utilize this building. All we need at this point is a fresh coat of paint.

MAYOR: The council will decide when to move the library into this building. I would like to see a civic committee formed and then see a written proposal from them for the council to review. Form a committee and make some recommendations.

AMBER: I have been talking to a lot of people about what they want such as a community center, reopening the theatre, etc.

MAYOR: How do we feel about a civic committee?

TERRIE: We had one previously. It is a good option. You need to speak with Lora about moving down here. The timeline went from two years to five to seven years to an unknown. I don't know their thinking where I no longer work with them as a council member representative.

JEREMY: Lora wants to stay in the Carnegie building. She won't move if it is her choice. I have personally talked to her about this.

TERRIE: I know it has been recommended unless the space increases by at least 100% then don't move. I think we would add about 40-45% without the additional classrooms being included.

AMBER: I would hate to start a program in this building and then have to stop it because the library relocates into this building. We could use the Community Building for these activities. Make the building into a community center.

TERRIE: What do we do with utilities in the north end of this building?

JEREMY: We keep the thermostats set at 55 degrees.

TERRIE: Is there air conditioning in the north end of the building?

JEREMY: Just in the media center.

MAYOR: Let's form a civic committee. Head Start has a ten-year lease on the Community Building. The lease was good at the time it was signed but things have changed since then. I want the thoughts of what the civic committee wants to see in writing or a proposal.

DISCUSSION WITH REPRESENTATIVES OF LEE'S MARKETPLACE ON A POSSIBLE SALES TAX REBATE.

MAYOR: We would like to thank you for being a sponsor of the Stampede race during Black & White Days.

JONATHAN BADGER: We have supported the community for many years. I have an agreement for you to review. We are asking for a sales tax rebate for ten years. The amount would decrease over ten years. We are asking for this because of the high construction costs of the new building. We would receive 75% for years one and two and then it would decrease over time. The percentage would change every two years. We are also asking for all fees to be waived to help us get started. We will be adding roads and beautifying the area.

TERRIE: I have an issue waiving the fees. Especially impact fees. They pay for our infrastructure. I don't see how we can waive impact fees for you or anyone else. I don't support waiving all of the fees.

JUSTIN: Is the agreement for the grocery store only or for any business on the ten-acre parcel?

JONATHAN: The grocery store only.

LYLE: I don't support waiving impact fees. We might be able to waive some of the other fees.

TUCKER: Waiving impact fees are hard. We have a lot of costs. We cannot waive engineering review fees because they are what we are charged. We might be able to waive some internal fees. We met with you initially in May 2021. At that time, we talked about starting off at a 50% rebate and reducing that over five or ten years. The 75% request is steeper than I expected. I understand your concerns. If we consider 75%, I would feel better about five years than ten years. The sales tax rebate is the biggest area we can work on.

JONATHAN: We will bring the city a lot of sales tax. We did not discuss impact fees previously. We did not consider property tax because it would require so many different groups to sign off. The sales tax rebate is the biggest item we can request. Our attorney initially was going to request 90% but we thought 75% was better.

LYLE: What is your estimated sales tax amount?

JONATHAN: It is all volume based. I don't have an exact number. Our cost is about \$13,000,000 to get up and going in the current market. The first couple of years are make or break for us. We will need this agreement completed before July 1st because of recently approved legislation.

LEE ANDERSON: Will the prices be the same as in the Smithfield store?

JONATHAN: Yes.

MAYOR: What is the sales tax on food?

JONATHAN: Around 4.00%.

MAYOR: I am estimating the city would receive about \$80,000 a year. As proposed the city would keep \$20,000 and rebate the other \$60,000 to Lee's. Is that considered income to you?

JONATHAN: For tax purposes, yes.

MAYOR: I have a concern about ten years. I also don't want to miss an opportunity for you to be here. I think the percentage can be lower. I would possibly support ten years at a lower percentage. We cannot waive the impact fees. Council what do you support?

TERRIE: I would support the sales tax rebate as written.

JONATHAN: We are bringing jobs to the city. We will give to Black & White Days and other events.

MAYOR: How do we proceed with the fees?

JEREMY: Legal counsel considers this part of a development agreement. We would outline what fees we are willing to waive in the agreement.

MAYOR: Get us a list of fees to review.

JEREMY: We will get something created for you to review.

LEE ANDERSON: Do you have to give this request to more people if they make it?

MAYOR: Not as of July 1st.

JONATHAN: Unless the legislation is changed.

MAYOR: I did not support this bill. Waiving impact fees is not something we can do.

JONATHAN: I have no problem paying engineering fees where they are the cost you incurred from a private party.

JUSTIN: Based on this conversation we will get the agreement drafted and ready for review in May and adoption in June before the deadline.

JONATHAN: We won't start on the building until the agreement is made.

TUCKER: Is a five-year agreement with a higher percentage better than a ten-year agreement with a lower percentage?

JONATHAN: It is better for us to get more funds upfront.

LEE ANDERSON: Will they pay the same rate for culinary water?

JUSTIN: Yes. Everyone pays the same rate.

MAYOR: We will work on this as it must be approved before July 1st.

MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.

JUSTIN: We met with representatives of Rocky Mountain Power. They are donating to Black & White Days. They also provided us a proposal to convert all of the streetlights in town to LED lights. There are 66 lights in town which would be changed. Our cost would be \$13,020. The return on investment is being calculated at 2.64 years. We would save \$4,938 per year in electricity charges. We collected \$44,402 in sales tax in March. We received our fourth out of six allocations of Class "C" Road Funds in the amount of \$25,652. So far, this fiscal year we have received \$99,583. Through the end of March, we collected \$5,600 in Black & White Sponsorship fees. There was \$5,250 collected for the bike race, \$100 for the foot race and \$250 for the horse pulls. Another \$2,000 has been received so far in April. We will adjust the current budget in May and June. We finalized the land purchase with the cemetery district. You can see the \$15,000 included in Class "C" Land in the budget. So far, this fiscal year we have collected \$119,032 in Water Impact Fees and \$66,449 in Sewer Impact Fees. I asked Jeremy to pull up the bill on what fees can or cannot be waived after July 1st as there was a question if it was sales tax only.

JEREMY: The bill says all city funds not just sales tax.

JUSTIN: The new website is ready to take live with the exception of the library section. We are letting the library staff update this area how they want it. Jeremy and I will update all of the website but the library. Lora and her staff will keep the library section up to date. The intent is to take the new website live after Black & White Days. Having spent countless hours on the new website I want to thank Terrie for her many years of dedicated service in this regard. It takes a lot of time and people don't realize what is involved.

TERRIE: The website first went live in August 2007.

MAYOR: What are the payments to Lewiston State Bank for?

JUSTIN: That is our payroll clearing account.

The council took a short recess at 8:14 P.M.

The council meeting was reconvened at 8:28 P.M.

CITY ADMINISTRATOR REPORT CITY CREEK WATER STUDY

JEREMY: Five new home building permits were issued in April. Four were issued in March. So far this year we have issued thirteen. One of the portable buildings on the north end of this building has been removed. The other portable building and the little shed should be removed soon.

MAYOR: Where is the debris from under the buildings being taken too?

JEREMY: To the MBR Plant. We are still working to clean up the area where the first portable building was located. Several subdivisions are still progressing. We had a preconstruction meeting on the City Creek Subdivision which is located west of Big J's. They want to break ground soon. We are getting things finalized and ready to go. The final construction drawings for The Knolls Phases 1 and 2 are being reviewed.

MAYOR: We are working to get a quote to have a streetlight installed at about 300 South 300 East.

JUSTIN: I was contacted by Rocky Mountain Power. They are trying to determine if they can connect to the transformer in the new minor subdivision to the west or if they will have to connect to a transformer further north. They will supply us a quote when they can.

MAYOR: In 2011, J-U-B Engineers did a water study for the city. They talked about water rights and potential future projects. I have asked Darek to review some of this information.

DAREK: I meet with the mayor and Jeremy frequently to discuss water. We constantly watch the water master plan as the city grows. The plan includes forecasting. We watch to see if we are following the trends we forecasted. We were flat in growth for a period of years but now we are growing. It was estimated the new well and tank would last 15 to 20 years. The General Plan was updated in 2013. We are doing well. On a peak summer day, we forecasted we would use 1,700 gallons per minute. Our Cherry Creek sources, the springs and well, flow around 1,346 gallons per minute. We have a storage tank to offset the difference. We are not deficient. We are on target. We have the WDCI well as a backup as well. The WDCI well can be used on peak demand days. We are approaching the time to start looking at another source. We need to start the process now to plan to drill a well about five years down the road. We will want to consider adding a storage tank at that time as well. A new tank needs to be located at the same elevation as the Cherry Creek tank. We need to increase the pressure in the south end of town. The area to consider for a new well is by the City Creek springs. It is time to review things again. This is part of the General Plan update. We will double check everything we are doing. The water model is constantly kept up to date. We must meet fire flow. We have plenty of storage right now. We did a geological study when we did the Cherry Creek well project. The geology shows the City Creek area is a good place for a well. I was asked if our water right was cut when we relocated the Gibbons/Skabelund well to its new location by the Cherry Creek tank. We did not lose any water because it was a municipal use right not an agricultural right. We have 750 gallons a minute allowed at the Cherry Creek well and 750 gallons a minute allowed at the Gibbons/Skabelund well. We also have water rights on the 600 South well west of North Cache. That well is not good for culinary water use at this time. We could consider using that water for irrigation purposes. We planned on new subdivisions watering with secondary water. The Richmond Meadows subdivision had irrigation shares with each lot but as the homes were sold the rights were kept or sold and culinary water is being used there. We now put the shares in the name of the city so they cannot be sold off or relocated.

TUCKER: Are you comfortable with the elevation recommendation?

DAREK: Yes. It could be problematic if we put the new tank in a different lower pressure zone.

TUCKER: Could we push water to other areas of the city from the new location?

DAREK: Yes.

MAYOR: We are looking at a location south of the Cherry Creek well. The concern is if we use the Gibbons/Skabelund well it could draw down the Cherry Creek well because they are close together.

DAREK: When we test pumped the Cherry Creek well it did not have an impact on the Cherry Creek springs. That was very positive.

MAYOR: We have a source protection zone around the Cherry Creek springs. The ski resort wants us to reduce the size of the well protection zone. It should not ever be changed.

DAREK: It is the main reason the sewage from the ski resort lodge flows into our city sewer system.

MAYOR: I talked to former Mayor Kip Panter about the 600 South well. He said it never worked when he was mayor. The well has not been used for decades. We are getting around 60 gallons per minute from the City Creek springs. We might have to drill closer to town because of power reasons and then push the water uphill to a new tank. There is not any electricity available in the City Creek area. We have good water rights. We will have a major capital expense down the road as we have to develop more water.

DAREK: I would plan a cost of at least \$4,000,000 for a new well and one-million-gallon water tank. It is a good time to review and redo our water model with Lee's Marketplace joining the system. Lee's is not a high-water user.

MAYOR: Do we have an estimate of what it will cost to redo the Water Master Plan?

JUSTIN: We plan to redo the Water Master Plan, Sewer Master Plan and Transportation Plan as part of the General Plan update.

DAREK: We did not do a Transportation Master Plan in 2013.

MAYOR: Are we still running the Cherry Creek well?

JEREMY: Yes.

MAYOR: Are we testing it?

JEREMY: Yes. We are still collecting data and doing modeling.

DAREK: At the American Water Works Association conference last week Jeremy helped moderate discussions on lead and copper.

JEREMY: A year ago we were scared by the information we were presented. This year I feel better about things. We will require an inventory of every single service line in town. There are still enough changes being made by the EPA (Environmental Protection Agency) in this regard the only thing we are required to do is a service line inventory. We cannot force people to participate. We will be reviewing records to determine when homes were built. If a home was built after 1993 it should have a poly waterline and that is good. It will take a lot of manhours and time for this inventory. Thankfully we do not have to dig in people's yards. If we cannot determine what a service line is made of it needs to be treated as if it is a lead pipe. Austin and I both feel better after finding out this information. The copper issue is turning out to be different than expected.

INITIAL DISCUSSION ON ORDINANCE 2022-06, AN ORDINANCE AMENDING THE RICHMOND CITY MUNICIPAL CODE, TITLE 11-000 "TRANSPORTATION, STREETS AND PUBLIC WAYS", CHAPTER 11-300 "STREETS AND PUBLIC WAYS", PARTS 11-340 "PARKING REGULATIONS (RESERVED)", 11-360 "SIDEWALK REGULATIONS", 11-361 "REMOVAL OF SNOW", 11-362 "PLACING TRASH OR OTHER OBSTRUCTION IN STREETS, GUTTERS, SIDEWALKS", AND 11-363 "OPENINGS IN STREET".

TERRIE: I have several comments. In 11-361 "Removal of Snow" it would not allow people to put snow in the park strip. We would break our own code every time we push the snow. I agree snow cannot be pushed into the road so that ice bridges are created.

MAYOR: Agreed. We need to change that.

TERRIE: If we are going to be serious about water conversation, we need to spell out options. I have included information from West Jordan for you to review. They specify what is allowed and not allowed. We need to get away from allowing lawn in the park strip. I think we should ban it on all new construction. It is pointless to have grass if the park strip is less than eight feet wide. This sentence is meaningless: "Unattended pet or livestock meaning out of the direct control and/or sight of the responsible party".

LYLE: What about cats and chickens?

TERRIE: I think they should all be controlled especially with the spread of avian flu. I am in the process of trying to fence out feral cats at my house. I don't think it should be mandatory a person must maintain their park strip. Wider ones yes but not small ones. Wider ones could have bushes or xeriscaping. Small areas are an area which can fill full of noxious weeds.

LYLE: What happens when one neighbor takes care of his park strip and the other one doesn't? I think they need to be maintained to a certain standard.

TERRIE: There are places all throughout town who don't meet any standards. If a person does not take care of their yard, they certainly won't take care of the park strip. I don't want to see people cited for not watering the park strip during a drought.

JUSTIN: I know the intent for not allowing concrete in the park strip is for storm water purposes.

TERRIE: We are not complying in this regard along the highway as we filled most of those areas in. As well as along the park. I think we have other options rather than banning items.

MAYOR: My concerns are non-functioning vehicles and dangerous and hazardous items. My concern is not about landscaping other than some trees. I think we should all review the West Jordan information and then decide how we want to proceed. Let's put a reasonable ordinance in place and not allow things to be parked in the park strip when they should not be.

TERRIE: I don't have a problem with tasteful agricultural equipment in the park strip. It could create a problem if we need to access a public utility under the items. We own the park strip but this ordinance is expecting the property owner next to the park strip to take care of it.

MAYOR: I never thought I had to maintain the park strip. I chose to do so. I am glad people do. Maybe we create two ordinances. One for what is allowed in a park strip and another regarding landscaping in the park strip.

AMBER: It could be two. This ordinance was drafted off of information from Smithfield, Hyrum, Lehi and Kaysville. The Hyrum code is not forgiving. We need to establish something. Landscaping is very lengthy in other cities code.

MAYOR: My focus has never been on landscaping. There are a handful of trees in the city which are not safe and need to be dealt with. I am not prepared to force people to maintain the park strip.

TERRIE: Our roads in the city are not centered. In front of one home the park strip might be two feet wide and just down the street it might be fifteen feet wide.

AMBER: We could remove the verbiage about landscaping and consider the rest of the ordinance.

MAYOR: Let's do that for now and deal with obstructions in the park strip.

TERRIE: I would feel better about that. We need to discuss water conservation in the park strip long term.

MAYOR: I agree we need water wise landscaping in the park strip.

AMBER: What about the rest of the ordinance?

MAYOR: Enforcement is hard. We need to enforce whatever code we have in place.

COUNCIL MEMBER REPORTS

TERRIE: We will schedule a steering committee meeting to review the comments we received from the trails open house. It was a good turnout. It was nice to have passionate people attend. There were not a lot of negative comments. Some concerns were expressed. There are a lot of things to consider. A lot of people asked about an overpass or underpass to cross the highway.

MAYOR: There is funding available to do a study to find out the feasibility of an over or underpass.

TERRIE: There are three or four places we could consider outside of the main crossing at the signal light at 200 West Main. This would be a crossing for those on foot or bicycles. UDOT (Utah Department of Transportation) has funding available.

MAYOR: I asked about an underpass and they are costly. There are some possible grant opportunities in this regard.

TERRIE: There is a lot of grant funding available because of ARPA (America Rescue Plan Act) if the project has to do with active transportation. The steering committee will review and adjust the map. A first draft of the plan will be created. Another open house will be held. Hopefully by July or August the council will have the final draft to review and approve.

MAYOR: Is this part of the General Plan?

TERRIE: Yes.

AMBER: Have many comments been received from the virtual open house?

TERRIE: I think around five.

AMBER: I have only received 25 parade applications so far. I sent out 93. The food handlers permit has been taken care of for the chuckwagon breakfast. We are looking for pooper scoopers for the parade. We are going to revise our parade application for the future.

TERRIE: Good idea. It has not been updated since 2004.

LYLE: I met with Mayor Jeff Hall of Lewiston and someone who wants to make improvements to the baseball fields at the Cub River Sports Complex.

MAYOR: Are they looking for money?

LYLE: Yes. They want to improve a couple of the fields. They want to make one of the fields the same size as a high school field. Tonight, was just an initial discussion.

MAYOR: We are going to leave our current fee structure for culinary water service the same right now. We will review in the fall after we can monitor usage during this time of drought. When will advertising for Black & White Days begin?

KELLY: On May 1st. The posters have been delivered.

Richmond City Council Meeting Minutes, April 28, 2022

MAYOR: The radio station is matching us 50/50. We are spending \$600 or so with them. We are still meeting about the Stampede race. It is almost ready to go. We need to direct people to get signed up. We have people in place to man the stations along the route. Things are coming together. There are still some logistical issues to work through.

KELLY: The youth council is going to open the Hamburger Stand on Tuesday, May 17th for a trial run for the council and staff. It will be open from 5:00 to 7:00 P.M.

LYLE: Have they been in the stand this year to see what kind of condition it is in?

KELLY: Yes.

CHRIS: They have already been cleaning it up.

KELLY: The Movie in the Park will be held on Friday night in the park unless it rains and then we will move it into the gym.

MAYOR: Will hamburgers and hotdogs be part of that?

KELLY: Yes.

MAYOR: We can help the youth council as needed.

DAREK: I was not aware of this so I have not planned for it.

MAYOR: I will get the food and you can take care of the rest.

DAREK: The chuckwagon breakfast is ready. We just need to order the food from Lee's Marketplace.

KELLY: We are having problems finding someone to setup the projector and speakers.

MAYOR: Let's ask Jeff Young.

JEREMY: We already have. He is not available this year.

KELLY: A food permit will be required for Friday night.

AMBER: You cannot make changes to an existing permit or you have to reapply.

KELLY: The Cow-A-Bunga race starts at 7:30 A.M.

MAYOR: I need to be at the Stampede race by 9:00 A.M.

DAREK: The council needs to arrive for the breakfast at 6:30 A.M. so we can start serving at 7:00 A.M.

MAYOR: West Motor is providing the vehicles to drive the Grand Marshall in. I have asked Jeremy to get lanyards for everyone to wear on Saturday. I think it is good for people to know we represent the city and who we are. I feel it helps with hospitality.

KELLY: I wanted to pass long we received several compliments about our youth council from those who oversaw the Utah State University leadership conference they attended.

MAYOR'S REPORT

MAYOR: Our next council meeting will be on Thursday, May 19th. I appreciate the nature of our discussion as a council. I hope we have rare large disagreements. I am saddened to read about what is going on between the Cache County Council and the County Executive. I would encourage us to be mindful of our activities. We need to have a good dialogue and never feel unsafe like they are talking about. We all need to find common ground and work together. It is troubling to me to see a group of elected officials be so vocal about disagreeing with people. A Request for Proposal is being created in regard to garbage collection. One big question is where do we take our waste long term? I want to read from S.B. 203 "Tire Recycling Fund Amendments" starting on Line 54:

54 19-6-808.5. Municipal landfill deposits.

55 (1) As used in this section, "municipal landfill operator" means a municipality:

56 (a) in a county of the third class;

57 (b) that contains a land grant university within the municipality's jurisdictional
58 boundaries; and

59 (c) that owns or operates a landfill that has its permitted boundary more than 10 miles
60 from the municipality's jurisdictional boundaries.

61 (2) Beginning on July 1, 2023, a municipal landfill operator shall pay to the Division of
62 Finance for deposit into the fund:

63 (a) all reimbursements that the municipality receives under Section 19-6-812; and

64 (b) all revenue collected by the municipality in relation to the landfill.

65 (3) A municipality's payment under Subsection (2) shall be accompanied by a form
66 prescribed by the Division of Finance.

67 (4) The Division of Finance shall pay amounts received from a landfill under this

68 section quarterly to the county in whose jurisdictional boundaries the landfill is located.

Richmond City Council Meeting Minutes, April 28, 2022

MAYOR: By state law starting on July 1, 2023, Logan City cannot operate its landfill in Clarkston without sending the revenue to the state. This bill was created by Casey Snider. Some possible good things could come from this. The North Logan City Mayor and a focus group met with Representative Snider and Senator Chris Wilson. One item being considered is Logan City selling the Clarkston landfill to the county. It would be good for the county to own the landfill and allow the private contractor to go there. The mayors of the valley are working together on this. Yesterday, Jeremy and I met with Nick Sanders about the land purchase for the road. We have a verbal agreement in place to purchase the land for the new road. Nick contacted us and asked for a meeting. Nick's counteroffer to our proposal was about \$10,000 higher than our offer because they want a water connection for their barn. I am thankful for the Sanders family being willing to work with us on this. The intent is to bring this purchase before the city council in May for review and approval. The DUP (Daughters of Utah Pioneers) signed the lease on the Relic Hall. Once the agreement is completed, we will work to transfer the utilities into their name. The agreement is for the building only and not the land. We will continue to maintain the yard like in the past. Tomorrow Jeremy, Justin and I are meeting with the COG (Council of Governments). We are going to talk about road improvements on 500 North. This project was approved in 2018. This is a county project we supported. The cost estimates from 2018 are only a fraction of what is needed now for the project. I will provide information to the council on this after our meeting.

A motion to adjourn was made by Terrie, seconded by Lyle, and the vote was unanimous.

Yes Vote: Thatcher, Bair, Crafts, Wierenga, Ervin

No Vote: None

Adjournment at 9:47 P.M.

RICHMOND CITY CORPORATION

Paul J. Erickson, Mayor

ATTEST:

Justin B. Lewis, City Recorder